

Chapter 3.124 Portland Bureau of Emergency Management

3.124.010 Definitions.

The following definitions apply to Chapters 3.124 through 3.126:

[A. – I. No Change]

J. “Continuity of Operations” (COOP) Plan means a plan that describes how a bureau will continue to perform its essential functions following an event that disrupts normal operations.

3.124.020 Portland Bureau of Emergency Management

There is established by the City Council the Portland Bureau of Emergency Management (PBEM). ~~as a part of the Mayor’s portfolio.~~

[3.124.030 No Change]

3.124.040 Organization.

The Portland Bureau of Emergency Management shall consist of the Director and such other employees as the Council may provide. The Director shall be immediately responsible to the Mayor or its commissioner-in-charge if other than the Mayor, and, thereafter, to the City Council.

[3.124.050 No Change.]

3.124.060 Staff and Delegation.

A. The Director may appoint an Operations Manager who is accountable to the Director and may appoint other personnel necessary to carry out the provisions of this Chapter, when in keeping with the adopted budget for PBEM or specially funded projects.

B. The Director may delegate to staff members any of the Director's duties.

C. In the event of an emergency, the line of succession for the PBEM is: ~~Director, Operations Manager, Training and Exercise Manager, Planning Manager, and Planning Program Specialist.~~ the succession plan described in the Bureau’s COOP plan.

D. When a succession occurs, all duties and responsibilities of the Director are transferred to the successor and any delegations remain in place unless withdrawn by the new Director.

[3.124.070 – 3.124.090 No Change.]

Chapter 3.125 Disaster Policy Council**[3.125.010 No Change.]****3.125.020 Duties****[A - C No Change.]****D.** Convene meetings no less than twice a year whenever:

1. The President of the City Council changes, ~~in which case the meeting shall be held within one month of the change;~~

2. Requested by the Mayor.

E. Keep records of meetings and decisions.**3.125.030 Membership.****[A – P No Change.]**~~**Q.** Director, Portland Housing Bureau.~~**Q. Director, Joint Office of Homeless Services****R. Director, Bureau of Revenue and Financial Services****S. Director, Bureau of Technology Services**

~~**R.**~~ **T.** If the Mayor is unavailable to Chair the DPC, the duties shall be performed and authority exercised by the first of the City officials in the order of membership listed in Subsections A. – ~~S.~~ ~~Q.~~ above who is able and available.

[3.125.040 – 3.125.050 No Change.]

Chapter 3.126 Emergency Management Steering Committee**3.126.010 Emergency Management Steering Committee.**

The Emergency Management Steering Committee (EMSC) is hereby created for the purpose of assisting the Portland ~~Office~~ Bureau of Emergency Management in developing emergency management policies and procedures for incidents requiring significant interbureau coordination.

[3.126.020 No Change.]

3.126.030 Membership.

The EMSC shall consist of qualified staff from the following Bureaus:

[A- K No Change.]

L. Bureau of Human Resources

M. Joint Office of Homeless Services

N. Bureau of Revenue and Financial Services

[3.126.040 No Change.]