IMPACT STATEMENT

Legislation title: *Authorize a 61 month lease from Jason and Myungja M. Lee to the Office of Management and Finance for space at 220 SW Main St located on the ground floor of the Justice Center at an average annual cost of approximately $54,500, for programs with ancillary services to the building (Ordinance)

Contact name: Pauline Goble
Contact phone: 503-822-6018
Presenter name: Pauline Goble and Mike Summerson

Purpose of proposed legislation and background information:

The Portland Police Bureau ("PPB") requires working space for two functions with ancillary services to the use of the Building. The Quartermaster program, which is an inventory management provider of uniforms and equipment for bureau members. The Operations Branch operates Central Precinct on the ground level and is in need of dedicated community member meeting space.

Financial and budgetary impacts:

Rent for the initial term is $52,128 per year with annual increases of 2.5%. PPB has budgeted for a five-year term with payments funded by existing bureau General Fund appropriation within the Quartermaster program in Fiscal Services. It is anticipated that efficiencies in resource management in the new location will offset the costs of this lease. The Lease includes one five (5) year option to renew.

Community impacts and community involvement:

The Justice Center and Central Precinct do not have access to a ground-level space where community members can come into the building without going through a check-in process. The additional space on the ground level would allow for public access and meetings to be held without requiring added security check-ins. There is anticipated to be adequate space for both a community meeting area and Quartermaster functions with the addition of space provided through this lease agreement.

Budgetary Impact Worksheet

Does this action change appropriations?

    ☐ **YES**: Please complete the information below.

    ☒ **NO**: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount