

BUC. NO. N/A

150833

This agreement entered into between the City of Portland, Oregon and Metropolitan Youth Development Corporation, Inc. (MYDC), Contractor.

The parties have previously executed a contract providing for the training of CETA participants which contract is known as Contract No. 19142. That contract should now be amended to adjust the contract amount from the original \$240,850 to \$240,149, a decrease of \$701; and other contract changes as stated.

The parties to the contract therefore agree:

1. contract amount is decreased by \$701, from \$240,850 to \$240,149;
2. increase the amount of funds available for participant wages and fringe from \$156,553 to \$159,342;
3. decrease the amount of funds available for training costs from \$70,825 to \$57,732;
4. decrease the amount of funds available for services costs from \$4,472 to \$485;
5. increase the amount of funds available for administrative costs from \$9,000 to \$22,590;
6. contract changes within the narrative as stated in Attachment "A" of this amendment;
7. contract changes within the budget as stated in Attachment "B" of this amendment;
8. these amendments are retroactive to November 3, 1980 and shall remain in effect through September 30, 1981.

Witnessed this _____ day of _____, 19__

City of Portland

Approved as to Content

James E. Thompson
 Executive Director, Human Resources Bureau
Joseph P. Thompson
 Manager, Training and Employment Division

by _____ Commissioner of Public Works

by _____ Auditor

Approved as to Form

City Attorney

Agency

by _____

Title

150838

ATTACHMENT "A"

CONTRACT CHANGES: NARRATIVE

Page 2, Item 5.a.

Line 3: delete: amount of \$24,085; add amount of \$25,000

Page 3 of 24, Item b

Line 2: delete - nine hundred and 10 (910) hours,
add - eight hundred and 19 (819) hours,

Line 3: delete - during a six (6) month period
add - during a one hundred and seventeen (117) day period

Page 7 of 24

Line 6: delete - six (6) months /insert -117 days

Line 7: delete - 910 /insert -819

Line 8: delete - 75 /insert - 64

Line 9: delete - 80 /insert - 40

Line 15: delete - 50 /insert - 10

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Item D.b.: delete - at the end of six (6) months

add - at the end of one hundred and seventeen (117) days

Page 10 of 24, Item 3

Line 2: add: trainees/participants each to rehabilitate up to four
(4) abandoned

Page 10 of 23, Item E.1.

Line 5: add This ratio may be temporarily increased to ten (10) to one
from April 14 through June 4 when the second wave of youth
enters the project.

Page 13 of 24, Item F.2.

Line 6: delete - Improver for the duration of their six months training

add - Improver for the duration of their one hundred and seven-
teen days training.

Page 16 of 24, Item 9.

Line 11: delete 102 weeks, 20,400 miles @ \$0.20/mile = \$4,080.00
add 82.4 weeks, 16,480 miles @ @0.20/mi = \$3,295.00

Page 19 of 24, Item I.

Line 5: delete - 75
add - 64

Page 19 of 24, Item II

Line 5: delete - 80
add - 40

Page 20 of 24

Line 1: delete - 50
add - 10

Line 19: delete - Total Hours 910
add - Total Hours 819

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Line 2: delete - twenty (12) months - 10/01/80
add - two hundred and six (206) days - 12/17/80
Line 15: add - one (1), up to ten (10) to one (1) from 4/14/81 to 6/4/81)

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Lines 2 & 3: delete - Ten (10) months - 11/01/80 through 08/31/81
add - Two hundred and 6 (206) days - 12/17/80 through
9/31/81
Line 16: add - one (1) (up to ten (10) to one (1) from 04/14/81 - 6/04/81)
Line 28: add - (1) (up to ten (10) to one (1) from 04/14/80 to 06/04/81)

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Line 2 - 4: delete - Six (6) months, first half or last half of 10/01/80 through 09/30/81

add - Two hundred and thirty-four (234) days, 12/24/80 through 09/23/81

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Line 6: delete - During a six (6) month

add - During a one hundred and seventeen (117) day

Line 7: delete - nine hundred ten (910)

add - eight hundred nineteen (819)

