



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Application](#)

[Correspondence](#)

Application:

**Application Handbook**

**Overview**

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

This handbook allows you to complete the application process for applying to the BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

*Type of Submission	<input type="radio"/> Application Construction <input type="radio"/> Preapplication Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Non-Construction
*Type of Application	<div style="display: flex; justify-content: space-between;"> <div data-bbox="854 695 1166 835">           If Revision,select appropriate option            If Other, specify         </div> <div data-bbox="1166 695 1495 835"> <input type="text" value="New"/>  <input type="text" value="Type of Revision"/> </div> </div>
*Is application subject to review by state executive order 12372 process?	<input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on <input type="text"/> <input type="text"/> <input type="text"/> <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Application](#)

[Correspondence](#)

Application:

**Application Handbook**

**Applicant Information**

[Overview](#)

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

[Applicant Information](#)

\* - Indicates required field

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Is the applicant delinquent on any federal debt? (If Yes is selected, please upload an explanation)	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	93 - 6002236
*Type of Applicant	Municipal
Type of Applicant (Other):	
*Organizational Unit	Portland Police Bureau
*Legal Name (Legal Jurisdiction Name)	City of Portland, Oregon
*Vendor Address 1	1120 SW Fifth Ave., Room 1
Vendor Address 2	
*Vendor City	Portland
Vendor County/Parish	Multnomah
*Vendor State	Oregon
*Vendor ZIP	97204 - 1912 <a href="#">Zip+4 Lookup</a>
<b>Please provide Point of Contact Information for matters involving this application</b>	
*Contact Prefix:	Mr.
Contact Prefix (Other):	
*Contact First Name:	Michael
Contact Middle Initial:	
*Contact Last Name:	Clark
Contact Suffix:	Select a Suffix
Contact Suffix (Other) :	

*Contact Title:	Financial Analyst		
*Contact Address Line 1:	1120 SW 5th Ave., Room 1250		
Contact Address Line 2:			
*Contact City	Portland		
Contact County:	Multnomah		
*Contact State:	Oregon ▼		
*Contact Zip Code:	97204	- 1912	<a href="#">Zip+4 Lookup</a>
*Contact Phone Number:	503	823	6862 Ext: <input type="text"/>
Contact Fax Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Contact E-mail Address:	michael.clark@portlandoregon.gov		<a href="#">Email Help</a>

[Save and Continue](#)



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Application](#)

[Correspondence](#)

Application:

**Application Handbook**

**Project Information**

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Descriptive Title of Applicant's Project	
2018 Portland Metropolitan Area Law Enforcement Community Justice Assistance Grant (JAG) Program	
*Areas Affected by Project	
The cities of Portland and Gresham and the counties of Multnomah, Washington and Clackamas	
Proposed Project	
*Start Date	October ▼ 01 ▼ 2018 ▼
*End Date	September ▼ 30 ▼ 2021 ▼
*Congressional Districts of	
Project	Congressional District 01, OR Congressional District 02, OR Congressional District 03, OR Congressional District 04, OR ▼
*Estimated Funding	
Federal	\$ 391694 .00
Applicant	\$ 0 .00
State	\$ 0 .00
Local	\$ 0 .00
Other	\$ 0 .00
Program Income	\$ 0 .00
TOTAL	\$ 391694 .00



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Application](#)

[Correspondence](#)

Application:

**Application Handbook**

**Assurances and Certifications**

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Assurances and Certifications](#)

[Review SF 424](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

[Submit Application](#)

\* - Indicates required field

[Help/Frequently Asked Questions](#)

*Prefix:	<input type="text" value="Mr."/>
Prefix (Other):	<input type="text"/>
*First Name:	<input type="text" value="Ted"/>
Middle Initial:	<input type="text"/>
*Last Name:	<input type="text" value="Wheeler"/>
Suffix	<input type="text" value="Suffix: ▼"/>
Suffix (Other):	<input type="text"/>
*Title:	<input type="text" value="Mayor"/>
*Address Line 1:	<input type="text" value="1120 SW Fifth Ave., Room 1250"/>
Address Line 2:	<input type="text"/>
*City:	<input type="text" value="Portland"/>
County:	<input type="text" value="Multnomah"/>
*State:	<input type="text" value="Oregon"/>
*Zip Code:	<input type="text" value="97204"/> - <input type="text" value="1912"/> <a href="#">Zip+4 Lookup</a>
*Phone:	<input type="text" value="503"/> - <input type="text" value="823"/> - <input type="text" value="4120"/> Ext : <input type="text"/>
Fax:	<input type="text"/> - <input type="text"/> - <input type="text"/>
*E-mail:	<input type="text" value="mayorwheeler@portlandoreg"/> <a href="#">Email Help</a>

[GMS Home](#)

[Log Off](#)

\*  I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

Save and Continue

  
\_\_\_\_\_  
Ted Wheeler, Mayor

8/22/18



OMB APPROVAL  
NUMBER 1121-0140

EXPIRES 05/31/2019

## U.S. DEPARTMENT OF JUSTICE

### CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

  
\_\_\_\_\_  
Ted Wheeler, Mayor

8/22/18



**U.S. DEPARTMENT OF JUSTICE**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction", as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)), unless such disclosure has already been made.

