

ORDINANCE No. 189766

*Authorize a two-year lease extension with American Property Management for office space at 305 NE 102nd Ave through November 2021 at an average annual cost of \$92,053, for Portland Parks and Recreations Citywide Recreation team (Ordinance; amend Contract No. 30005619)

The City of Portland ordains:

Section 1. The Council finds:

1. Portland Parks and Recreation ("PP&R")'s Citywide Recreation team ("Team") provides internal support to recreation programs in our community centers and SUN Community Schools. This team set best practices and business standards (such as pricing, content and marketing) in a consistent manner across the recreation system. All but three of the facilities that this team works with are located on the eastside of Portland. As much of this team's work involves meeting with staff from those facilities, it is much more efficient to continue to be located on the eastside.
2. In 2016, Ordinance No. 188030 authorized the lease of approximately 3,359 square feet from American Property Management ("APM"), the business name which Weston Investment CO, LLC. is doing business as, located in certain space at 305 NE 102nd Avenue, Portland, Oregon, and commonly known as the Multnomah Plaza Office Building. PPR wishes to extend the lease through November 30, 2021.
3. Pursuant to Resolution #3701 "Reaffirming the City's Interest to Maximize Investment in City-Owned Facilities and Directing the Office of Management and Finance to Fully Implement ADM" 13.01, the Office of Management and Finance ("OMF") is working with bureaus to fully implement ADM 13.01 and ART 3.01 by bringing City operations back into City-owned facilities when possible.
4. OMF and PP&R have strategically assessed the Program's space need against availability of space in existing City-owned facilities. There are no viable options within City-owned facilities to provide sufficient space to accommodate the needs of the Program.
5. The expected financial impact is estimated at \$184,107 which is already built into the base bureau-wide administrative space lease budget for FY 19/20 and moving forward.

NOW, THEREFORE, the Council directs:

- a. The Chief Administrative Office or designee is authorized to execute any documents, including amendments and extensions, necessary to lease property in the Multnomah Plaza Office Building for Portland Parks and Recreation's

purposes. All documents will be approved as to form by the City Attorney prior to execution.

Section 2. The Council declares that an emergency exists in order that this lease extension may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

NOV 20 2019

Passed by the Council:

Mayor Ted Wheeler

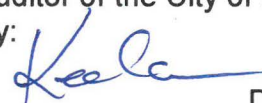
Prepared by: Pauline Goble

Date Prepared: October 21, 2019

Mary Hull Caballero

Auditor of the City of Portland

By:



Deputy

Agenda No. 1067
 Item Type: Ordinance No. 189766
 Council Meeting Date: November 20, 2019

Title: *Authorize a two-year lease extension with American Property Management for office space at 305 NE 102nd Ave through November 2021 at an average annual cost of \$92,053 for Portland Parks and Recreations Citywide Recreation team (Ordinance); *amend Contract No. 35005619*

AGENDA TYPE

- ☒ **Consent**
☐ **Regular**
☐ **Time Certain** Start Time

Item 1 of 1

Total amount of time needed for presentation, testimony and discussion (Regular and Time Certain Only): N/A (Consent)

INTRODUCED BY: Mayor Wheeler

COMMISSIONER / AUDITOR APPROVAL

Mayor - Finance & Admin. - Wheeler Digitally signed by Mustafa Washington
Date: 2019.11.12 13:24:52 -08'00'

Position 1/ Utilities - Fritz

Position 2/ Works - Fish

Position 3/ Affairs - Hardesty

Position 4/ Safety - Eudaly

City Auditor - Hull Caballero

1) Is a completed Impact Statement attached? ☒ Yes

3) Is the item a Code ordinance? ☐ Yes ☒ No

If yes, **Auditor Office** Approval

5a) Is item a Portland Policy Document or Administrative Rule?

☐ Yes ☒ No

BUREAU APPROVALS

Bureau: OMF/CAO

OMF/CAO: Tom Rinehart Digitally signed by Tom Rinehart
Date: 2019.10.29 10:36:47 -07'00'

Bureau Approval: Carmen Merlo Digitally signed by Carmen Merlo
Date: 2019.10.29 08:13:33 -07'00'

Prepared By: Pauline Goble

Date Prepared: October 24, 2019

2) Does the item amend the budget? ☐ Yes ☒ No
 If yes, **Budget Office** Approval

4) Is this item a contract (current or future), code, easement, franchise, comp plan or Charter? ☒ Yes ☐ No
 If yes, **Attorney Office** Approval

L Law

Digitally signed by L Law
Date: 2019.10.25 11:33:32 -07'00'

5b) If yes, is the City Policy/Admin Rule directive in the ordinance or resolution? ☐ Yes ☒ No

ACTION TAKEN:

CLERK USE: DATE FILED 11/12/19

Mary Hull Caballero
Auditor of the City of Portland

By: Keelan McClymont Digitally signed by Keelan McClymont
Date: 2019.11.12 15:57:18 -08'00'
 Deputy

FOUR-FIFTHS AGENDA

1. Fritz
 2. Fish
 3. Hardesty
 4. Eudaly
 Wheeler

COMMISSIONERS VOTED AS FOLLOWS:

	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Hardesty	✓	
4. Eudaly	✓	
Wheeler	✓	