



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION

1120 S.W. 5TH, ROOM 502
PORTLAND, OREGON 97204-1976
(503) 796-5193



MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

February 13, 1986

Larry Walker
Walker & Macy
222 N. W. Davis Street Suite 300
Portland, OR 97209

Subject: Parking on the South Park Blocks

Dear Larry:

On February 12, I received a call from Larry Brown saying PDC and Carl Buttke, its traffic consultant, were going to meet that afternoon with the institutions bordering the South Park Blocks. The meeting would be an opportunity to introduce everyone to Buttke and give the institutions an opportunity to voice their parking needs and concerns. (I've attached my rough notes so that you can get an idea of the level of demand for parking and the attitude of each of the institutions.) Critics of the past park development were Tom Vaughan of the Historical Society and the representative of the Art Museum. (I did say we had received support from all the institutions for removing parking -- except from the Historical Society. The Art Museum representative said the previous director didn't know what he was doing. Is ignorance a defense?)

For the most part, people recognized that:

1. They had made a conscious decision to stay on the park blocks and feel advantages in having done so.
2. They have made efforts to create their own parking.
3. They were particularly critical about the impact of the Performing Arts Center and the removal of two surface parking lots for housing. The issue of parking along the park paled in comparison.

Except for the Art Museum representative, who felt parking should be free, on the street and immediately available, the institutions understood the magnitude of the problem. And if they didn't, they certainly had to after the various representatives outlined the level of use at their institutions. The demand for parking clearly demonstrates that parking along the park -- except symbolically -- isn't a critical factor in meeting parking needs. Off-street parking clearly is.

Larry Walker
Page 2
February 13, 1986

Carl Buttke will be contacting each institution to discuss its use and parking demand requirements in greater detail. He will also survey users of the institutions to find out when they use a facility, how far they come, how far they'll walk after parking, and so on. He's to come up with an overall parking strategy. Certainly, it would be helpful if he meets with Marlene and you.

Sincerely,



John W. Sewell
Parks Planning Supervisor

JWS/vc
Attachment
cc: Marlene Salon
Ethan Seltzer

Notes of February 12, 1986 Meeting

Larry Brown

- Proposed South Park Blocks renewal area
- Like to hear from the institutions about parking
- Parking as part of overall renewal district

Marvin Hanson - Masonic Temple

Joe Smith - St. James Lutheran Church

- Three concerns
 1. aesthetics
 2. security pedestrians
 3. employee parking
- like to see remaining parking removed, open up panoramas, security
- like a parking structure for the institutions, been trying to do for 12 years

Tom Vaughan - Oregon Historical Society

1. 30 years parking's been a principal problem
2. Society built downtown, pressure build elsewhere
3. Temporary parking lot at Park & Madison, some criticism
4. No solution, or how the problem will be resolved
5. Ready to buy rest of the property in the block
6. Must handle parking problem
7. Haven't understood how truly great park blocks are
[T.V. removed 3 parking lots in the Society's acquisition]

Carl Buttke Questioned Tom Vaughan

T.V. ever problem, most vacant lots are now occupied

- T. V. - latest plan damaging
- hours of the day
 - 8 until 5:30 hours greatest pressure
 - 63 employees; also 20 volunteers a day. Largest number of employees take the bus
 - Saturday worse than weekdays
 - greatest concern is for patrons (how many per day)
(Carl Buttke needs to know peak parking)

Art Institute

- Parking problem affecting ability to get people to use museum
- Problem 9:00 a.m. until evening, 7 days a week
- 120 K visitors a year, 600 volunteers, 20 a day, 30 trustees, 80 staff members daily, 125 students BA program, extension classes in the evening. Volunteers elderly
- school buses are a problem, hood meters. Also Gray Line tours.

First Christian Church

- One block owned; also parking
 - 60 apts. no parking
 - Carriage House - base some parking
 - 30 people on staff
 - Sunday lease lot, now going to be condos
- Problem evenings - PSU, Art Museum, Performing Arts
- Seating capacity, 350

- Schedule around Performing Arts
- Would do many large programs if parking were available

Joe Smith

- run from 7 morning 6 eve. Mon., Fri.
- 9 and 11 services on Sunday
- 52 employees
- 120 people all the time, includes day care
- 220 people service, 9 and 11
- many evening activities
- problem isn't on-street it's off-street parking lots, the solution
- have 34 parking spaces
- would convert parking spaces to housing if a structure is built

Masonic Temple Association

- 100,000 square feet
- don't have any off-street parking
- impact Schnitzer, removal on SPBs parking lid
- 40 people building during the day
- evening could be 3,000 people once every other month, 500 to 700 some evening every week

Robinson-Shrine (own 39% temple building)

- picked place and stayed
- 1977 purchase lot north of the Shrine, holds 240 cars. Also rent space on Sunday to First Congregational Church. (First Congregational Church lost its space to Schnitzer)
- 20 full-time employees
- Would consider joint effort to build a parking structure
- 50 at a time other than staff. Could have 600 in the evening.
- 7 tenants in the building

Downtown Neighborhood Assn.

- renewal area 60% downtown housing
- most demand housing parking, visitors
- incredible asset park blocks, wouldn't want to see parking right on the park blocks

Pete Daniels - Construction Manager New Theatres

- Schnitzer 2,700 seats
- two new theatres - 950 Could have performances
 450 at all three
- [What about school buses on the park block faces - all 6]
- Rehearsal hall still to be built, another demand
- Parking on Park Ave. - need for building service

Tom Vaughan

- What do people not do because parking isn't available

Marvin Hansen

- City created Schnitzer problem, creating housing, removing parking

Carl Buttke

- pass out questionnaire cars in the day time (on the windshield)
 - purpose trip - where parked - problems in parking
 - numbers in car - time
- like to distribute at the institutions
- from this can calculate parking needs by time
- develop solutions meet the norm

2/13/86

Hundreds of downtown parking spaces to be lost

By JANET CHRIST
of The Oregonian staff

Parking spaces will be harder to find around the South Park Blocks this year when construction begins on two new housing projects.

Spaces in the area already are considered at a premium by downtown workers and Portland State University students who vie for long-term slots on weekdays.

When digging starts, expected on one block in the spring and a second block next fall, surface public parking lots that hold a total of 231 cars will disappear. A third approved project, not yet scheduled for construction, will reduce public parking by 31 more spaces.

The lots will be redeveloped into middle-income range apartments, encouraged by the South Park Blocks urban renewal plan of the Portland Development Commission.

And if the commission reaches its goal of placing 1,600 new housing units in the area bounded by Southwest Morrison Street, Interstate 405, and 13th and Fourth avenues, it is likely that more parking lots will vanish.

New development is cheapest when built on undeveloped land such as parking lots, commission staff members point out.

While the number of spaces lost will be added to the city's reserve of downtown parking spaces allowed by city policy — the parking "lid" — the city is not obliged to return them to the same area or even to see that the slots are replaced.

Private developers are expected to start building this year on the block bounded by Southwest Park and 10th avenues and Clay and Market streets, and the block bounded by Southwest Park Avenue and Broadway and Clay and Market streets. Half of this block is used now for public parking and a quarter of it is a Portland State University parking lot.

The third project later will take a quarter-block lot at the southwest corner of Southwest Clay Street and Park Avenue.

While the urban renewal goal is to create new middle-income housing and not parking lots, area parking needs ultimately will be considered, assured Lawrence L. Dully, commission director of development.



Parking lot between Southwest Park and 10th avenues and Clay and Market streets is one of three that soon will disappear. The Oregonian/BILL MURPHY

"What we found when developing the plan for urban renewal is that there is a plan for housing and a plan for parks, but no plan for parking for institutions," he said.

Dully said staff members would start soon on a study to determine area public parking needs, particularly for institutions such as the Oregon Art Institute, the Oregon Historical Center and the Masonic Temple — which often rents hall space for public events.

"None have their own parking, so we want

to assure that on-street parking is retained wherever possible and to examine ways that access in the future can be protected," Dully said.

On-street parking is more important to these institutions than the Performing Arts Center complex under construction, he said.

People attending high-priced events at the arts center may be willing to pay \$2 or \$3 for a parking space at night. But people going to the other cultural centers may be less inclined to

pay high lot or garage prices because these activities often are free or minimally priced, Dully pointed out.

In addition, he said, the City Council and Development Commission want to retain the approximately 60 street spaces around the three lower South Park Blocks expected to be remodeled in the next few years.

"Because we've calculated that if those spaces are removed and we buy land for an equivalent number, it could cost half a million

(dollars)," Dully said.

Parking was removed last year to widen sidewalks around the three remodeled park blocks south of Southwest Jefferson Street.

Parking for residents — which would not affect the downtown parking lid — may be provided in the new housing projects, but long-term public parking is not likely to be built by the housing developers, Dully said.

Some spaces may be built to accommodate public uses on ground levels, but costs would prohibit additional public parking, he said.

Construction of new downtown parking lots and garages can be granted by conditional-use permits.

The city has a downtown parking lid of 40,855 spaces and about 38,000 of those have been allocated, said Cynthia Kurtz, manager of the Bureau of Transportation, Planning and Finance.

About 1,700 of the spaces are within the South Park Blocks urban renewal area, she said.

Though the City Council is concerned about distribution of spaces, Kurtz said, the lid policy does not require that spaces be dispersed in any geographic allocation.

While parking spaces lost in the urban renewal area may be replaced, they wouldn't necessarily be relocated in that area.

According to a transportation analysis for the city's downtown parking and circulation policy updated for 1984, there is land equal to about 100 blocks available for parking structures in downtown Portland. The downtown boundaries are Northwest Everett Street, 13th Avenue, the Interstate 405 freeway and Front Avenue.

The analysis, by consultant Robert Conradt, also based future long-term parking needs on projected 70 percent transit use by employees.

