



Charter, Code and Policies

City of Portland

GENERAL INFORMATION: 503-823-4000 EMAIL: cityinfo@portlandoregon.gov
More Contact Info (<http://www.portlandoregon.gov/citycode/article/15472>)

ADM-7.01 - Drafting Manual for Ordinances, Resolutions & Reports

edit content

DRAFTING MANUAL FOR ORDINANCES, RESOLUTIONS & REPORTS

Administrative Rule Adopted by the City Auditor Pursuant to Rule-Making Authority

ARB-ADM-7.01

The text of the entire manual (<http://www.portlandoregon.gov/auditor/34447?a=227438>) including appendices is available online in PDF format (842 kb). What follows is an excerpt from the Introduction to the manual:

Introduction

This manual has been prepared by the Council/Contracts Division of the City Auditor's Office to help in the preparation of ordinances, resolutions and reports for submission to the City Council. It is based primarily on Charter and Code provisions, but also includes procedures based on City Hall custom and Council preferences. It is general in nature and does not attempt to cover all the exceptions, unusual circumstances and variations that occur. If you have any questions, please contact the Council Clerk at 503-823-4086.

Please note that the Council Agendas from January, 1997 to the present are available on the Internet at <http://www.portlandoregon.gov/auditor/councilclerk> (<http://www.portlandoregon.gov/auditor/councilclerk>).

The City Code and Charter are on the Internet at <http://www.portlandoregon.gov/auditor/code> (<http://www.portlandoregon.gov/auditor/code>).

Drafting Manual for Ordinances, Resolutions & Reports (<http://www.portlandoregon.gov/auditor/34447?a=227438>) (PDF document, 842 kb)

HISTORY

Revised manual filed for inclusion in PPD May 8, 2006.

Amended by the City Auditor October 3, 2007.

Amended by the City Auditor March 25, 2008.

Amended by the City Auditor April 11, 2008.

Amended by the City Auditor January 23, 2009.

Amended by the City Auditor March 5, 2009.

Amended by the City Auditor November 16, 2009.

Amended by the City Auditor October 14, 2010.

Amended by the City Auditor July 22, 2011.

Amended by the City Auditor May 13, 2013.

Amended by the City Auditor February 11, 2014.

Amended by the City Auditor February 20, 2015.
