

EXHIBIT B

**Housing Development Center
Risk Mitigation Pool (HIF) and
Technical Assistance Program (CDBG)**

Payment Invoice

Attn. L. Ty Burnett
City of Portland/PHB
421 SW 6th Avenue, Suite 500
Portland, Oregon 97204

Project Name: RMP & TAC, HDC

Request for Payment #: _____

Billing Period: _____

Contract Number: 32001821

Project	Budget	Expense This Period	Expenses YTD Including This Invoice	Balance from Budget
RMP Claims Pool	120,000.00			
RMP Program Admin	9,500.00			
RMP Claims Processing Fee	9,600.00			
RMP Subtotal (HIF)	\$139,100.00			
TAP – Program and Direct Admin	6,500.00			
TAP – Indirect Costs	5,500.00			
TAP Subtotal (CDBG Admin)	\$12,000.00			
Contract Total	\$151,100.00			

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Total Amount Requested: _____

Prepared By: _____

Phone No., Email and Date: _____

Approved By and Date: _____

**NOTE: Please reproduce this form on agency letterhead or submit cover letter to this invoice that includes total requested and authorizing signature*

EXHIBIT A

EXHIBIT A

Budget FY 2018-2019
Housing Development Center**Risk Mitigation Pool (RMP)**

Program Administration	9,500
Processing Claims	9,600
Claims Pool	120,000
TOTAL (HIF)	\$139,100

Technical Assistance Program (TAP)

Admin Direct	6,500
Admin Indirect	5,500
TOTAL (CDBG)	\$12,000

CONTRACT TOTAL	\$151,100
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AMENDMENT NO. 1
Subrecipient Contract No. 32001821

The above referenced Subrecipient Contract between the City of Portland (City), acting by and through its Portland Housing Bureau (PHB), and Housing Development Center, Inc. (HDC) (Subrecipient) is hereby amended as follows:

PART A: CONTRACT is hereby amended to read:

2. Compensation: Total compensation under the Contract not to exceed **ONE-HUNDRED AND FIFTY-ONE THOUSAND, ONE-HUNDRED DOLLARS (\$151,100)** comprised of **\$139,100 in Housing Investment Fund (HIF) and \$12,000 of Community Development Block Grant (CDBG) funding.**

TABLE A: CONTRACTED SERVICE PROGRAMS

Program Title	Budgeted Amount	Fund Source	Part
Risk Mitigation Pool Program (RMP)	\$139,100	HIF	D
Technical Assistance Program (TAP)	\$12,000	CDBG	E
TOTAL	\$151,100		

PART D: RISK MITIGATION POOL PROGRAM

Part D, section V is hereby amended to read:

V. Compensation and Method of Payment

D. Total compensation for the RMP Program under this Contract shall not exceed **ONE-HUNDRED AND THIRTY-NINE THOUSAND, ONE-HUNDRED DOLLARS (\$139,100)**