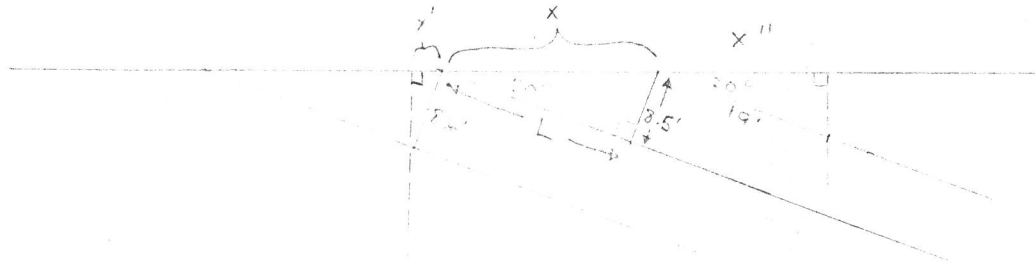
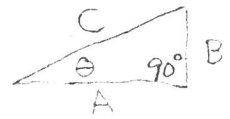
A Portland Planning Commission hearing on proposed modifications to the policy will be held at 2:30 p.m. Tuesday in the Portland Building.

CALCULATIONS FOR A 20° PARKING ANGLE

CEIVED

DEC 30 1985

Parks Planning & Dev.



$$8.5' = X \sin 20^\circ$$

$$X = \frac{8.5'}{\sin 20^\circ} = \underline{24.85'} \quad \text{curb length for each space}$$

$$X' = 8.5 \sin 20^\circ = \underline{2.91'} \quad \text{extra curb length needed at beginning of block}$$

$$X'' = 19 \cos 20^\circ = \underline{17.85'} \quad \text{min. curb length for last space}$$

If length available is 200'

$$\frac{200 - 2.91'}{24.85'} = 7.93 \quad \text{spaces}$$

\therefore can have 7 spaces before last space

$$.93(24.85) = 23.14 \text{ feet left which is more than min for last space } (X'')$$

\therefore total of 8 spaces

Length of stall to accommodate 8.5' width @ 20° Angle:

$$L = 24.85 \cos 20^\circ \\ = \underline{23.35'}$$

Stall length for 30° , $8\frac{1}{2}'$ width

$$x = \frac{8.5}{\sin 30^\circ} = 17'$$

$$L = x \cos 30^\circ = 17 \cos 30^\circ = 14.72'$$

Oregonian
May 20, 1986

Park Blocks due survey on parking

Hundreds of post-card parking surveys are being distributed on windshields of cars parked in the South Park Blocks urban renewal area this month.

Responses to questions on the postage-paid cards are expected to help city officials determine the parking needs of the area downtown, which includes several institutional buildings open to the public.

The number of spaces has dwindled and will continue to do so because of renovation of the Park Blocks and loss of parking lots to urban renewal housing projects.

The survey includes questions on where drivers park, length of stay, number of passengers, reasons for parking in the location and how far the space was from the place visited.

The survey work has been contracted to Carl H. Butke Inc., consulting transportation engineer.

The urban renewal district is bounded by Southwest Morrison Street, Interstate 405, 13th Avenue and Fourth Avenue.

Lawrence L. Dully, director of development for the Portland Development Commission, said staff members were studying ways to increase parking space without building high-rise parking structures.

One idea, he said, would be to change from parallel to diagonal parking on Southwest 10th and 11th avenues between Market and Main streets.

Tenth and 11th have three lanes of one-way traffic.

Dully said that because the streets stop at Portland State University at the south ends, they do not have heavy traffic counts. Narrowing the streets to two lanes may be possible, he said.

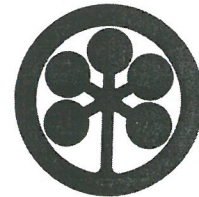
Such a project could add 40 or 50 parking spaces for the cost of painting new traffic and parking stripes and installing new meters, he said.

The survey responses will be analyzed in June, needs determined in July, solutions offered in August, and a report prepared in September, Dully said.



CITY OF PORTLAND BUREAU OF PARKS AND RECREATION

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MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

March 31, 1986

TO: South Park Blocks File
Mary Anne Cassin
Anne Kowalishen

FROM: Marlene Salo *MS*

SUBJECT: Fred Nilsen's Comments and Recommendations Pertaining
to Redevelopment of the South Park Blocks Between
Salmon and Jefferson

Museum Block (Madison to Jefferson)

- a. remove the cherry trees
- b. flower bed in southeast corner has been reduced in size in recent years. Brian, Steve and Anne would be responsible for deciding on acceptable size of floral display.
- c. the roses in this block do not flower well because of shade.
- d. grass doesn't do well on the northern end of the block because of shade (same for all three blocks)

Middle Block (Main to Madison)

- a. remove Walnut from southwest corner (not fully in leaf during summer months)

Northernmost Block (Main to Salmon)

- a. remove cherry trees
- b. plumbing serving Shemansky fountain still works
- c. remove Walnut in northeast corner
- d. Benson fountain and brick wall maintained by Water Bureau. They do not charge Park Bureau for water usage. If fountain is relocated, it should be placed in a location where Water Bureau will continue to provide water at no charge.
- e. remove shrubs at north end. Eliminate rat holes around base of Walnut tree in northeast corner.

General Comments

Soil amendment in previous project didn't work, dries to a cement-like condition. Need sand with even sized particles similar to sand used in golf course construction. Tim Ansett, Delta superintendent, would be a good resource person on this subject. Consult with Anne Kowalishen regarding irrigation for the upcoming project.

MS/vc



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MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

March 14, 1986

TO: South Park Blocks File
FROM: Mary Anne Cassin/*Mary Anne*
SUBJECT: Meeting with Operations

IN ATTENDANCE: Dan Nelson Steve Goetz
 Anne Kowalishen Marlene Salon
 Jim Gardiner Mary Anne Cassin

The timing is perfect for a post-construction evaluation of the three South Park blocks completed last summer since we are now beginning design work for the last three blocks. The following areas of concern were discussed:

1. Soil Tests: We will employ an independent soils consultant to evaluate existing conditions and recommend soil amendments. Tom Cook was recommended. Additional suggestions would be appreciated.
2. Irrigation: Anne and Dan will seek more feedback on the system used between Jefferson and Market. Problems in the past seemed to be related to the installation rather than design or materials.
3. Lighting: Although the recent project appears too bright, the public has offered nothing but compliments. In the upcoming project, wattage should be reduced near any buildings intended to be lit at night.
4. Artwork: Roosevelt and Lincoln will probably remain in place. The final location and design around the Shemansky fountain are very much unresolved, and may be controversial. Jim says the tree roots are pushing the fountain up, so the whole thing will have to be lifted and re-installed on a new base. Several groups may want to be involved in donation and/or work on the fountain's refurbishment, including the Arlington Club and Pioneer Masonry. More historic research and perhaps public involvement will have to be conducted before this issue is resolved.

5. Project Organization: P.D.C. is the funding source and contract administrator. Larry Brown of P.D.C. is the Project Manager. Mary Anne Cassin is the Project Planner through design development and construction drawings. P.D.C. will do construction administration. The Park Bureau has to stress its objectives in developing the blocks to P.D.C., including the importance of preserving the trees.
6. Street Furniture: We will probably conform to the materials standards developed in the first project.
7. Floral Display: The roses behind the Art Institute never do very well. These may be replaced with another, more appropriate floral display. The size and configuration of the beds should be reviewed with Brian McNerney, to see what is affordable and flexible. This is the perfect spot to have a showy display, and Operations supports its inclusion in the program.

Operations will continue to ask around for further input, and we will periodically review progress in the future.

MAC/vc

cc: All in Attendance
Larry Brown

Planning
106/502 Parks



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION

OPERATIONS
6437 S.E. DIVISION AVE.
PORTLAND, OREGON 97206
(503) 248-4397




MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

March 26, 1986

MAR 28 1986

Parks Planning & Dev.

TO: Mary Anne Cassin
FROM: Anne Kowalishen 
SUBJECT: South Park Blocks Evaluation

I've looked over your letter outlining our concerns about the South Park Blocks construction and have some input regarding soil tests, irrigation and floral displays.

1. Let's go ahead with the soils consultant.
2. The irrigation heads are prone to vandalism but I recommend keeping the same design throughout all of South Park Blocks to simplify maintenance.
3. The flower beds used to be larger there, so we have some surplus that could be used in South Park Blocks. We (Steve, Dan and I) have discussed the possibility of how to install a larger bed without stretching our greenhouse production capacity more, or creating more work for Portland Center's gardener. We are looking at proposing removing removing the annual pots at Waterfront Park and using the same amount of material at South Park Blocks. We'll need to do a park improvement, if so.

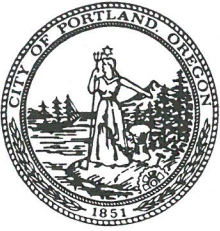
Our gardener reports that she has received many compliments on the roses and would prefer to keep them in the park, if at all possible.

I hope this information is helpful in your formulating draft plans. Please let us know your decision on flower plantings, so we can see if we can use our current resources for South Park Blocks.

By the way, I was looking across the river yesterday at Sellwood Riverfront Park. It looked really beautiful from a distance!

AK:lb

cc: Dan Nelson
Brian McNerney
Steve Goetz



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION

1120 S.W. 5TH, ROOM 502
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MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

May 23, 1986

TO: South Park Blocks File
FROM: Mary Anne Cassin / *Mary Anne*
SUBJECT: Input from Operations
Preliminary Design

IN ATTENDANCE: Mary Anne Cassin Dan Nelson
Jim Gardiner Ben Ngan
Steve Goetz Larry Walker
Anne Kowalishen

The preliminary design for the blocks were presented by Larry Walker. The concept for the blocks are as follows:

BLOCK 9 (Jefferson to Madison) is intended to be a "front yard" for the adjoining institutions. The sunniest of the park blocks, it will serve as a gathering spot with a central plaza. Large beds of flowers will be contained within the walkways, as well as a raised planter around Teddy Roosevelt.

BLOCK 8 (Madison to Main) is intended as a quiet spot; a link in the overall framework. It is the shadiest of these three blocks. Abe Lincoln will be moved out of the middle of the central plaza to either the north or the south, so that he faces the open plaza.

BLOCK 7 (Main to Salmon) is intended as a people gathering spot. With the Performing Art Center across the street, it is envisioned as a spot for small impromptu performances, sunning, lunching, and people watching. A large flat terrace to the north of the block will be contained by an open arc of pleached trees and a wrought iron fence. Wrought iron gateways with climbing roses growing through them will frame the openings at the corners along Salmon. The south half of the block will echo the double walkway system and lawn panels of the rest of the South Park Block system. The Shemanski fountain will be renovated and moved to the east half of the central axis, with the blank wall of the Schnitz as a backdrop.