Line 8: delete - 75

add - 64

Line 9: delete - 80

add - 40

Line 15: delete - 50

add - 10

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ATTACHMENT "B"

CONTRACT CHANGES: BUDGET

BUDGET SUMMARY

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Contractor : Metropolitan Youth Development Corp. Contract # 19142
 Name and : 915 N.E. Davis St. Suite D
 Address : Portland, Oregon 97232 Modification # 1

	<u>Total Amount</u>	<u>% of total budget</u>
Participant wages and fringe benefits	<u>159,342</u>	<u>66.35%</u>
Training Costs	<u>57,732</u>	<u>24.04%</u>
Services	<u>485</u>	<u>.20%</u>
Administration	<u>22,590</u>	<u>9.41</u>
TOTAL BUDGET REQUESTED	\$ <u>240,149</u>	<u>100%</u>

(8/80)

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Budget: WORK EXPERIENCE

Contractor: Metropolitan Youth Development Corp.
 Name and : 915 N. E. Davis St.
 Address : Portland OR 97232

Contract # 19142

Modification # 1

Contract dates Nov. 3, 1980

to Sept. 30, 1981, 198

PARTICIPANTS' WAGES

1. Total Participants' Wages \$ 127,600

PARTICIPANTS' FRINGE BENEFITS

2. F.I.C.A.	6,678
3. Approved Retirement	
4. Life and Health Insurance	
5. Workers' Compensation	18,332
6. (Other) Unemployment	3,384
7. (Other) Insurance	3,348
8. Total Fringe Benefits	\$ 31,742

TRAINING

9. Instructors' Wages (Itemize on TED 6)	40,732
10. Instructors' Fringe Benefits (Itemize on TED 6)	9,325
11. Instructors' Travel to Training	3,230
12. Training Supplies and Materials	3,281
13. Authorized Training Equipment	1,164
14. Tuition and Fees	
15. (Other)	
16. (Other)	
17. Total Training	\$ 57,732

SERVICES

18. Staff salaries (Itemize on TED 7)	
19. Staff fringe benefits (Itemize on TED 7)	99
20. Office supplies	164
21. Telephone	178
22. Printing	44
23. (Other) Postage	
24. (Other)	
25. Total Services	\$ 485

TOTAL WORK EXPERIENCE BUDGET

\$ 217,559

TED 1
(8/80)

INSTRUCTORS
(Training Staff)

Contractor : Metropolitan Youth Development Cors
 Name and : 915 N. E. Davis St.
 Address : Portland OR 97232

Contract # 19142
 Modification # 1

Contract dates Nov. 3, 1980
 to Sept. 30, 1981

(A) No. of Positions	Position titles	(B) Salary Rate (monthly FT)	(C) % of time on project	(D) # of months on project	(AxBxCxD) TOTAL COST
1	Director/ Chief Instructor	2,663.27	80.43%	9.508	20,366
1	Deputy Director/ Instructor	2,663.27	80.43%	9.508	20,366

Fringe Benefits

FICA	\$ 2,193
Workers' compensation	6,020
Retirement	
Life insurance	
Health insurance	
Unemployment insurance	1,112
Other	
Other	
TOTAL	\$ 9,325

Personnel Total	\$ 40,732
Fringe Benefits Total	9,325
TOTAL PERSONNEL COSTS	50,057

Fringe Benefit Rate 22.894%

Budget: ADMINISTRATION

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Contractor : Metropolitan Youth Development Corp
 Name and : 915 N. E. Davis St.
 Address : Portland OR 97232

