



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Ted Wheeler, Mayor
Tom Rinehart, Chief Administrative Officer
Michelle Kirby, Interim Chief Financial Officer
Bureau of Revenue and Financial Services

Lester Spitler
Chief Procurement Officer
Procurement Services
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November 22, 2019

The City of Portland's Office of Management and Finance (OMF), presently manages the Homelessness and Urban Camping Impact Reduction Program (HUCIRP). <https://www.portlandoregon.gov/toolkit/>. The mission of HUCIRP "is to work for all Portland community members to reduce the impact of unsanctioned urban camping within the City of Portland through responsive community education, collaboration, coordination with outreach providers, and risk mitigation." The City seeks a partner who shares our values and will work collaboratively with the City and outside agencies to provide pensive campsite cleanup services, and effectively engage with individuals experiencing unsheltered homelessness who may be directly impacted by those services provided. The work involves duties specific to the mitigation of the risk of health and safety issues affecting campers and neighbors through illegal campsite abatement and impact reduction.

On May 22, 2019, City Council passed Ordinance No. 189511 authorizing the Chief Procurement Officer to conduct a competitive solicitation in accordance with City Code for the provision of campsite cleanup services for an estimated \$5,000,000 annually, over a five-year period. On July 16, 2019, Procurement Services issued Request for Proposals (RFP) No. 00001288 for Campsite Cleanup and Impact Reduction Services. Focused outreach to engage minority owned firms on this project was made by contacting over 140 state COBID certified firms and minority business organizations, conducting the pre-proposal meeting at the Oregon Association of Minority Entrepreneurs (OAME), and holding a second pre-proposal meeting to increase the number of eligible proposers.

Responses were due on August 12, 2019, and five proposals were received. All five proposals were deemed responsive to the requirements of the solicitation. The proposals were evaluated and scored by a panel of evaluators including a community member participant from the Minority Evaluator Program.

On September 17, 2019, in accordance with the solicitation requirements, the City issued a Notice of Intent to Negotiate and Award to the highest scoring proposer, Rapid Response Bio Cleaning, LLC. The notice was publicly posted for seven calendar days and one (1) protest was received during that period. The protest was reviewed and subsequent to the findings, the Chief Procurement Officer denied the protest. Procurement provided an informative and detailed debriefing to the proposer who filed the protest.

Rapid Response Bio Cleaning, LLC. has a current Business Tax registration and meets the City's contracting compliance requirements. The Bureau's level of confidence in the not-to-exceed amount for the Price Agreement is "High" as there is good historical information regarding purchases made for these services. Annual wage increases in line with the City's Fair Wage Policy are included in the not-to-exceed amount of the agreement.

Awarding a Price Agreement to Rapid Response Bio Cleaning, LLC will allow for the continuation of effective campsite cleanup services at locations managed by HUCIRP and provide safe, secure working environments at these locations for employees and the public. I recommend the City award a Price Agreement for campsite cleanup services to Rapid Response Bio Cleaning, LLC for \$4,528,000 annually, over a five-year period, and request that Council accept this report.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.



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Recommended by:

Lester Spittler
Chief Procurement Officer
LS:tg

Agenda No. 15

Item Type: Report No. _____

Council Meeting Date: January 8, 2020

Title: Award a Price Agreement to Rapid Response Bio Cleaning, LLC. for campsite cleanup services for \$4,528,000 annually, over a five-year period (Procurement Report - RFP No. 00001288)

AGENDA TYPE

- Consent
- Regular
- Time Certain Start Time

Item ¹ of 1

Total amount of time needed for presentation, testimony and discussion (Regular and Time Certain Only): 15 Minutes

INTRODUCED BY: Mayor Wheeler

COMMISSIONER / AUDITOR APPROVAL

Mayor - Finance & Admin. - Wheeler Digitally signed by Mustafa Washington Date: 2019.12.10 12:38:36 -08'00'

Position 1/ Utilities - Fritz

Position 2/ Works - Fish

Position 3/ Affairs - Hardesty

Position 4/ Safety - Eudaly

City Auditor - Hull Caballero

BUREAU APPROVALS

Bureau: OMF/CAO

OMF/CAO: Tom Rinehart Digitally signed by Tom Rinehart Date: 2019.11.27 14:29:57 -08'00'

Bureau Approval: Michelle Kirby Digitally signed by Michelle Kirby Date: 2019.11.26 16:39:54 -08'00'

Prepared By: Theresa Green

Date Prepared: November 26, 2019

- 1) Is a completed Impact Statement attached? Yes
- 3) Is the item a Code ordinance? Yes No
If yes, Auditor Office Approval
- 5a) Is item a Portland Policy Document or Administrative Rule? Yes No

- 2) Does the item amend the budget? Yes No
If yes, Budget Office Approval
- 4) Is this item a contract (current or future), code, easement, franchise, comp plan or Charter? Yes No
If yes, Attorney Office Approval
- 5b) If yes, is the City Policy/Admin Rule directive in the ordinance or resolution? Yes No

ACTION TAKEN:

JAN 08 2020 **ACCEPTED** PREPARE CONTRACT

CLERK USE: DATE FILED 12/30/19

Mary Hull Caballero
Auditor of the City of Portland

By: Karla Moore-Love Digitally signed by Karla Moore-Love Date: 2019.12.31 12:16:33 -08'00'
Deputy

FOUR-FIFTHS AGENDA	
1. Fritz	
2. Fish	
3. Hardesty	
4. Eudaly	
Wheeler	

	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	<input checked="" type="checkbox"/>	
3. Hardesty	<input checked="" type="checkbox"/>	
4. Eudaly	<input checked="" type="checkbox"/>	
Wheeler	<input checked="" type="checkbox"/>	