GENERAL: The details for pavers, lighting standards, benches and irrigation will be the same as those used in the completed blocks. Everything shown in the drawings, except for the hedges and the Main Street sculpture, are part of this construction budget.

TOPICS DISCUSSED:

1. The highest maintenance element is the 2,600 SF of flower beds. At present, the capacity of the greenhouse to grow bedding plants is at a maximum. Additional flowers beyond a certain limit will have to be purchased. Ways to reduce maintenance concerns were discussed, including: raising the beds, protecting the edges with bollard and chain or hoops, purchasing flowers each year, using some permanent plants such as roses or shrubs interspersed with the flowers. Steve, Anne and Brian will continue to discuss this and let us know how much square footage can be accommodated with existing resources, what additional resources are needed, and what design features can be incorporated to make it work well.
2. The second highest maintenance element is the pleached trees. Steve Goetz knows how to do this, and may have some suggestions on tree type and equipment requirements. We will also follow up with Forestry on this.
3. Grass may be difficult to mow in certain areas, especially in Block 7. As the design gets more refined, we will discuss configurations with Jim Carr. Mary Anne will get Jim's hand-out on mowing equipment to Walker and Macy.
4. Lighting in the completed blocks is too bright. The Bureau of Street Lighting will down-lamp the plaza lighting on Block 10 on an experimental basis to see if reduced wattage is an improvement. For the pleached trees and gateways in Block 7, uplighting is not a good idea. They are very prone to vandalism.
5. Additional suggestions for plant materials would be appreciated, especially for ground covers, but also for flowering trees.
6. One elm tree in Block 7 needs to be lowered 18" in order to fit into the grade of the plaza. We will discuss possible ways to accomplish this with Alex, including replacing it with a smaller tree.

South Park Blocks

Page 3

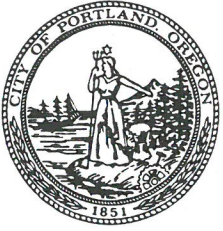
May 23, 1986

7. Details for the raised planter and the concrete bands around pavers are a concern, and will be discussed when they are developed.
8. There is a question about maintenance of the Benson fountain and plaque if it is moved into the center of the block. It is maintained by the Water Bureau in its current location. If moving it out of the right-of-way jeopardizes this arrangement, we should discuss it with Ed Tenny.

MAC/vc

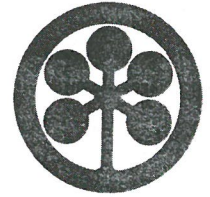
cc: All in Attendance

Larry Brown



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MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

July 30, 1986

TO: Jim Gardiner
Steve Goetz
Anne Kowalishen
Dan Nelson
Brian McNerney
John Brandt

FROM: Mary Anne Cassin / *Mary Anne*

SUBJECT: South Park Blocks

Our session in front of the Design Review Commission has been scheduled for:

August 7, 4:00 p.m.
Second Floor, Portland Building

I am enclosing the drawings we submitted to them; these are still subject to change.

Please note the following:

1. The "footprint" shown for the blocks are widened out 10' into Park and into Ninth Avenue, consistent with the pattern developed on the park blocks between Jefferson and Market. At this point, the Fire Bureau will not allow parking along the park side of the streets.
2. The square footage of annual flower beds has been reduced in this scheme to 1200 SF. Other planting bed areas will be filled with shrubs. We will seek your input on specific plant materials once we start construction drawings next month. These planting areas will be protected a a raised curb. The roses will part of the design (they are located in the cross-axis planting beds).
3. The pleached tree hedge at the north end of the blocks is still part of the design, but has been reduced in size. Uplighting the trees has been deleted.

South Park Blocks

Page 2

July 30, 1986

4. Details for the raised planter and the concrete bands around pavers have not been developed. We will consult with you when the design is finalized.

I hope that you do come to the Design Review session, if it fits into your schedule. If not, I will keep you informed of our progress.

Thank you for your interest in this project.

MAC/vc

Enclosures

P.S. All blocks will get a complete irrigation system.



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OPERATIONS
6437 S.E. DIVISION AVE.
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MIKE LINDBERG, Commissioner

CLEVE WILLIAMS, Superintendent

August 21, 1986


RECEIVED

AUG 27 1986

Parks Planning & Dev.

MEMORANDUM

TO: Ron Maynard, Operations Administration Manager

FROM:  Steve Goetz, Grounds Operations Manager

SUBJECT: Increased Maintenance Costs Resulting from South Park Blocks Improvements

I have asked my staff to develop cost estimates for the additional maintenance resulting from the new improvements and the increased use of these improvements. The estimates are based upon the plans submitted to design review. Because of the proximity to the Performing Arts Center and the more formal and elaborate improvements we anticipate a greatly increased level of use. We are looking forward to the completion of this development since we expect fewer problems of an anti-social nature as a result of a change in clientele using the park. We saw this in the three blocks to the south. The break down for these annual costs is as follows:

Park Districts - litter, hardsurface cleaning, horticultural care, edging, vandalism & irrigation repair	\$24,547
Turf Care - reseeding, fertilize, aerate, weed control	1,112
Mowing	942
Greenhouse - flower production, spraying and horticultural care	3,479
TOTAL	\$30,080 per year

The additional costs are not yet available. They are the annual tree maintenance for pruning and spraying both the new and existing trees and Facilities maintenance costs.

At this point in the planning process it is not clear whether all the proposed improvements are able to be funded. If the project is scaled back these estimated costs could be reduced. I can provide more detailed back-up cost information upon request.

SG:m



Walker & Macy

222 Northwest Davis
Portland, Oregon 97209
Phone: 503-228-3122

MEMORANDUM

RECEIVED
OCT 3 - 1986

Parks Planning & Dev.

TO: Larry Brown, Gale Taylor, Mary Anne Cassin, Steve Goetz, Alex Wynstra, Larry Walker, Ben Ngan, Linda Little

SUBJECT: South Park Blocks Meeting with Parks and Forestry personnel

DATE: October 1, 1986

FROM: Wayne Stewart

1. Alex Wynstra will look at the trees in Block 7 to check condition. He will respond with comments and recommendations within one week.
2. Alex tentatively recommended using a "rock pack with air ventilation" for the trees in the north plaza (where filling around roots will be required). The rock pack should extend approximately to the drip line of the trees.
3. Alex suggested that a forestry inspector be on site when the contractor is working around and exposing tree roots.
4. Alex suggested that pre-fertilization of trees be undertaken this winter. His staff will not be able to accomplish this work. It will have to be contracted out by the Park Bureau.
5. If root damage occurs during construction, Alex will have city crews prune affected trees after construction is complete.
6. Alex and Steve Goetz suggested that trees be planted in the park blocks in October or November 1987, after the contractor has completed site work. (Note: Mary Anne will review this suggestion and make a determination as to whether the site contractor will be responsible for any tree work, or whether the city will handle tree work separate from the site contract.)
7. Alex said that the tree protection specification should include cautions against root compaction during construction.
8. Steve said that Sugar Maples and Red Oaks were planted in the city nursery for use in the downtown area. Alex will check the nursery inventory to see what is currently available.
9. Mary Anne and Gale Taylor will meet to talk about how to contract for Shemanski Fountain work and the moving of the Lincoln statue. They will get back to Walker & Macy on this issue within a week or so.

10. Mary Anne will meet with Water Bureau representatives in regards to how the Benson Fountain gets raised and what costs, if any, will be involved. To minimize coordination and code problems, it was suggested that the Water Bureau, rather than the site contractor, should do the work.
11. Steve said that, if possible, he would like to see the roses eliminated from Block 9. Mary Anne indicated that the roses were mentioned during the Design Commission hearings and will probably have to be maintained.
12. Larry Brown and Mary Anne said they would like to see the Azaleas removed from block 8, with grass panels as a replacement (same design as blocks 10-12).
13. Ben indicated that shrub beds will need to be used in block 7 because of maintenance issues. It was agreed that shrub beds are appropriate in block 7.
14. Steve questioned the idea of planting annuals behind a border hedge since most annuals are less than 12 inches tall. Steve will review the questions of curb height around these beds, whether the center of the beds should be mounded up, and whether a perennial hedge should border the beds. He will respond with these answers within one week.
15. There was discussion about whether the site contractor or the parks staff should install plant materials in the planting beds. It was generally agreed that, to create a finished look, the site contractor should install all plant materials (except trees). However, it may be appropriate to use a change order during construction for the purchase and installation of annuals.
16. Steve will furnish a topsoil specification which is being successfully used. This specification calls for a city inspector to review the location from which topsoil is proposed to be provided.
17. Linda Little discussed the concept of using both larger and smaller trees in the blocks. Mary Anne, Larry Brown, Alex and Steve all supported the idea of using only larger trees in the Park Blocks.
18. Linda will talk to John Brandt to ask him to research several questions including: size of existing water meters and main taps; whether the meters can be upsized to 1 inch; and what type of irrigation system is being installed in the rose beds at Washington Park.

19. Linda was instructed to specify the same type of backflow prevention devices as used on blocks 10-12. Steve will intercede with plumbing if necessary to insure that this can be accomplished.
20. Steve said to use the same spec for imported fill as used for blocks 10-12.
21. Steve suggested that ivy be used on steeper slopes in block 7. (He said it is the only material he has found that will stand up to abuse and trampling in a public area).
22. Dan Nelson will salvage irrigation equipment and other items of value from Blocks 7, 8, and 9, prior to the site contractor's move-in.
23. A copy of the proposed tree planting plan, when developed, is to be forwarded to:

Alex Wynstra
Forestry Division
10910 N. Denver
Portland, Oregon 97217
24. To meet the project time schedule, answers to all questions posed will need to be received by Mary Anne and Walker & Macy no later than Wednesday, October 8, 1986.

M E M O R A N D U M

TO: Bart Guthrie, Bruce Fong, Mary Anne Cassin, Doug, Larry,
Wayne

SUBJECT: South Park Blocks/Meeting with Bureau of Parks Maintenance
Staff

DATE: May 27, 1986

FROM: Ben 

Present: Mary Anne Cassin, Steve Goetz, Jim Gardner, Brian (?), Ann
Kowalishen, Dan Nelson/Bureau of Parks; Larry, Ben/Walker &
Macy

Jim- Asked about the type of lights to be used in this project.
Commented that the previous renovation seems a little too
bright.

