



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Ted Wheeler, Mayor

Tom Rinehart, Chief Administrative Officer  
1120 SW Fifth Ave., Room 1250  
Portland, Oregon 97204-1912  
(503) 823-1182  
FAX (503) 823-5384  
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**REPORT TO COUNCIL**

To: Mayor Ted Wheeler

From: Tom Rinehart, Chief Administrative Officer

Subject: Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

As the Chief Administrative Officer with technology project oversight responsibility, I am submitting the quarterly report of the Technology Oversight Committee (TOC), attached as Exhibit A.

The TOC has been meeting monthly since September 2011. Processes have been created for early and continued technology oversight by an independent five-member citizen body for the purpose of increased transparency and accountability. Elements of the technology oversight include:

- Early identification of City technology projects and assessment by the bureau, Bureau of Technology Services (BTS), and TOC as to whether a project warrants TOC oversight.
- TOC citizen oversight on significant City technology projects (high risk, high cost).
- Regular, standardized information from City bureaus to TOC about technology project status.
- External quality assurance (QA) consultant required on technology projects under TOC oversight.
- Regular, standardized information from QA consultant to TOC about technology project status.
- Quarterly reports from the TOC to the Chief Administrative Officer that are provided to the City Council.

This report covers TOC activity from April through June 2019. The report summarizes the status of the technology projects under the TOC's purview. During the time of this report, the TOC provided oversight on two projects: BTS's and Bureau of Development Services' Portland Online Permitting System (POPS) and Commissioner Fritz's Open and Accountable Elections (OAE). TOC also received a quarterly update from the Portland Oregon Website Replacement and will start overseeing the Integrated Tax System project in the next couple of months.

I recommend that Council accept the report.

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*



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**TO THE COUNCIL**

The Commissioner of Finance and Administration concurs with the recommendations of the Chief Administrative Officer.

**RECOMMENDS**

Council accept the report.

Respectfully submitted,

Ted Wheeler  
Mayor

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Agenda No. \_\_\_\_\_

Item Type: Report \_\_\_\_\_ No. \_\_\_\_\_

Council Meeting Date: July 10, 2019

Title: Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

**AGENDA TYPE**

Consent

Regular

Time Certain Start Time 9:45am

Item 1 of 1

Total amount of time needed for presentation, testimony and discussion (Regular and Time Certain Only): 30 Minutes

**INTRODUCED BY:** Mayor Wheeler

**COMMISSIONER / AUDITOR APPROVAL**

Mayor - Finance & Admin. - Wheeler Digitally signed by Mustafa Washington Date: 2019.07.01 11:30:44 -0700

Position 1/ Utilities - Fritz

Position 2/ Works - Fish

Position 3/ Affairs - Hardesty

Position 4/ Safety - Eudaly

City Auditor - Hull Caballero

1) Is a completed Impact Statement attached?  Yes

3) Is the item a Code ordinance?  Yes  No

If yes, Auditor Office Approval

5a) Is item a Portland Policy Document or Administrative Rule?  Yes  No

**BUREAU APPROVALS**

Bureau: OMF/CAO

OMF/CAO: Tom Rinehart Digitally signed by Tom Rinehart Date: 2019.06.25 10:20:41 -0700

Bureau Approval:

Prepared By: Heather Hafer

Date Prepared: June 19, 2019

2) Does the item amend the budget?  Yes  No  
If yes, Budget Office Approval

4) Is this item a contract (current or future), code, easement, franchise, comp plan or Charter?  Yes  No  
If yes, Attorney Office Approval

5b) If yes, is the City Policy/Admin Rule directive in the ordinance or resolution?  Yes  No

**ACTION TAKEN:**

JUL 10 2019 **ACCEPTED**

CLERK USE: DATE FILED 7/1/19

Mary Hull Caballero  
Auditor of the City of Portland

By: Keelan McClymont Digitally signed by Keelan McClymont Date: 2019.07.01 14:25:45 -0700  
Deputy

**FOUR-FIFTHS AGENDA**

1. Fritz
2. Fish
3. Hardesty
4. Eudaly
Wheeler

**COMMISSIONERS VOTED AS FOLLOWS:**

	YEAS	NAYS
1. Fritz	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2. Fish	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Hardesty	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Eudaly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheeler	<input checked="" type="checkbox"/>	<input type="checkbox"/>