

IMPACT STATEMENT

Legislation title: Authorize a five-year Price Agreement for purchase of Security Services for SmartPark Garages and the Portland Streetcar Facility for an amount not to exceed \$4,000,000.00. (Procurement Report – Project #119384)

Contact name: Christine Moody, Chief Procurement Officer 

Contact phone: (503) 823-1095

Presenter name: Christine Moody, Chief Procurement Officer

Purpose of proposed legislation and background information:

The purpose of this legislation is to authorize a Price Agreement with Portland Patrol, Inc., to provide security services for the SmartPark Garages and the Portland Streetcar Facility for the next five years.

Provision of these services will continue and enhance the overall safety of the City's 3,800 SmartPark garage parking spaces, and the Portland Streetcar Facility, as well as deter crime and address criminal activity if and when it occurs. Safety is critically important to the economic vitality of the downtown area and overall perception of the City's downtown.

PBOT SmartPark division is responsible for providing security for the City's SmartPark garages, and the PBOT Streetcar and Transit Partnerships Division is responsible for providing security for the Streetcar Facility in support of safe public transit.

This legislation does not change any City policies.

No revenues will be impacted by this legislation.

Financial and budgetary impacts:

The usage is estimated at \$4,000,000 over a five-year period. The confidence level in this procurement is "High" as there is good historical information regarding expenditures made for these services.

Funding for purchases will come from the approved FY 2016-17 PBOT budget.

No positions will be created, eliminated or re-classified as a result of this legislation.

Community impacts and community involvement:

The SmartPark mission is to support the economic vitality of the City by providing affordable parking that primarily meets the short-term needs of shoppers, visitors and business customers. Security is paramount to the above noted mission as safety of the shoppers, visitors and business customers is important in carrying out the overall mission of the City's SmartPark Garages.

The goods and services contracting community, including contractors certified with the State of Oregon as minority, women and emerging small businesses became involved when the solicitation was advertised and publically noticed on the City's Online Procurement System on April 11, 2016.

Potential proposers were able to review the competitive solicitation, ask questions, provide comments and submit proposals.

The Notice of Intent to Award a Services contract to Portland Patrol, Inc., was posted on July 13, 2016. No protests were received.

No known persons or groups will be testifying.

No future public involvement is anticipated or necessary for this request.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
- NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Ted Wheeler, Mayor
Tom Rinehart, Chief Administrative Officer
Ken Rust, Director, Bureau of Revenue and Financial Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

REGULAR CALENDAR

February 1, 2017

TO THE COUNCIL:

In accordance with ORS 223.835, the Portland City Council is designated the authority to set parking rates and regulate the uses of the City-owned parking facilities.

The Portland Bureau of Transportation (PBOT) is responsible for managing and maintaining all official business, operations and records for the City's six SmartPark Parking Garages with almost 3,800 parking spaces.

The SmartPark mission is to support the economic vitality of the City by providing affordable parking that primarily meets the short-term needs of shoppers, visitors and business customers. Security is a critical component of that mission as the safety of shoppers, visitors and business customers is paramount to the overall success of PBOT's mission for the City's Parking Garages.

Keeping the City's SmartPark garages safe is critically important to the economic vitality of the downtown area and greatly affects the public's overall perception of the City's downtown. As in other cities around the nation, downtown parking garages are heavily used by legitimate customers, but also attract those who conduct themselves unlawfully or misuse the garages by engaging in illegal activity. This type of behavior discourages parking at the garages and has a negative impact on the economic health of the downtown business area.

Just as PBOT's Parking Division is responsible for providing security for the Parking Garages, PBOT's Streetcar and Transit Partnerships Division is responsible for providing security for the Streetcar Facility in support of safe public transit service. Having safe and clean Streetcars also enhances the perception of a safe and inviting downtown which further contributes to an economically healthy central business area.

In an effort to reduce administrative costs as well as the costs of providing security for both SmartPark and Streetcar facilities, PBOT solicited security services for SmartPark and Streetcar facilities together.

On December 30, 2015, City Council passed Ordinance No. 187531 authorizing a competitive solicitation for the provision of security services for City SmartPark garages and the Portland Streetcar Facility. On April 11, 2016, the Chief Procurement Officer advertised RFP No. 00000296. On May 20, 2016, five (5) proposals were received. The proposals were reviewed, evaluated, and scored by a five-member evaluation committee with representatives from PBOT and the Minority Evaluator Program. The proposal from Portland Patrol, Inc., was the highest scored proposal after written and oral interview evaluations. The City issued a Notice of Intent to Award a Services Contract to Portland Patrol, Inc., on July 13, 2016. No protests were received.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Portland Patrol, Inc., has a current City of Portland business tax registration account, is in compliance with the City's Equal Benefits Program, and their EEO Certification is current. The Bureau's level of confidence in the cost estimates for this project is "High" as there is good historical information regarding expenditures for these services.

Awarding a price agreement to Portland Patrol, Inc., will allow PBOT to ensure that City SmartPark garages and the Portland Streetcar Facility are safe and secure. It is requested that City Council authorize a price agreement to Portland Patrol, Inc., for a not-to-exceed amount of \$4,000,000.00 for a five-year term.

Recommended by:

A handwritten signature in black ink that reads "Christine Moody". The signature is written in a cursive, flowing style.

Christine Moody
Chief Procurement Officer

Agenda No.
REPORT
Title

Authorize a five-year Price Agreement for purchase of Security Services for SmartPark Garages and the Portland Streetcar Facility for an amount not to exceed \$4,000,000.00. (Procurement Report – Project #119384)
NO.

<p>INTRODUCED BY Commissioner/Auditor: <i>Wheeler</i></p>	<p>CLERK USE: DATE FILED <u>JAN 24 2017</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - <i>Wheeler</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: OMF Bureau of Revenue and Financial Services OMF CAO: Tom Rinehart Bureau Head: Ken Rust <i>[Signature]</i></p> <p>Prepared by: Jeff Blade Date Prepared: January 12, 2017</p>	<p>ACTION TAKEN: FEB 01 2017 REFERRED TO COMMISSIONER OF FINANCE AND ADMINISTRATION</p>
<p>Impact Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date 02/01/17</p>	

AGENDA

TIME CERTAIN

Start time: _____

Total amount of time needed: _____
(for presentation, testimony and discussion)

CONSENT

REGULAR

Total amount of time needed: 5 minutes
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Eudaly	4. Eudaly		
Wheeler	Wheeler		