Mary Anne- Bureau of Street Lighting to experiment with a different
light level in the park block between Jefferson and Columbia
Streets. Also, funding has been approved for street trees
and lights along Park and Ninth Avenues all the way up to
Morrison street.

Jim- Concerned about the corners of the concrete X pattern
walkways through the flower beds. He thought that foot
traffic would always step in the flowers.

Mary Anne/ Asked if the flower areas could be raised up.
Jim

Larry- Suggested they be raised 6"-8" above the major walkways.

Brian- Asked about height of seat wall at Roosevelt statue.

Larry- Stated that those details haven't been worked out yet, but
probably 18".

Steve- Commented that there is no more room to grow flowers in the
Park Bureau greenhouses. Special accommodations would have
to be made to supply them for this park.

Larry- Suggested planting perennial flowers. Also suggested
nasturtiums.

Brian- Thought that perennials would be too limited of a show of
flowers.

Memo
May 27, 1986

- Mary Anne- Suggested that we ask the institutions to pay for the flowers.
- Jim- Stated that the flowers could be budgeted and bought on a retail basis instead of grown.
- Steve- Stated that he didn't want the hedges in the design from a maintenance view point.
- Larry- Stated that in all likelihood, they would not be affordable as was the case in the last project. He preferred to leave them in the scheme to show intent.
- Dan- Stated that it may be difficult to remove the existing roses from Block 9 because of their sentimental value.
- Ann- Suggested that the new flowers would be enough to offset the impact.
- Larry- Asked the Bureau of Parks to supply a list of desired flowers for use in this project.
- Steve- Suggested that the center panels of blocks 7 and 8 could be ground cover instead of Azaleas. Ivy and Vinca are possibilities. Don't use St. John's wort. Other staff members suggested Pachysandra as a possibility.
- Steve- Agreed with the removal of parking from the street. Stated it had a positive result in the previous renovation.
- Steve- Stated that the flower beds may need a 36" high border barrier to prevent people from walking through them. Also need a 6' wide path for lawn mowers in lawn areas.
- Mary Anne- Stated that there is a written guideline for mower clearances. She would get a copy.
- Larry- Stated that we would use bark mulch in areas where mowers could not pass through as we did in the last project.
- Asked for comments on lighting the gateways.

Memo
May 27, 1986

- Steve- Stated that ground-mount lights are not usable in a park setting. Lights need to be out of reach of hands.
- Suggested using London Planetree for the pleached tree-foil in Block 7.
- Black Walnut at N.E. corner of Block 7 will probably not survive much longer.
- Stated from experience that pleaching trees is difficult.
- The tree grid should be re-planted to be complete.
- Small flowering trees in Block 7 could be Dogwoods to grow better in the shade.
- Larry- One of the small Elm trees in Block 7 has to be 18" lower than the existing elevation. Steve was asked to comment on the possibility of lowering it.
- Steve- Asked us to talk with Alex Wynstra. It may be possible to move another small Elm from one of the other park blocks.

General Comments:

The park staff was pleased with the design.

They were excited about specific elements of the design:

- .renovation of the Schmanski Fountain
- .iron-work gateways with flowering vines

RECEIVED
OCT 7 - 1986

Parks Planning & Dev.

MEMORANDUM

TO: Gale Taylor, Cathy McTaggart, Steve Goetz, Mary Anne Cassin
Larry Walker, Wayne Stewart, Ben Ngan

SUBJECT: South Park Blocks Meeting with Parks Personnel
Present: John Brandt, Cathy McTaggart, Steve Goetz,
Linda Little

DATE: October 3, 1986

FROM: Linda Little *LRL*

1. Steve and Cathy are concerned about the square footage of annual beds. Our plans show 2000 square feet of annuals. They have a maintenance budget for 1200 square feet of annuals. They have a limited amount of greenhouse space. Cathy will see if there are other annual beds in the city that can be scrapped to allow for these new beds. Cathy would like to see a reduction in the number of annual beds on Block 9.
2. Steve would like to see a 10" curb around the raised beds.
3. Ann wants the annual beds to be crowned with a high point 14" from the top of the surrounding curb. The soil level adjacent to the curb should be below the top of the curb.
4. Steve and Ann do not want any hedge around the annual beds regardless of height.
5. John: Use low angle or flat sprays to irrigate the roses. Use Rainbird 1800 series.
6. Steve and Ann: Would like to cut down the square footage of annuals, but do not want to see shrubs combined with annuals in the same bed. Suggested planting the two interior beds in roses or lawn.
7. Cathy will compile a list of preferred roses.
8. Steve does not want the small trees on Block 9. He says they are a deviation from the original plan.
9. Steve and Cathy are concerned about vandalism of 1 gallon size shrubs in Block 8. Install larger size. Shrub beds on this block are another maintenance cost that they haven't anticipated.

10. Steve and Cathy: Would like to keep involvement of Public Works to a minimum to save money.
11. Steve: On Blocks 10, 11, and 12, there were complications involved in the installation of the Hastings pavers. He would like to have Gale Taylor and Waye Oberding (sp?) provide input on the specifications for this item.
12. Steve and Cathy: Irrigate the shrubs separately. At a minimum, provide a quick coupling valve in each shrub bed so that soaker hoses do not have to cross walkways.
13. Cathy: People walk through shrub beds more often than annual beds. (Another reason that she is opposed to shrub beds)
14. Steve: Concerned about fill over the two existing Elms in the raised bed on Block 8.
15. Steve and Cathy: They are skeptical about survival of any plantings installed prior to Artquake. Steve will see if Artquake can be relocated for that year.
16. John: The cost to install a new 1" meter with a 1" supply line in Blocks 7 and 8 will be \$ 1050 for each block. It is important to them that Blocks 7 and 8 have these larger meters. If the construction budget does not stretch to cover these two meters, they will finance them through other means.
17. I requested that the meter in Block 8 be located 5 feet from its present location to get it out of the proposed walkway.
18. John said that even though it would not be any big deal for them to do this, the Water Bureau would label it "meter relocation" and would add on an extra charge. If someone asks the workers on site, they will do it without the extra charge.
19. John reviewed the construction details for the irrigation system and provided updated copies of city details for the remote control valve, quick coupling valve, pop-up swing joint, double check valve, and manual drain valve.
20. Steve recommended using the European Green Beech that Alex Wynstra has, because they will tolerate understory conditions and may mature faster than the other trees being considered. If Red Oaks are used, they should only be located where they can get full sun. Sugar Maples will tolerate shade.

April 11, 1986

Meeting Minutes from Rev. Joe Smith

Priorities:

1. Remove all parking. On-street spaces create a safety hazard for pedestrians. Would be willing to run a parking garage as a non-profit institution.
2. Doesn't like "Shadow of the Elm".
3. Steve Gillman sculpture should have more complete program, i.e. water or flame.
4. Hedges should be added to program on completed blocks.
5. A lot more could have been done to the blocks.
6. Should be a flexible design process where people who want to donate could. He knows of sculptors who would want to put pieces in.
7. Sidewalks and walls are valuable places for art. Leave details, (settings) for art.
8. No above ground utility boxes. The one on the completed block does not belong there, and looks terrible.
9. In support of the existing historic sculpture. Should not change base or location if it was done historically that way. Pieces can be enhanced by water at the base.
10. Things should be alive or moving - water, flames, fish pond, etc.
11. Hastings pavers are an acceptable material. They are a bit dull in winter. Darker or lighter color would be preferable.
12. The multitudinous "No Parking" signs are a big detraction from light standards - there doesn't need to be so many.
13. Park blocks need more color. Volunteers will help to take care of flowers - contracts can be let (reduction on property tax?) That's how they are taken care of in Victoria B.C.
14. Seed money and volunteer leadership is available for a parking structure. He volunteered to organize the neighbors. It would take two weeks and he could get them each to put in \$10,000 or so. All they need is a low interest loan. Property is available.

April 11, 1986

Meeting with Patrick Harrington:

Minutes:

A. Scheduling

- . Sunday, September 13, 1987 is scheduled symphony opening
 - . New theatre gala event grand opening and open house is scheduled for mid-June, 1987
- First two blocks would be critical to events, it would be nice if they were finished.
- Street lighting on building side should be done by then if at all possible.
- Street cannot be closed from June, 1987 on, as trucks will need street for loading zone.

B. Improvement Ideas (in order of priority):

1. Improve street lighting in general area
2. People traffic in park should allow diagonal or mid-block crossing, especially at Performing Center entrances
3. Outdoor use of festival space: Chamber music?
Permanent stage may not be good investment - not big enough and intrusion on space
Umbrellas - mimes - concerts - brown bag - impromptu subtle but highly visual - food vendors supplement to theatre space
4. People attracter - fountains are nice
5. Low shrubs - flowers - attraction in itself
COLOR - more appropriate than water
6. Comfortable places to sit - not just park benches: lawn - seating walls
7. No opinion about sculpture
Fountain in Seattle Center that is large and attractive is a good model

April 15, 1986

Meeting with Thomas Vaughan
Oregon Historical Society

1. Oregon Historical Society is in a transitional state. There are plans to buy the building to the north and then they will own the entire block. Factors include parking: two levels; and traffic circulation.
2. Parking is critical to the neighborhood. A parking structure would take the edge off it.
3. Neutral about the three completed blocks. Perhaps the missed opportunity is worst aspect. Sculpture is a disappointment - especially for children using the neighborhood.
4. Lighting is an improvement, but color tone is bad. Different light bulb but fixture is fine.
5. Present park lacks definition. Hedges would be fine but only if they are low. Overgrown shrubbery is not appropriate. Edges would help to control people traffic.
6. Program element for new restroom should be included. Garden clubs should be consulted - they could help. Existing roses are marvelous - they are well-tended, nothing but praise for park workers.
7. Teddy Roosevelt sculpture should not be moved - 180° turn would be appropriate, but not 90° turn. Should not be lowered - it commands respect from being on pedestal. Thorough review should be conducted before any changes, including public hearing.
8. Arlington Club building and Benson fountain are unremarkable ending for park blocks.
9. More Benson fountains should be in the blocks. Would be a wonderful addition.
10. Benches are necessary.
11. Activities is the key to ridding the blocks of vagrants.
12. Appropriate architecture should face the blocks.
13. Gray pavers must be improved. Too monotonous.
14. More pizzazz for these blocks. More imagination in the search for proper solutions. This is the last big chance to do something grand with a truly noble space.
15. It is the intention of Oregon Historical Society to add housing above their new building.