### 3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

### 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

**(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--**

**(1) Abide by the terms of the statement; and**

**(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;**

**(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:**

**For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;**

**For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.**

**Notice shall include the identification number(s) of each affected award;**

**(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:**

**(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or**

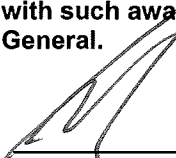
**(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and**

**(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).**

## **5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS**

**As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.**

**I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.**

  
\_\_\_\_\_  
Ted Wheeler, Mayor

8/22/18



**Background**

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: City of Portland  
 Street1: 1120 SW Fifth Avenue, Room 1250  
 Street2:  
 City: Portland  
 State: OREGON  
 Zip Code: 97204

2. Authorized Representative's Name and Title:

Prefix: Mr. First Name: Ted Middle Name:  
 Last Name: Wheeler Suffix:  
 Title: Mayor

3. Phone: (503) 823-4120 4. Fax:

5. Email: MayorWheeler@portlandoregon.gov

6. Year Established:	7. Employer Identification Number (EIN):	8. DUNS Number:
	936002236	549711970000

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)?  Yes  No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



**AUDIT INFORMATION**

<p>9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?</p> <p>If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.</p>	
<p>10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):</p> <p><input checked="" type="checkbox"/> "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200</p> <p><input checked="" type="checkbox"/> Financial Statement Audit</p> <p><input type="checkbox"/> Defense Contract Agency Audit (DCAA)</p> <p><input checked="" type="checkbox"/> Other Audit &amp; Agency (list type of audit):</p> <p style="padding-left: 40px;">BJA Enhanced Programmatic Desk Review &amp; OIG Capacity Audit</p> <p><input type="checkbox"/> None (if none, skip to question 13)</p>	
<p>11. Most Recent Audit Report Issued:    <input checked="" type="checkbox"/> Within the last 12 months    <input type="checkbox"/> Within the last 2 years    <input type="checkbox"/> Over 2 years ago    <input type="checkbox"/> N/A</p>	
<p>Name of Audit Agency/Firm:    Moss Adams</p>	
<p><b>AUDITOR'S OPINION</b></p>	
<p>12. On the most recent audit, what was the auditor's opinion?</p>	
<p><input checked="" type="checkbox"/> Unqualified Opinion    <input type="checkbox"/> Qualified Opinion    <input type="checkbox"/> Disclaimer, Going Concern or Adverse Opinions    <input type="checkbox"/> N/A: No audits as described above</p>	
<p>Enter the number of findings (if none, enter "0"): 0</p>	
<p>Enter the dollar amount of questioned costs (if none, enter "\$0"): \$ 0</p>	
<p>Were material weaknesses noted in the report or opinion?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p>	
<p> </p>	
<p>13. Which of the following best describes the applicant entity's accounting system:</p>	
<p><input type="checkbox"/> Manual    <input checked="" type="checkbox"/> Automated    <input type="checkbox"/> Combination of manual and automated</p>	
<p>14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?</p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> Not Sure</p>
<p>15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?</p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> Not Sure</p>
<p>16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?</p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> Not Sure</p>



17. Does the applicant entity's accounting system have the capability to accurately track employees' actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

**PROPERTY STANDARDS AND PROCUREMENT STANDARDS**

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system ( <a href="http://www.sam.gov">www.sam.gov</a> ) for suspended or debarred sub-grantees and contractors, prior to award?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

**TRAVEL POLICY**

24. Does the applicant entity: (a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--

**SUBRECIPIENT MANAGEMENT AND MONITORING**

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure  <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
--	--



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards

**DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES**

<p>28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)</p> <p>If "Yes", provide the following:</p> <p>(a) Name(s) of the federal awarding agency: [Redacted]</p> <p>(b) Date(s) the agency notified the applicant entity of the "high risk" designation: [Redacted]</p> <p>(c) Contact information for the "high risk" point of contact at the federal agency:          Name: [Redacted]          Phone: [Redacted]          Email: [Redacted]</p> <p>(d) Reason for "high risk" status, as set out by the federal agency:          [Redacted]</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure
---	---

**CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY**


(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Ted Wheeler      Date: 2018-08-20

Title:    Executive Director    Chief Financial Officer    Chairman  
 Other: Mayor

Phone: (503) 823-4120

  
 \_\_\_\_\_  
 Ted Wheeler, Mayor

8/22/18

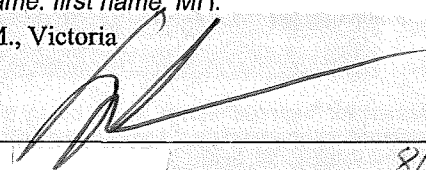

## DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  City of Portland 1120 SW Fifth Ave., Room 1250 Portland, OR 97204-1912  Congressional District, if known: 1, 3, 5		<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>   Congressional District, if known:
<b>6. Federal Department/Agency:</b> USDOJ, OJP, BJA	<b>7. Federal Program Name/Description:</b> Edward Byrne Memorial Justice Assistance Grant Program  CFDA Number, if applicable: 16.738	
<b>8. Federal Action Number, if known:</b> FY 2018 Local Solicitation	<b>9. Award Amount, if known:</b> \$	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i> Squire Patton Boggs (USA) LLP 2550 M Street Northwest Washington, D.C. 20037	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> Cram, M., Victoria 	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  8/22/18 Print Name: Ted Wheeler Title: Mayor Telephone No.: (503) 823-4120      Date: 8/20/2018	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)



## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Project Identifiers  
Application Attachment 1

---

Applicant name: City of Portland, Oregon  
Disparate partners: Multnomah County, Oregon  
City of Gresham, Oregon

Project title: Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fiscal Year 2018 Local Solicitation to assist the Portland-Metropolitan area law enforcement and criminal justice community to prevent and reduce crime and violence.

Project Identifiers:

1. City of Portland Police Bureau – Computer Software/Hardware, Data Sharing Linkage, Overtime, and Public Engagement
2. Multnomah County Office of District Attorney – Prosecution and Public Engagement
3. City of Gresham Police Department – Education and Overtime

The City of Portland will act as fiscal agent for the grant and distribute funds to the units of local government (subawards) identified in the disparate certification. Each listed partner has agreed to the allocation of grant funding.

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

**City of Portland Police Bureau Programs**

*Identifiers: Computer Software/Hardware, Data Sharing Linkage, Overtime, and Public Engagement*

Bicycle Theft Prevention and Outreach

The Portland Police Bureau has been a nationwide leader in bike theft prevention efforts since the creation of their Bicycle Theft Task Force (BTTF). The proposed grant funded initiative will provide a 'best practice model' for other law enforcement agencies to follow.

Bike theft is currently one of Portland's most prolific crime segments. Bike thieves target about 10,000 bicycles each year. This equates to \$10 million worth of property loss for the community each year. The impacts are great, interfering with the bike-centric lifestyles of the community and placing lasting barriers to the city's goals of promoting alternative transportation.

Part of the solution revolves around community members registering their equipment and notifying the community and police when it is stolen. Bike thieves fear the registered bike. Bike registration acts as the single best deterrent to bike theft because it increases the thieves' liability and creates a barrier to selling the stolen goods to the public. The BTTF refers the public to two open source bike registries, Bike Index and Project 529. Utilizing these existing national public databases provides unmatched benefits that span jurisdictional boundaries. These registries provide an incredibly successful return rate for police. If a bicycle is registered and police come in contact with it, it will be returned to the rightful owner. If the bicycle is not registered, the return rate is less than 10%.

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

Bicycle registration is voluntary, which poses another challenge. Most citizens don't think to do it until it's too late. In the past four years, the BTTF has increasingly emphasized bike registration. They believe this is the only path forward to truly addressing bike theft proactively. Registration has always been the weakest link in fighting bike theft and needs to be prioritized in such a way as to saturate the market with registered bikes.

JAG 2018 grant funding will provide the first year of funding for this three-year initiative. The Bureau will seek additional grant funding for the second and third years. Benefits to this initiative include:

- Bike theft will decrease. This will save personnel hours processing stolen bike investigations. Members of the public will be saved the high financial loss of their property. These results are measurable and the program's effectiveness can easily be evaluated through tracked performance measures.
- Police will experience higher recovery and return rates after the bicycles are stolen. This will show greater legitimacy of police efforts. There are about 1,000 bikes that pass through PPB's Property and Evidence Division annually, most of which go unclaimed and face disposition.
- Intentional community interaction. The focus of this initiative is on community engagement and involvement. Bike theft is one of the unique crime categories that can truly only be combatted by harnessing the help of the community.