Contract # 19142
 Modification # 1

Contract dates Nov. 3, 1980
 to Sept 30, 1981

ADMINISTRATION

1 Staff salaries (Itemize on ADMIN 2)	\$	<u>9,911</u>
2 Fringe benefits (Itemize on ADMIN 2)		<u>2,269</u>
3 Office supplies		<u>1</u>
4 Travel (\$. <u>20</u> per mile for <u>2</u> staff members)		<u>65</u>
5 Rent (<u> </u> square feet at <u> </u> specify location)		<u> </u>
6 Utilities		<u> </u>
7 Telephone - local service		<u>1</u>
8 Telephone - long distance service		<u> </u>
9 Postage		<u>1</u>
10 Insurance and bonding		<u>2,090</u>
11 Equipment repair and maintenance		<u> </u>
12 Staff training		<u> </u>
13 Reproduction and printing		<u>2</u>
14 Equipment rental		<u> </u>
15 Authorized equipment (Itemize on AUTHORIZED EQUIP.)		<u> </u>
16 Other <u>CPA Service</u>		<u>8,250</u>
17 Other		<u> </u>
18 Other		<u> </u>
19 Other		<u> </u>

TOTAL ADMINISTRATION BUDGET

\$ 22,590

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PERSONNEL ITEMIZATION
for
ADMINISTRATIVE STAFF

Contractor : Metropolitan Youth Development Corp
Name and : 915 N. E. Davis
Address : Portland OR 97232

Contract # 19142
Modification # 1

Contract dates Nov. 3, 1980
to Sept. 30, 1981

(A) No. of Positions	(A) Position titles	(B) Salary Rate (monthly FT)	(C) % of time on project	(D) # of months on project	(AxBxCxD) TOTAL COST
1	Director/ Chief Instructor	2,663.27	19.57%	9.508	4,955.50
1	Deputy Director/ Instructor	2,663.27	19.57%	9.508	4,955.50

Fringe Benefits

FICA	\$ 534
Workers' compensation	1,465
Retirement	
Life insurance	
Health insurance	
Unemployment insurance	270
Other	
Other	
TOTAL	\$ 2,269

Personnel Total	\$ 9,911
Fringe Benefits Total	2,269
TOTAL PERSONNEL COSTS	12,180

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TED AUTHORIZED EQUIPMENT

No. of Items	Description of Items	Unit Cost	Total Cost	Purpose (one)		
				Adm	Trng	Other
1	10" Rockwell Table Saw Model 34-444	549.00	549.00		XX	
1	DeWalt Radial-arm Saw w/stand, Model 7770	369.00	369.00		XX	
1	Jointer, Rockwell Model 37-290	246.50	246.50		XX	

TOTAL COST OF EQUIPMENT \$ 1,164.50

NOTE: The Training and Employment Division Fiscal Office must approve acquisition of all equipment prior to purchase. Equipment is defined as an item which has a useful life of one year or more and has a unit value of \$200 or more.

ORDINANCE No. 150838

An Ordinance authorizing amendments to Contract No. 19142, with the Metropolitan Youth Development Corporation, Inc., under the Human Resources Bureau, Training and Employment Division; decreasing contract amounts from \$240,850 to \$240,149; authorizing changes within the contract narrative; authorizing adjustments within Administrative and Services categories; and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. The City of Portland has been designated by the United States Department of Labor (DOL) as Prime Sponsor for administering funds under the Comprehensive Employment and Training Act (CETA) to provide employment and training services for unemployed persons.
2. Pursuant to Ordinance No. 150645, Council authorized Contract No. 19142 with the Metropolitan Youth Development Corporation, Inc. to provide training and employment opportunities for economically disadvantaged youth in the building and rehabilitation (housing) trade.
3. Due to changes within the funding source award received from the Department of Labor, Contract No. 19142 must be reduced from \$240,850 to \$240,149. In addition other contract changes are necessary.
4. Funding source for this program continues under CETA Title IV, Youth Community Conservation Improvement Projects (YCCIP).
5. It is therefore appropriate that the Commissioner in Charge and the City Auditor, execute on behalf of the City, amendments to Contract No. 19142 as set forth in Exhibit "A" attached hereto and made a part hereof.

NOW, THEREFORE, the Council directs:

- a. The Commissioner in Charge and the City Auditor are hereby authorized to execute, on behalf of the City, amendments to Contract No. 19142 as set forth in exhibits hereof.