MAC/vc

April 15, 1986

Meeting Minutes

Lee Lacey/First Congregational Church

1. Church likes completed park as a people place. They are an oasis from hard gray edges of downtown. Benches, trash receptacles, and pots of flowers should be part of the new blocks.
2. Church members can imagine meeting places outside. They will need street furniture, drinking fountains. Lighting is a great help, especially at 5 p.m. on winter nights. Currently, staff has to walk people to their cars one block away because of fear.

Church would welcome more usable space in the park for these uses: picnics, meetings, festivals, poetry readings (PSU sponsored), dance exhibits, etc.

Trees are very important for summer shade. Flower beds would be nice addition. Design should be kept simple near P.A.C. and high use areas.

Sculptures are part of over-all aesthetics of park. They are most appropriate in the block by the Art Museum. Schemansky fountain is considered precious.

Restrooms are desperately needed. People currently use church restrooms, trash receptacles, etc. Average of 10-12 people use church facilities daily.

April 16, 1986

Meeting with Dorothy Pierce, First Christian Church

- o The church's biggest disappointment with the completed blocks relates to the children's play area. It is not safe for play space, especially the "Peace Chant" sculpture, which is sharp-edged and dangerous.
- o Parking will be a sensitive issue - should be solved instead of studied. Church lost members when they lost 64 spaces on completed blocks.
- o Parks should be more friendly and usable.
- o Parks should be safer: more patrolling by police; additional lighting; posted for no alcohol; no high shrubbery; lots of active programmed uses would help deter "undesirables".
- o Include lots of lawn, soft play surface, benches in program, as well as sculptures that are playable.
- o Groups use adjacent institutions, and could use space outside for wedding receptions, gathering spots.
- o Existing historic sculpture is appreciated by park users.
- o Park blocks are not appropriate place for Art Quake.
- o Paving blocks look so much like concrete or asphalt. Are they worth extra money? Not spectacular solution.
- o Brick is good color contrast.
- o Restrooms are desperately needed.
- o Horse patrol really made a difference; foot patrol would help.
- o Plaza would be supported but more grass the better.
- o Fountain would be acceptable.
- o PSU blocks are the best - very pleasant, open and spacious. These blocks should be pedestrian-oriented, visually aesthetic, moving-through space, with open character. Don't fill them up with objects - not too much statuary.
- o Picnicking is a high use - parents visit day care children at lunch.

April 16, 1986

Meeting with David Froseth/Downtown Neighborhood Association

- o Major issue: safety; lighting and pathways - (options for different path). No cars there helps visual sense of openness and safety.
- o Aesthetically tremendous asset to not have cars right next to the park; Association would probably vote for saving the parking.
- o Selection of artwork must be public process - mixed review on completed pieces.
- o Design must be cognizant of historic nature of Teddy and Abe, Schemansky sculpture. Have a lot of meaning as they are and should be respected. Benson plaque is in a different category, and may be dispensable. Is it a bus stop? That use should be accommodated. South Park blocks should not end at Salmon, space should connect South Park Blocks to North through streets: furniture, lighting, plantings. The sense that there's more further north should be promoted through design.
- o Hedges (edges) would be supported for safety factor.
- o Blocks should (can) be used for promenade, as they were historically.
- o Undesirables are a big issue.
- o Programming events would certainly help. Funding has been cut for summer concerts.
- o Art Quake is favored. Scheduling problems occasionally with churches, but festivals are worth the price.
- o Main Street is relatively a dead street. It should be considered for closure.
- o Trees are a big issue. Everything should be done to protect them.

April 17, 1986

Meeting with Marvin Hanson,
Masonic Temple

- o To remove parking is ludicrous. Parking stalls were a gift to city residents; cannot simply be taken away. City's "moral fiber" is being destroyed.
- o Park blocks are not safe as they are. Improvements will not be money well-spent because undesirables are there. No one will use them anyway.
- o P.A.C. was built without accommodating parking. Tickets should be sold with accompanying structure space. Then on-street spaces would not be taken up by P.A.C. visitors, and would be available to institutions that have been there all along. Either that or a new structure would be built.
- o More pruning should be done on the trees - they are a liability. Trees against the curb should be removed; limbs could kill someone during an ice storm.
- o Remove the asphalt. Use bricks as pavers - they are more colorful. Use raised planters and grow flowers (annuals). Paired planters 30-40' apart, fountain in the middle (sunken with spray in the middle).
- o Existing sculpture should remain exactly as is, including T.R., Schemansky, Abe and Benson.
- o Curbs should be rolled. They are more aesthetic.
- o Level of lighting should be increased. No high shrubbery.
- o Pay phone would be a good additon.
- o Restroom should be near Jefferson - 15' from curb, facing a diagonal, observable from street.
- o Temple is open 7 a.m. - 10:30 p.m. three nights a week, til six three nights - closed Sunday (usually).
- o To lose parking would close down the building.
- o Wood benches are too comfortable to sleep on. Benches should be sculptured stone or concrete. They are only used 15 or 20 minutes at a stretch.
- o No hedges should be taller than 12". Daycare facilities don't belong downtown in heavy traffic area.
- o Pay phones should be in each end. Sign in each end: "No Loistering. No Sleeping on the Benches. Call 911 if There are any Problems."

MAC/vc

April 22, 1986

Meeting with Erin Boomer/Donald Jenkins of the
Oregon Art Institute

- o Parking should be addressed in an overall larger picture framework. No more studies, we're looking for solutions.
- o It would be disastrous to lose more on-street parking.
- o Short-term parking must be available.
- o Success as an institution is dependent on sufficient parking.
- o Play equipment or facilities for day care children should be considered.
- o Gathering space and food vendors would be a good people attracter.
- o The park block in front of Art Institute should be a plaza it is the sunniest, and ties two institutions together - also flattest, more flexible.
- o This block should be the transition from slyvan to cultural/urban uses to the north.
- o Important aspects for the pedestrian would be a flat walking surface and safety - more lighting, no places for lurkers.
- o Existing sculpture: T.R. and Abe should be considered permanent; Shemansky needs upgrading but should remain in present location: Benson is disposable.
- o Design should "change signals" at Salmon to event-oriented space for use during noon hours.
- o New lights should allow for banners for P.A.C./O.H.S./A.I. to advertise cultural center happenings.
- o Interpretive center or kiosk should be considered.
- o Restrooms are a questionable part of the program; perhaps dangerous.
- o Paving surface is an improvement - should be continued.
- o If traffic patterns are more defined, perhaps lawn will be better protected.
- o Horse patrol is a real plus; wish they could be continued.
- o Flowers are wonderful (change of seasons) - must be continued.
- o Bandstand and electrical outlets would be a good addition, especially near Salmon.
- o A.I. fountain is working again; sculpture court will be closed at night, and so will be safer. Design should tie the court to the park blocks, through paving or other device.
- o Should have one more review before design gets finalized.
- o To lose trees would be a bad choice. The trees left are survivors and deserve to remain.

April 24, 1986

Meeting With Bob Hedges/Arlington Club

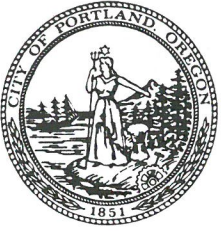
- o Parking is a big issue.
- o Maintenance of park blocks at present atrocious. Park crews do not clean up litter.
- o Tri-Met has removed parking, Moyer was denied. Cumulative effect on available parking has been damaging.
- o Lighting must be improved. Critical issue to safety.
- o Artquake has a devastating impact on the turf.
- o Lawn mower leaves tracks in the turf.
- o No comment on art work; leave that to the professionals.
- o At present, no meetings or receptions in the park, and would not plan them even after redevelopment.
- o Visually the blocks are very prominent from within the building.
- o No comment on the completed blocks. He hasn't seen them.

April 29, 1986

Meeting with Ellen Block/Artquake

- o Widening the blocks would be good for Artquake; parking is a perceived, not real need.
- o Benson plaque is dispensible.
- o Turf renovation program should be undertaken.
- o Stage has always been in block 7 - but doesn't have to be.
- o Two stages have to be far apart; so one has always been near Jefferson and the other near Salmon.
- o Electrical outlets are a necessity.
- o Festival may be extended additional two blocks south of Jefferson, even though Jefferson cannot be closed.
- o Restroom locations have always been a problem.
- o Entry portals will be part of the program - would be in four locations this year.
- o Flexibility would be key to space - festival changes every year. Nothing is in a fixed position.
- o Could use the blocks south of Jefferson for 1987, as the turf will not be strong enough to withstand heavy use.
- o Eventually, Artquake could possibly move to Waterfront Park in July - better logistics.
- o Artquake to work more closely with Lindberg's office in the future.
- o Benches and lighting will be good additions to the blocks.

MAC/vc



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION

1120 S.W. 5TH, ROOM 502
PORTLAND, OREGON 97204-1976
(503) 796-5193



MIKE LINDBERG, Commissioner

WILLIAM V. OWENS, Superintendent

May 9, 1986

Dan Monroe, President
Oregon Art Institute
1219 SW Park Avenue
Portland, Oregon 97205

Dear Mr. Monroe:

Thank you for your letter outlining your concerns regarding the three northern and last of the South Park Blocks to be renovated.

The magnificent trees are, and rightly should be, a concern to everyone involved with this project. However, the preservation of the trees is not the only reason for widening the Park. The continuity of design and the visual impact of the "Cultural Campus" from Portland State University to the Performing Arts Center would be disrupted and would mar the integrity of the entire Park if the last three blocks were not widened.

The parking issue needs to be addressed, but not at the expense of the Park Blocks. Even if the three blocks were widened, parking could be provided on both sides of the street in the same manner as the blocks north of Salmon. The Fire Bureau is considering this issue now.

It is extremely important that the Portland Development Commission, the Office of Transportation, Fire Bureau, Park Bureau and the neighbors of the South Parks Blocks work together to provide the best possible solution.