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

This initiative will provide a ‘best practice model’ for other law enforcement agencies to follow. The City of Vancouver, Canada has demonstrated that three years is an ideal initial time frame. The goal is to register 100,000 bikes in the 36-month time frame. Until there is a culture that instinctively relies on bike registration, it will require personal engagement by police officers to explain the benefits and necessity of registration. Eighty percent of citizens have shown that they will register their bikes when given the opportunity to do so with on-the-spot assistance.

Grant funding will provide for BTTF overtime, participation in bicycle events to encourage on-the-spot registration, and registration kits for low income community members.

Regional Records Management Data Sharing Exchange

In the aftermath of multiple partner agencies leaving the Portland Police Bureau’s regional records management system (RMS) program RegJIN, Portland decided to post a Request for Proposal (RFP) for a new records management system (RMS), as other agencies have done. Data sharing, however, remains an unresolved issue as regional agencies implement their own RMSs.

As difficulties with RegJIN partnerships mounted, the Chiefs of the 30-plus RegJIN agencies met to discuss the growing list of issues and possible solutions. The Chiefs valued the regional partnership because they appreciated the many potential benefits of sharing records data quickly and accurately among regional law enforcement agencies (LEAs). Despite any implementation difficulties, the promise of data sharing was frequently brought up as the prime reason for agencies to work together.

Portland’s RegJIN team proposes building a digital exchange, known as a hub, for sharing records data. The hub will be separate from the RMS, and be designed for easy integration with

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

any RMS an agency may choose. It would provide the ability for any agency participating in the hub to query records of all other participating LEAs. The hub would be pass-through only; it would not be a repository for agency's law enforcement data, but would rather pass one agency's records queries directly to other agencies' records systems, gather the results, and return them, without storing anything.

This solution would be designed to provide a simple yet effective means of sharing regional data among varied records systems. The system would present a well-documented, carefully designed, secure, and conservatively managed interface that agencies may confidently integrate knowing that it will be very stable. Providing a simple, stable interface will provide the additional benefit of low support, maintenance, and fixed costs. Specifically, attaining a low fixed cost for the system means that maintenance and support costs vary proportionally with the size of the membership, making the cost of the system more stable as member agencies join or leave.

There are three expected phases to this project. Phase 1 will be the research, budget formalization, and solicitation steps in accordance with 2 CFR 200 Uniform Guidance and City of Portland procurement policies. Phase 2 will produce a production ready data exchange in approximately 15-months. Phase 3 will involve working with interested regional partners to build connectivity to the hub. Participating agencies will work with their RMS vendors to integrate with the hub and be responsible for associated start-up costs.

The Bureau will seek additional grant funding for the future phases of the project.

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

**Multnomah County District Attorney's Office**

*Identifiers: Prosecution and Public Engagement*

The Multnomah County District Attorney's Office (MCDA) will fund approximately a 0.45 FTE Neighborhood Deputy District Attorney Level 2 (DDA) for 24-months.

The Neighborhood Deputy District Attorney (NDDA) program is unique to MCDA. Each NDDA in Multnomah County is assigned to a specific City of Portland Police Bureau (PPB) Precinct. These assignments include North, East, and Central Precincts, as well as the Gresham Police Department for the City of Gresham and the regional Transit Authority, TriMet. The NDDA screens all "quality of life" misdemeanor cases, as well as select felonies of specific interest to their respective precinct. Those cases deemed of particular import to the community are kept on the NDDA's caseload and personally handled in all stages of prosecution, from indictment to sentencing. Additionally, the NDDA attends community meetings, including but not limited to: 1) Neighborhood association meetings; 2) private citizen group meetings; 3) business group meetings; 4) public safety counsel meetings; 5) city hall meetings; and 6) crime prevention meetings. The NDDA also works closely with precinct officers to educate them on search and seizure issues, improve report writing, and develop strategies to address recurring quality of life problems.

The FY 2018 JAG funds will be applied towards a Neighborhood DDA position assigned to PPB's North Precinct. This DDA will work with citizens, citizen groups, business owners, community associations, and law enforcement to identify crime issues pertinent to the community. The DDA will assist these groups in maintaining the current crime reduction and prevention

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

strategies, as well as help develop wholly new strategies viewed through the lens of improving residents' and business owners' quality of life.

The DDA works closely with PPB's Neighborhood Response Team (NRT) to address problems that directly impact citizens' quality of life. One example of this is problem drug houses. To problem solve these locations the DDA works collaboratively, utilizing a collective impact model involving the NRT team, the City Attorney's Office, and citizen groups. The consideration of different viewpoints allows the group to create unique solutions for these locations, some of which have plagued the community for years. The results have been apparent as certain persistent problem locations have been quieted or altogether eliminated.

