

## IMPACT STATEMENT

**Legislation title:** Accept Procurement Report concerning the increased signature authority increase Pilot Project, and approve the accompanying Ordinance extending the increased authority through March 31, 2019. (Procurement Report)

**Contact name:** Lester Spitler, Chief Procurement Officer

**Contact phone:** 503-823-1095

**Presenter name:** Larry Pelatt, Procurement Manager

### **Purpose of proposed legislation and background information:**

The purpose of this Report is to advise the Council on the results of the Increased Signature Authority Pilot Project and request that Council approve the accompanying Ordinance which will continue the Pilot Project through March 31, 2019. Prior to March 31, 2019 Procurement Services will submit for this Council's approval revised Procurement Code which will make increased signature authority permanent and encode other process improvement practices.

This Report details the savings to the City in terms of substantiated cost savings in both FTE staff hours and direct hard material costs. The Ordinance which accompanies this Report will allow the Pilot Project to continue through March 31, 2019. Approval will allow the City to continue to experience the increased efficiencies and cost savings generated by this Pilot Project.

Ordinance No. 188527 was approved by City Council on July 19, 2017 authorizing the Chief Procurement Officer to execute contracts generated under Portland City Codes 5.33 Goods and Services and 5.34 Construction up to amounts not exceeding \$1,000,000, as well as contracts generated under Code 5.68 Professional Technical, and Expert Services up to amounts not exceeding \$500,000.

No revenues will be impacted by this legislation.

This legislation does not change existing City policy.

### **Financial and budgetary impacts:**

There is no direct budgetary impact based on this legislation.

### **Community impacts and community involvement:**

The contracting community, including contractors certified with the State of Oregon as Disadvantaged, Minority, Women, or Emerging Small Businesses (D/M/W/ESB) have been positively impacted by this Pilot Project as it has allowed for much faster execution of contracts and a resulting increase in cash flow as work has been able to progress much faster.

No known person or group will be testifying.

### **Budgetary Impact Worksheet**

#### **Does this action change appropriations?**

YES: Please complete the information below.

NO: Skip this section

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>