If you have any further questions or concerns, please contact John Sewell or Mary Anne Cassin in Parks Planning at 796-5135.

Sincerely,

William V. Owens
Superintendent

WVO:cj

cc: John Sewell w/attachment
Mary Anne Cassin w/attachment

RECEIVED

MAY -6 1986



Oregon Art Institute

April 25, 1986

Mr. Bill Owens
Superintendent of Parks
1120 SW Fifth Avenue
Portland, Oregon 97204

Dear Mr. Owens:

As one of the last major visual arts institutions on the West Coast to retain its downtown location, the Oregon Art Institute has demonstrated its commitment to the City of Portland.

We have been encouraged by the concept of a 'cultural campus' in downtown Portland's South Blocks; a concept which has been so widely discussed that it is now thought of as a reality. As Oregon's largest and most prestigious visual art organization, the Art Institute plays a critical role in this concept along with the Performing Arts Center, Oregon Historical Society, and Portland State University. From the standpoint of tourism and major full time attraction, the Art Institute can contribute at least as much, if not more, to the development of downtown Portland than the Performing Arts Center.

During the last ten years alone the Art Institute has invested more than \$35,000,000 (95% of its private funds), in facility and operations costs. We are currently conducting an intensive effort to serve more people with better programs. As a result of this effort, annual attendance has increased by more than 25% at the Art Museum and more than 20% for Film Center programs; enrollment in evening and weekend classes at the College has increased by more than 20%. As a whole, the Art Institute directly serves well over a quarter of a million people each year.

However -- lack of adequate parking has become a critical, limiting factor in the Art Institute's ability to effectively serve the people of Portland and continue to develop its potential as an attraction for tourism and downtown development. For the Institute to proceed with further investment in the downtown area, the parking situation must be addressed and corrected rather than ignored and allowed to grow.

Elimination of parking spaces to accommodate the recent improvements to the upper South Park Blocks (as well as Tri-Met's articulated buses), had an immediate and serious impact on our attendance. Plans are now being developed to do the same thing in conjunction with the lower South Park Blocks renovation. At the same time, the Art Institute is planning major improvements to our outdoor 'Sculpture Mall' and conducting long range comprehensive facility planning.

Mr. Bill Owens
Portland Park Bureau
April 25, 1986
Page Two

While I am encouraged by the fact that the Park Bureau solicited our input early in this current planning process, I want to convey my strong belief that our continuing involvement is essential. The Park Block renovation project can be implemented in such a manner as to reinforce and support rather than undermine the City's vital art and cultural institutions. I request that we be fully and appropriately included in design considerations for the South Park Block project and that the proposal to eliminate on-street parking be rejected until such a time as replacement parking, within one or two blocks, is available.

Finally, I understand that the reason for eliminating on-street parking is preservation of trees. I believe in preserving trees -- but not at the expense of preserving a viable downtown location for Portland's only major visual art institution.

I appreciate your consideration and will be pleased to discuss this matter with you at your convenience. With my best wishes,

Sincerely, .

A handwritten signature in dark ink, appearing to read 'Dan L. Monroe', with a long, sweeping horizontal line extending to the right.

Dan L. Monroe
President

If you would like to see
the design drawings, please
call to arrange a time - 796-5229
Mary Anne

RECEIVED

JUN 6 - 1986

Parks Planning & Dev.

MEMORANDUM

TO: Larry Brown, Mary Anne Cassin, Bart Guthrie, Bruce Fong, Doug Macy, Larry Walker, Ben Ngan

SUBJECT: South Park Blocks
Meeting with nearby property owners

DATE: June 4, 1986

FROM: Wayne Stewart

Attendance: Ron Mohr, Portland Masonic Temple; ^{Duane} ~~Wayne~~ Bryant, First Christian Church; Donald Jenkins, Oregon Art Institute; Pat Harrington, PCPA; Marvin Hansen, Portland Masonic Temple; Erin Bormer, Oregon Art Institute; Joe Smith, St. James Church; Mr. McClure, Oregon Historical Society; Marlene Salon; Mary Anne; Larry Brown; Larry Walker; Wayne Stewart.

1. Mary Anne- Opened the meeting. Stressed the historic status of the park blocks. Indicated property owner consensus in regards to safety (highest priority) and the need to attract additional people to the park. She also indicated that the following items are of significant interest to property owners, although there is no consensus: existing sculpture pieces, rest room provision, parking.
2. Larry W.- Explained the proposed designs for each block.
3. Larry B.- In response to a question, indicated that construction money will come from tax increment bonds sold last year.
4. Larry B.- Indicated that the proposed lighting program for the outboards sides of Park and Ninth calls for locating 2 lights per block--located at the one-quarter point from each end. Work should be complete by the end of summer.
5. Don Jenkins/Erin Bormer- Suggested visually tying the park blocks to the Art Institute (AI) sculpture court. Indicated that the AI wants to upgrade the sculpture court. Consider the extension of paving patterns.

Memorandum
June 4, 1986
Page two

6. Marlene- Suggested widening the sidewalks leading toward the sculpture court.
7. Erin- Suggested considering the possibility of hanging banners on the light posts.
8. Erin/Don- Requested that Madison be made a two-way street from Park to Ninth.
9. Marvin Hansen- A sculpture in Main Street may be a safety hazard (kids may have a tendency to dart across the street).
10. Joe- Suggested a water feature in the north block.
11. Larry W.- Indicated that maybe the base of the Shemanski fountain could be a water feature.
12. _____(OHS)- Indicated that he liked the proposed treatment of the Abe Lincoln statue.
13. The remainder of the comments related to the parking issue. Concerns have been summarized below:

.Look at long term locations for parking.
Plan sidewalk patterns to match ultimate parking locations.

.Parking needs will be greater in the future, not less.

.Property owners want assurance that additional parking (not studies) will be made available soon.

.Need spaces for institution visitors and volunteer staff members.

.If replacement parking is provided elsewhere, several institutions favor removal of parking adjacent to the park side.



LEAGUE of WOMEN VOTERS OF PORTLAND

610 DEKUM BUILDING — 519 S.W. THIRD
PORTLAND, OREGON 97204
TELEPHONE: (503) 228-1675

RECEIVED
AUG 5 - 1986

Parks Planning & Dev.

August 4, 1986

The Design Commission and Landmarks Commission
1120 S. W. 5th Ave., Rm. 1002
Portland, Oregon 97204

Gentlemen:

The League of Women Voters is not opposed to the proposed renovation of the of the three South Park Blocks. However, we are troubled that short-term metered spaces would be removed from the inventory without being replaced. Even if 44 spaces are gained through new angled parking on 10th and 11th, there will be a net loss of 22 short-term spaces. The League has two concerns--loss of short-term spaces and loss of City control over rates.

Sixty-six, or 22, spaces may seem small, but when seen as a part of a trend it becomes more significant. Between 1975-85 curb spaces decreased by 12%. This would be acceptable if off-street spaces at comparable rates had been made available. But only three garages offering comparable short-term rates have been built. The trend is elimination of metered on-street spaces used primarily for shopping and services and allocation of these spaces to new developments used primarily for employees. According to the City's parking consultant, we now have a shortage of 2000-3000 short-term spaces for shoppers and other visitors and an excess of 4000-5000 long-term spaces for commuters.

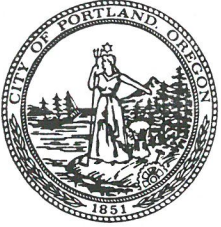
We would like to see the City address this shortage of short-term spaces and excess of long-term spaces before it takes another action which will accentuate the problem. If this project is approved, the curb spaces which will be lost, now short-term at rates controlled by the City, will go into the parking reserve and will most likely go out of the reserve as long-term spaces with rates set by a private company. Therefore we oppose elimination of the curb spaces at this time.

Yours truly,

THE LEAGUE OF WOMEN VOTERS OF PORTLAND

Jeanne Roy, Air Quality Chair

cc: Commissioner Mike Lindberg
Commissioner Margaret Strachan
Elsa Coleman, Parking Manager
Mark Bello, Urban Design
Mary Ann Cassin, Park Bureau
Larry Brown, PDC



fyi

CITY OF PORTLAND BUREAU OF PARKS AND RECREATION

1120 S.W. 5TH, ROOM 502
PORTLAND, OREGON 97204-1976
(503) 796-5193



MIKE LINDBERG, Commissioner

CLEVE WILLIAMS, Superintendent

February 18, 1988

For more information:

Mary Anne Cassin, 796-5229, Planning, or
Lianne Forney, 796-6973, Communications

SOUTH PARK BLOCKS: FENCES DOWN, THINGS LOOKING UP

The fences are down--and the renovated South Park Blocks are looking grand. The new turf was protected through the winter by wire mesh fences, but now all of the Park Blocks are accessible to the public. You can enjoy the first warm days of spring from any angle, not just from the periphery. Staff from the Bureau of Parks and Recreation have already planted tree roses; they'll be putting in more rose bushes in early March. In two to three weeks, the tulips and daffodils will be in bloom.

One of the most impressive improvements to the South Park Blocks is the reconditioning of the Shemanski fountain, the sculptural monument that includes the bronze "Rebecca at the Well." For the first time in sixty years, it has received a thorough cleaning. That cleaning alone has made a dramatic difference in its appearance: the cast stone used to be a dirty gray but now is a luminescent buff, with its mix of quartz aggregate sparkling with renewed vigor.

Besides the cleaning, the plumbing and paving around the fountain have been renovated. In addition, the color of the existing aggregate has been matched so that the fountain's missing parts--three urns, three finials on the roof, and small patches on the corners and edges--can be replaced. These repairs, including the replacement of "Rebecca at the Well," will be completed by the end of March. A plaque describing the fountain's history and the process of restoration will be installed in early summer.

Funds toward the fountain's restoration were provided by the two grandsons and one great-grandson of Joseph Shemanski, the Polish immigrant who donated the fountain to Portland in 1926. Shemanski was grateful to the city for his warm welcome here and his successful business, and the fountain was one of his ways of giving something back to the community.

