

IMPACT STATEMENT

Legislation title: *Amend the FY2019-20 budget to include appropriations for funds to support City services during the COVID-19 State of Emergency. (Ordinance)

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Purpose of proposed legislation and background information:

The purpose of this legislation is to transfer resources from General Fund Contingency and Policy Reserves totaling \$3.0 million and appropriating the funds to support an incident budget for the City's response to COVID19. This budget represents authorization for emergency spending associated with the recent declaration of local emergency. Funds will be centrally tracked by the Finance Section Chief at the Emergency Coordination Center (ECC). Due to the rapidly evolving situation and desired immediate response this legislation is an emergency ordinance. This will quickly facilitate the transfer of resources supporting the City's efforts to promote public health and safety measures for the City's workforce and community members. In addition, the Portland Housing Bureau will be reallocating existing General Fund resources for direct payments to individuals through Home Forward's Short-Term Rental Assistance (STRA) program.

Financial and budgetary impacts:

The FY 2019-20 Revised Budget contains approximately \$2.4 million in General Fund Unrestricted contingency reserves and \$10.1 million in General Fund policy reserves. This legislation will reduce the unrestricted contingency reserves by \$1.3 million, leaving approximately \$1.1 million remaining as unrestricted contingency. Policy reserves for the Habitat Restoration of the Harbor Super Fund clean-up and future costs for the Columbia River Levee projects will be reduced by a combined amount \$1.6 million. The total reduction to General Fund Contingency is \$3.0 million and this will be transferred to the Grants fund to administration of the COVID-19 incident budget. Given the potential magnitude of this incident it is critical that the City proactively establishes an initial incident budget for the unanticipated costs associated with COVID-19 response in Portland.

Policy reserves represent a financial best practice to set aside resources for future obligations. Approximately seven years ago, in recognition of the likelihood of liability related to the Portland Harbor Superfund site, the City set aside \$1 million in ongoing resources. The City currently has already set aside money for the next phase of the rehabilitation, a state trust paid into by five City bureaus, which provides flexibility to utilize these specific policy reserve funds in FY 2019-20 on a one-time basis.

The policy reserves specific to the Columbia River Levee are resources the City proactively set aside in the 2019 Fall BMP to effectively pre-pay the City's obligation related to the intergovernmental agreement between the region's governments. The City has enough in special appropriations to cover all FY 2020-21 costs. Given the current circumstances, the

City can allocate these resources in FY 2019-20 for the immediate COVID-19 emergency. The City will still need to cover these costs beyond FY 2020-21.

The Portland Housing Bureau will reallocate \$1,020,000 in FY 2019-20 General Fund resources originally planned as program carryover for the FY 2020-21 Budget. These include funds for an inclusionary housing study, rental registration system development costs, the East Portland grant program, and from the Rental Services Office mediation pilot program.

Community impacts and community involvement:

There has been no public community involvement with this legislation. There is a heightened urgency due to the unforeseen nature of this declaration of local emergency, and the subsequent public health concern to take immediate actions to slow the spread of the COVID-19 virus. The intent of this emergency legislation is to provide resources to benefit impacted community members by using contingency resources to deploy critical actions in support the health, safety, continuity of services, and sustained well-being of City functions, employees, and the Portland community at large during this declaration of emergency.

100% Renewable Goal:

Does not apply to this legislation.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES:** Please complete the information below.
- NO:** Skip this section

<i>Fund</i>	<i>Fund Center</i>	<i>Commitment Item</i>	<i>Functional Area</i>	<i>Funded Program</i>	<i>Grant</i>	<i>Sponsored Program</i>	<i>Amount</i>
100000	MFFM000001	571100	LAFPBE00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$1,304,709)
100000	MFFM000001	571130	LAFPBE00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$990,000)
100000	MFFM000001	487120	LAFPBE00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$2,294,709)
100000	MFSA000001	571130	CDAS0000000000GC	Non-Program	Not-Relevant	Not-Relevant	(\$705,291)
100000	MFSA000001	487120	CDAS0000000000GC	Non-Program	Not-Relevant	Not-Relevant	(\$705,291)
100000	MFFM000004	487120	LAFPBE00000000GL	Non-Program	Not-Relevant	Not-Relevant	\$3,000,000

100000	MFFM000004	650020	LAFPBE00000000GL	1GENF2GRNT	Not-Relevant	Not-Relevant	\$3,000,000
100000	HCMG000003	511100	CDASPC00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$16,000)
100000	HCMG000003	529001	CDASPC00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$484,000)
100000	HCPG000006	529210	CDTLIN00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$250,000)
100000	HCPG000006	521000	CDTLRA00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$120,000)
100000	HCPG000007	521000	CDHCIH00000000GL	Non-Program	Not-Relevant	Not-Relevant	(\$150,000)
100000	HCPG000001	529001	CDEHES00000000GL	Non-Program	Not-Relevant	Not-Relevant	\$1,020,000
217001	MFSA000041	640020	CDSA0000000000GC	1GENF2GRNT	MF000010	COVID 2020	\$3,000,000
217001	MFSA000041	529000	CDSA0000000000GC	Not-Relevant	MF000010	COVID 2020	\$3,000,000