

## ORDINANCE No. 189542

\*Amend contract with Passport Labs, Inc. to add funds not to exceed \$250,000 to provide mobile parking payment system services to Portland Parks & Recreation (Ordinance; amend Contract No. 30005152)

The City of Portland Ordains:

Section 1. The Council finds:

1. On March 21, 2016, Portland Bureau of Transportation (PBOT) through the Procurement Division executed Contract 30005152 with Passport Labs, Inc. (formerly known as Passport Parking, Inc.) to provide mobile parking payment and services. The original Contract amount was \$1,515,174.00, and the Contract's original expiration date was November 20, 2021.
2. About 40% of all on-street parking transactions are done through the Passport Labs, Inc. solution known as "ParkingKitty". Customers using "ParkingKitty" pay a per-transaction fee, which is the value of Contract 30005152. The City pays nothing.
3. On February 25, 2019, PBOT and Passport Labs, Inc. executed Amendment 1 the Contract to add additional compensation in the sum of \$375,000 increasing the Contract's not to exceed amount from \$1,515,174.00 to \$1,890,174.00 which covers PBOT's increasing usage and extends the Contract term to November 20, 2026.
4. Portland Parks & Recreation (PP&R) has been using the "ParkingKitty" solution in Washington Park, with about 20% of transactions using the service. However, PP&R usage was not anticipated in the original Contract. Procurement Services has recommended that PP&R enter into Amendment 2 so that PP&R use and services are reflected in the Contract.
5. Funds are available in the Washington Park paid parking trust fund account. PP&R will cover the costs of Amendment 2 through per-transaction fees that are budgeted in Washington Park, and will be budgeted in future years for future revenue-generating parking locations.
6. PP&R desires to add funds of \$50,000 annually to the Passport Labs, Inc. Contract; a total of \$250,000.00 over five (5) years, increasing the Contract's not to exceed value from \$1,890,174.00 to \$2,140,174.00, which will allow for the efficient consolidation of City usage of ParkingKitty into one contract. Addition of services in Amendment 2 will be specifically for services to PP&R.

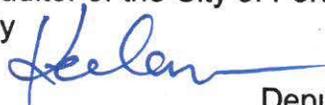
NOW, THEREFORE, the Council directs:

- a. The Chief Procurement Officer is authorized to execute Amendment 2 to Contract No. 30005152 with Passport Labs, Inc. for additional funds up to \$250,000 over a five-year term and for services specific to PP&R, provided that the amendment has been approved as to form by the City Attorney's Office.
- b. The Commissioner in Charge of PP&R and the Auditor, or their authorized designees, are hereby authorized to draw and deliver checks chargeable to the Washington Park parking trust fund or other PP&R parking fund account when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists to meet project schedule and funding requirements; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: JUN 05 2019

Commissioner Nick Fish  
Prepared by: Victor Sanders  
Date Prepared: May 10, 2019

**Mary Hull Caballero**  
Auditor of the City of Portland  
By  Deputy

Agenda No. **189542**  
**ORDINANCE NO.**  
 Title

\*Amend Contract with Passport Labs, Inc. to add funds in the amount not to exceed \$250,000.00 to provide mobile parking payment system services to Portland Parks & Recreation. (Ordinance; amend Contract No. 30005152)

INTRODUCED BY Commissioner/Auditor: <b>Nick Fish</b>	CLERK USE: DATE FILED <u>MAY 28 2019</u>
COMMISSIONER APPROVAL Mayor—Finance & Administration - Wheeler Position 1/Utilities - Fritz Position 2/Works - Fish <i>NiF</i> Position 3/Affairs - Hardesty Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland  By: <u><i>Mary Hull Caballero</i></u> Deputy
BUREAU APPROVAL Bureau: Parks & Recreation Bureau Head: Adena Long <i>Adena Long</i> Prepared by: Victor Sanders Date Prepared: May 10, 2019	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	ACTION TAKEN:
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: <i>JP 5/15/19</i>	
Council Meeting Date <b>June 5, 2019</b>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz <input checked="" type="checkbox"/>	
2. Fish	2. Fish <input checked="" type="checkbox"/>	
3. Hardesty	3. Hardesty <input checked="" type="checkbox"/>	
4. Eudaly	4. Eudaly <input checked="" type="checkbox"/>	
Wheeler	Wheeler <input checked="" type="checkbox"/>	