PORTLAND DEVELOPMENT COMMISSION

MEMORANDUM

DATE: May 5, 1986

TO: LLB

FROM: JML 

SUBJECT: Issue of the Size of the Original Park Blocks Donation of Land

I have reviewed the materials that are attached to this memo that you provided to me. The materials here do not resolve your question about the exact size and configuration of the Park Blocks as they were originally donated to the City. The Supreme Court decision of Carter and Mason vs. the City of Portland, which is contained in this packet, explains that during 1850 Stephen Coffin, Daniel Lownsdale and William Chapman were in possession of and claimed to be the owners of what was known at that time as the Portland Land Claim. And in 1850, before the passage of the Donation Act, they caused a survey to be made of blocks, lots, streets, parks and other public grounds of the City of Portland, and portions thereof were designated upon the ground by stakes and monuments, and that they caused a map to be made by one Mr. Short. On that map, the Park Blocks were designated and were unnumbered. Again, in 1850 Coffin, Lownsdale and Chapman ordered one John Brady to make copies of this original map prepared by Mr. Short, and on both copies the same Park Blocks are described are marked and designated as public parks. In April, 1852, the City of Portland, by its Common Council, adopted the map or plat that was drawn by Brady as the official map or plat of the City. The then owner of the Park Blocks, Mr. Coffin, in 1867, made and recorded a map or plat which he designated as "Coffin's Addition to the City of Portland", in which he donated to the City all of the streets that were shown on that map or plat and also donated the parcels of land lying between East and West Park Streets as public parks.

Based upon this history, it appears that some research needs to be done back into that old, original map of the City of Portland, or perhaps to the Coffin's Addition to the City of Portland map in order to see the exact dimension of the Park Blocks as they were donated by Coffin. For your further information, the deed of W.W. Chapman and his wife does refer to the dimension of the Park Blocks being 200' by 80'.

As you know, I will be gone until May 13th. If you proceed with this research while I'm gone that's fine, or I would be happy to assist you further after that time.

JML:leh

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC AFFAIRS

CHARLES JORDAN
COMMISSIONER

BUREAU OF PARKS
AND PUBLIC
RECREATION

WILLIAM V. OWENS
SUPERINTENDENT

1120 S.W. FIFTH AVENUE
ROOM 502
PORTLAND, OR 97204-1976
(503) 796-5193

November 7, 1984 771-3346

Douglas Barr
Barr Castings
8981 S. E. 76th Avenue
Portland, OR 97206

Subject: South Park Blocks Benches - Metal Castings

Dear Doug:

The purpose of this letter is to place an order for 159 aluminum castings for the South Park Blocks bench project.

The aluminum castings shall be made of tenzalo⁷⁻¹³y (Alloy ~~7-13~~) and shall match the existing bench castings provided by the Portland Park Bureau. The castings shall be delivered to the Park Bureau Maintenance Yard at 6437 S. E. Division Street on or before December 14, 1984.

It is our understanding that the castings will cost \$37.00 each (for a total cost of \$5,883) if paid C.O.D., or \$40.00 each (for a total cost of \$6,360) if paid for within 30 days. The preparatory pattern work will cost \$100.00.

Enclosed you will find a check for \$100.00 from the Portland Junior League to cover the costs of the pattern work. Please send me a receipt for the \$100.00 at the Park Bureau and I will forward it to Kathy Williams of the Portland Junior League.

The castings also will be paid for by the Portland Junior League as part of their 75th Anniversary project. In order to be able to pay for the castings C.O.D., the Junior League requests that you send a bill for the total amount two weeks prior to delivery, confirming the delivery date and indicating a specific time of delivery as well as indicating a \$5,883 total bill if paid C.O.D. and a \$6,360 total bill if paid within 30 days of delivery. Please send this information to:

Kathy Williams
Portland Junior League
2939 S. W. Collins Court
Portland, OR 97219

Also, please send a copy of the above letter to me at the Park Bureau.

Thank you.

Sincerely,

Marlene Salon
Marlene Salon
Portland Park Bureau

Kathy Williams
Kathy Williams
Portland Junior League

MS/vc
Enclosure



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION



OPERATIONS
6437 S.E. DIVISION AVE.
PORTLAND, OREGON 97206
(503) 248-4397

MIKE LINDBERG, Commissioner

CLEVE WILLIAMS, Superintendent

I N T E R O F F I C E M E M O R A N D U M

September 21, 1987

RECEIVED
SEP 22 1987
Parks Planning & Dev.

TO: Mary Anne Cassin
Parks Planning

FR: Brian McNerney *Brian*
Greenhouse/Nursery Division

RE: South Park Blocks Flower Bed Funding

FILE G-3

In the FY '87-88 Budget I requested \$2,142 to provide annuals and bulbs for the additional 1,120 square feet of planned beds in the South Park Blocks. Unfortunately only \$946 was provided in the approved budget. This funding requires either a drastic reduction in the bed size or a reduction in the service level.

You mentioned that Portland Development Commission may be willing to cover the \$1,196 funding shortage. Since we will soon be sowing seed for the next annual crop and should be planting bulbs soon, I need to know right away if PDC's offer is firm and if it is a lifetime endowment or covers only FY '87-88.

Thanks for all of your negotiating and efforts to overcome this obstacle.

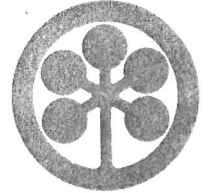
cc: Steve Goetz
Ron Maynard
Peggy Glascock
Dan Nelson

BMc/cy
001/cassinm



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION

FORESTRY DIVISION
10910 N. DENVER AVE.
PORTLAND, OREGON 97217
(503) 248-4489



MIKE LINDBERG, Commissioner

CLEVE WILLIAMS, Superintendent

May 19, 1987

TO: Al Hopper, Project Manager
South Park Blocks
B/ 106 R/1102

FROM: Gary Grayson, Inspector *GG*
Forestry Division, B/370

SUBJECT: SOUTH PARK BLOCKS

RECEIVED
MAY 19 1987
Parks Planning & Dev.

Today I inspected the construction in the northern block being renovated. I found heavy equipment being parked (stored) adjacent to tree trunks clearly impacting root zones of these trees. In addition evidence exists that loaded trucks are being driven onto the site in violation of the project specifications. Traffic patterns of all vehicles and equipment show that root zones are being driven over needlessly.

No amount of aeration or soil modification can totally undo the damage being done to the structure of the soil, short of removing and reconditioning the soil. This option is not practical because great damage would occur to the underlying roots.

Therefore, I request that all such practices be stopped and all specifications be adhered to. The Department of Forestry will be watching these trees very closely for evidence of any decline. Additionally, I request that you curtail any equipment being driven, parked, stored, or otherwise allowed on the blocks unless absolutely necessary.

I suggest a 20' radius around each tree trunk be declared off limits for all equipment and vehicles unless they are being used to grade, seed or pave that area.

Irreparable damage may have been done to the soil in this block. Hopefully these precautions will prevent or minimize any such damage in the other blocks.

Thank you in advance for your cooperation if you have any questions or need any more information you can reach me at 248-4489.

GG:Jm

cc: Cleve Williams, Superintendent of Parks
Alex Wynstra, City Forester
May Anne Cassin, Planner-Bureau of Parks

M E M O R A N D U M

FIELD REPORT FOR MONTH OF MAY

RECEIVED
JUN 4 - 1987
Parks Planning & Dev.

DATE: May 29, 1987
SUBJECT: South Park Blocks Renovation
FROM: Ben Ngan/Walker & Macy

The following items transpired during the month of May. Resolutions to problems were achieved by site visits, phone conversations or written correspondence.

1. Filter Blanket:

The Contractor requested a modification to Detail 2 on Sheet 19 by separating the 1-1/2" - 3" round drain rock from the 3/4" minus crushed rock with a filter blanket. This will keep smaller material from settling into the larger drain rock. This only applies to the 4 trees in the plaza of Block 7. Our office saw no problems with the modification.

2. Electrical Products Submittal:

The Contractor submitted information on the electrical products specified to be installed. A few items of the submittal did not meet the specifications. The submittal was sent back to the Contractor through Al Hopper for revision (5/14/87).

3. Fire Hydrants:

The fire marshall has set the location of the fire hydrants on Blocks 8 and 9 to be between 30" - 48" from the face of the curb. This has resulted in another relocation of the hydrants. They will now be near the N.W. corner of each block, 19 feet east of the face of curb of Ninth Avenue, and 30 inches from the face of curb of Main and Madison Streets.

4. Sheet 5 Dimension Error:

Sections showing a dimension of 8.45' across a portion of the walkway should read 7.95'. This also alters Sheets 2, 3 and 4 where the dimension of 8.95' across sidewalk sections on 9th Avenue and Park Avenue should read 8.45'.

5. Concrete Footings at Top of Stairs:
The horizontal base of the concrete footings as shown on Detail 8 on Sheet 19 protrude into the stairs at the N.E. corner of the plaza on Block 7. The Contractor has stepped a portion of the footing down to stay clear of the stair structure.
6. Concrete Wall at Benson Drinking Fountain:
The Contractor has completed the horizontal footing for the curved concrete wall. They have built a portion of the formwork for the vertical portion of the wall and ask that our office review and approve the layout. The top of the wall was laid out according to the drawings and was found to be wrong due to our method used to dimension the drawing. An adjustment was made and the desired end result was communicated to the Contractor.
7. Concrete Footings and Walls at Stage Area, Block 7:
Due to misinterpretation of somewhat complicated dimensioning on the drawing of the location of the walls of the walkway and stairs leading from the plaza to the N.W. and N.E. corners of Block 7, the concrete footings were constructed with the edges aligning with the radius point which is slightly different than what is shown on the Drawings. The walls must be shifted to also align to the radius point to match the angle of the side of the concrete footings. Directions were given to the Contractor to shift the wall alignments but maintain the designs at the end where they meet the concrete banding along street sidewalks.
8. Soil Sample:
The Contractor made available a soil sample. Mary Anne Cassin, of the Bureau of Parks, retained a portion of the sample to submit for testing. The Contractor also submitted a test report of the soil sample which was dated September 22, 1986.
9. Irrigation Products Submittal:
The Contractor submitted information for the irrigation materials to be installed. The information did not meet specifications and was returned to the Contractor for revision. (See memorandum dated 5/26/87 to Al Hopper)
10. Tree Grate and Trench Grate Product Submittal:
The Contractor submitted information on these products and a shop drawing showing dimensions. The items will be fabricated by Urban Accessories of Snohomish, Washington. The submittal was approved and sent back to the Contractor. A comment was made to the Contractor to ask for the tree grate frames to be made in 2 halves to be able to position them around the existing trees.

Page three

11. Footing for Concrete Band/Walls With Greater Than 8" Exposure:
The Contractor has submitted a drawing for a typical footing. It has been accepted by our office and Al Hopper.

End Memo/Field Report

Distribution:

Mary Anne Cassin/Bureau of Parks and Recreation
Al Hopper/Portland Development Co
Bruce Magnuson/David Evans Associates
Pat Hewitt/H.B. Engineers

BHGN/ch



Walker & Macy

222 Northwest Davis
Portland, Oregon 97209
Phone: 503-228-3122

M E M O R A N D U M

TO: Al Hopper
DATE: May 26, 1987
SUBJECT: South Park Blocks Renovation
FROM: Ben Ngan *BN.*

The irrigation submittal from the contractor does not meet the requirements. The following items must be resubmitted before approval is granted. Also, if the contractor is attempting to make substitutions, he must prove that the products are equal to, or better than the specified equipment. The substitutions must also be approved by the Park Bureau staff since they requested the equipment specified. We will submit substitution requests to them.

Materials not conforming to specifications are:

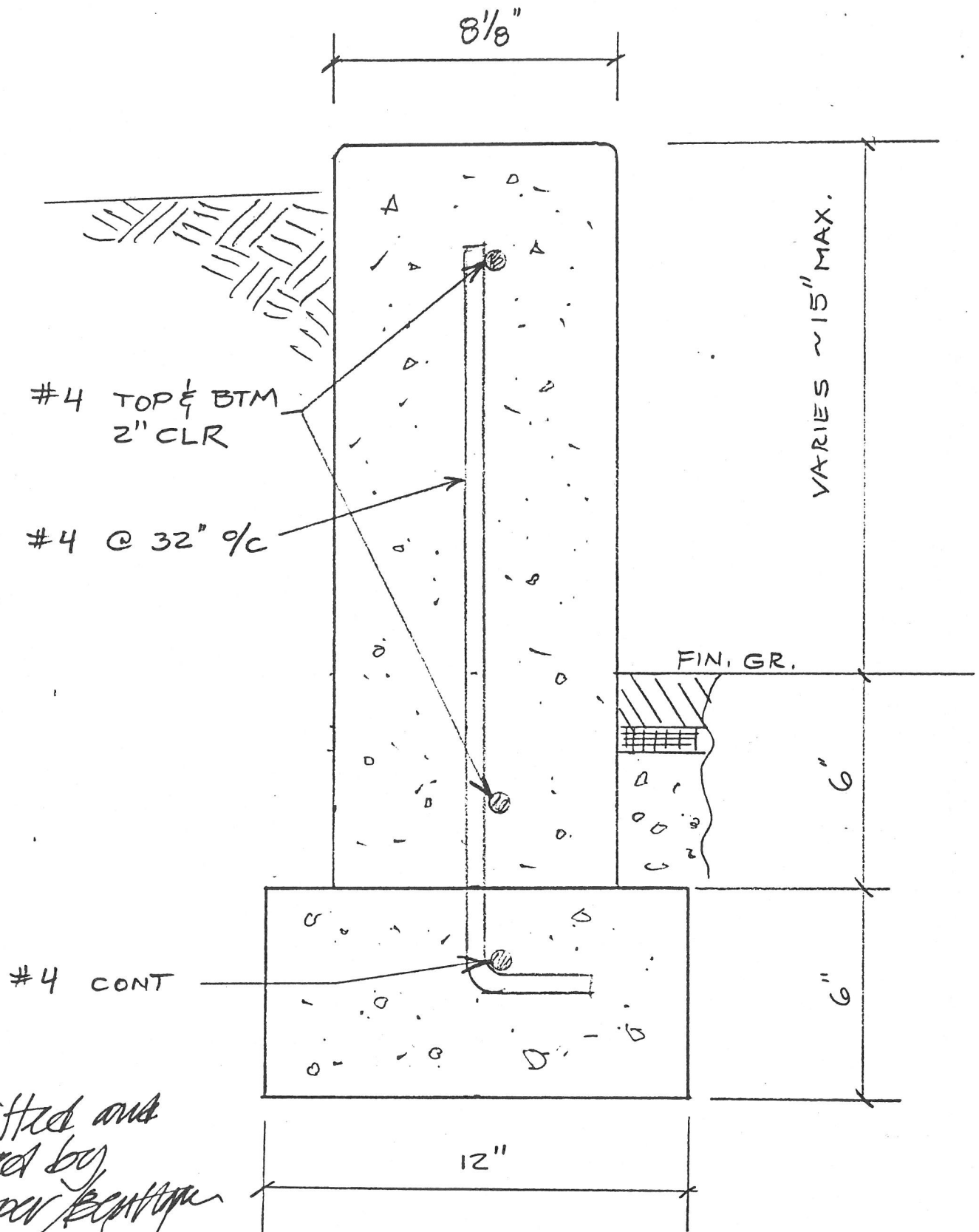
- Class 160 and 200 PVC pipe
- Toro controller
- Toro valves
- Buckner quick-coupling valves
- Double check backflow preventer
- Buckner irrigation heads
- Toro 570 irrigation heads

Specified materials not submitted for approval:

- Galvanized pipe and fittings
- Schedule 80 pipe nipples
- Electrical conduit
- Electrical control wire
- PVC pipe cement
- PVC pipe primer and cleaner
- Drain valves
- Gate valves
- Brooks concrete vault boxes
- Air hose coupling
- Metallic locating tape

Also, the catalog cuts submitted that have other items on them that are not used must be notated to indicate which items are meant for the submittal.

BHGN/ch



Submitted and
accepted by
Al Hoyer *[Signature]*

5-14-87
to meeting

CONCRETE BAND

WHERE MORE THAN 8" EXPOSED
BLK #7

SOUTH PARK BLOCKS
SILCO CONST. CO
5-8-87



CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION

1120 S.W. 5TH, ROOM 502
PORTLAND, OREGON 97204-1976
(503) 796-5193



MIKE LINDBERG, Commissioner

CLEVE WILLIAMS, Superintendent

June 22, 1987

TO: Al Hopper,
Portland Development Commission

FROM: Mary Anne Cassin, *Mary Anne*
Park Bureau

SUBJECT: South Park Blocks
Flower Selection

Here is what I found out from the greenhouse staff:

- o The best choice of annuals for the four central beds is mums. They are one of the few flowering plants available from growers at that time of year. Available in a wide range of colors and sizes, we can fill up the beds with taller yellow ones in the middle and lower white ones on the borders, and avoid a monotonous look. Colors should be in the white and yellow range, since the other two beds in the block will be filled with red salvia.
- o Since the mums will be newly available then, a 4" container size will be adequate. Gallons are acceptable if preferred.
- o The salvias can be secured in one of two ways. If the contractor prefers, he can purchase them now in smaller size containers, but he will have to transplant them to larger containers (one gallon) and maintain them through the summer to keep them from getting leggy. As an alternate, he may be able to arrange with a grower to seed them now so that they will be available in August. We will be looking for full bushy plants, in full flower. Leggy plants will not be accepted.

Apparently the best way to accomplish this is by planning ahead with the grower. We need to get these details resolved soon.

Thank you for your assistance.

cc: Kym Randolph
Ben Ngan

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC AFFAIRS
CHARLES JORDAN
COMMISSIONER

BUREAU OF PARKS
AND PUBLIC
RECREATION
WILLIAM V. OWENS
SUPERINTENDENT

1120 S.W. FIFTH AVENUE
ROOM 502
PORTLAND, OR 97204-1976
(503) 796-5193

December 12, 1984

Dave Hodges
Sales Representative
Continental Hardwood Co.
3250 N. W. Yeon Avenue
Portland, OR 97210

Dear Dave:

The purpose of this letter is to formalize an order for Alaska Yellow Cedar for the Junior League "South Park Blocks Bench Project" for the City of Portland.

The order is for 8/4 rough cut Alaska Yellow Cedar, Clear Mixed Grain, Air Dried, in the following dimensions and quantities:

2 x 4	-	482 L.F.	-	321 B.M.	-	47 pieces total
2 x 6	-	934 L.F.	-	934 B.M.	-	97 pieces total
2 x 8	-	237 L.F.	-	316 B.M.	-	25 pieces total

The total board foot measure for the unit is 1,571 B.M. at a cost of \$1.40/per board foot measure, the total cost of the unit is \$2,199.40.

It is our understanding that this unit of wood will yield:

217	-	6'	long x	2-1/4"	wide slats
110	-	6'	long x	2-3/4"	wide slats
59	-	6'	long x	3"	wide slats
59	-	6'	long x	3-1/2"	wide slats

It is also our understanding that if additional wood is required for the project, it will be sold to us at the cost of \$1.40 board foot and delivered at no additional charge to the State Correctional Institution.

The unit we are ordering should be clearly labeled for identification purposes as the "PORTLAND JUNIOR LEAGUE, SOUTH PARK BLOCKS BENCH PROJECT, FOR THE CITY OF PORTLAND."

The unit should be delivered on December 19, 1984 to:

John King - Vocational Training Program 373-0153
Oregon State Correctional Institution
3405 Deer Park Drive, S.E.
Salem, OR 97310

Dave Hodges
Page 2
December 12, 1984

Your driver can easily reach the Oregon State Correctional Institution by taking I-5 to Route 22 East; go 2-1/2 miles east to the Gaffin Rd. exit and follow the sign to Oregon State Correctional Institution at the end of the ramp.

When your driver arrives at the facility, he should stop at the first watch tower and tell the guard he has a lumber delivery for John King. He should request that John King be paged so that he can sign for the shipment.

Dave, please mail the invoice for the order to me, Marlene Salon at the Park Bureau. I will contact John King on December 19 for confirmation that the order has arrived and immediately forward the bill to Kathie Williams, project coordinator for the Junior League, for direct payment to Continental Hardwoods.

Thank you for very much for all your help in figuring out and assembling this order.

Sincerely,



Marlene Salon
Portland Park Bureau



Kathie Williams
Portland Junior League

MS/vc