The DDA also works with the PPB Burglary Task Force (BTF). This assignment represents an effort to reduce burglaries in North Precinct and to facilitate better prosecutions throughout the criminal justice system. The DDA regularly attends the BTF Roll Call in an effort to educate themselves about cases that are important to the community. The DDA is then "on call" to the BTF in the event legal questions arise during the course of an investigation or if assistance is needed to problem solve an issue with a specific case.

In recent years, the DDA has indicted aging cold cases with new DNA evidence, and resolved a 48-count burglary case involving close to 30 victims and affecting a huge swath of North Precinct. Because those cases involved a DDA, community meetings were attended by both neighbors and local public safety groups to educate them on the progress of the case. As a result, not only were the individuals responsible held accountable for their actions, but the community



U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

was involved in a manner that was not possible without a DDA heavily involved in the community efforts.

Additionally, the DDA assists in the writing and execution of search warrants. These consults cover everything from whether a search warrant is required, to strategies involving service of the warrant, and when additional evidence is needed for adequate probable cause. When appropriate, the DDA will accompany the writing officer to the Judge’s Chambers for signing of the warrant, in the event there are legal questions requiring the DDA’s expertise.

<u>FY</u>	<u>Dates</u>	<u>Annual Compensation</u>	<u>Grant Funded Months</u>	<u>Dollars</u>
FY19	10/1/19 to 6/30/20	\$ 154,761	9	\$ 55,860
FY20	7/1/20 to 6/30/21	\$ 164,820	12	\$ 74,480
FY21	7/1/21 to 9/30/21	\$ 173,061	3	\$ 18,620
			24	\$ 148,960

**City of Gresham Programs**

*Identifiers: Education and Overtime*

The City of Gresham Police Department (GPD) will use a portion of 2018 JAG funds to support the “Every 15 Minutes” program. “Every 15 Minutes” (EFM) offers real-life experience without the real-life risks. This emotionally charged program is designed to dramatically instill teenagers with the potentially dangerous consequences of drinking alcohol and texting while driving (distracted and impaired driving). This powerful program will challenge students to think about drinking, texting while driving, personal safety, and the responsibility of making mature decisions when lives are involved. This program is held at four Gresham high schools. The event

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

is held in the spring and the requested budget will fund the program for school years FY 2019 through FY 2021.

*Grant Program Accountability Measures*

The subgrantee and subrecipients will report on their relevant General Information, Activity-Program Selection, Program Module, and semi-annual Goals & Objectives in accordance with the applicable JAG Accountability Measures in the BJA Performance Measurement Tool (PMT).

**Personnel**

Sworn personnel overtime for school years 2019, 2020 and 2021						Per		
						Year		
Average OT Rate	\$68.33	x	198.585	Hours	x	3	40,710	13,570 rounded

**Fringe Benefits**

FICA	7.65%	x	\$40,709.77	3,114	
Workers' Comp	2.75%	x	\$40,709.77	1,120	
Unemployment	0.30%	x	\$40,709.77	122	
				4,356	1,452 rounded

**Supplies**

	<u>Qty.</u>		<u>Price/Unit</u>		<u>Years</u>		
Fresh Flowers	16	x	\$18.00	x	3	864	
Black Roses	40	x	\$4.00	x	3	480	
Make-up/Remover	25	x	\$9.00	x	3	225	
Paint	3	x	\$58.00	x	3	522	
Replacement Robes	5	x	\$65.00	x	3	975	
Robe Dry Cleaning	30	x	\$16.00	x	3	1,440	
Staging Supplies	1	x	\$45.00	x	3	135	
Gloves	15	x	\$16.50	x	3	743	
T-shirts & Printing	100	x	\$8.00	x	3	2,400	
Banners	4	x	\$25.00	x	3	300	
						8,084	2,695 rounded
<b>Total Every 15 Minutes Budget</b>						<b>\$ 53,149</b>	<b>\$ 17,716 rounded</b>

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

*Additional Performance Measures for the District Attorney's Office*

The Multnomah County District Attorney's Office (MCDA) is committed to employing evidence based practices in order to make certain that the goals of the program are fully realized. To that end, MCDA will demonstrate success through additional performance measures that include the capture and reporting of the activities outlined the in above narrative. In addition, MCDA will track the outcomes of those activities to ensure that results are consistent with the goals of the program. The MCDA will utilize data points provided by Local Public Safety Coordination Counsel (LPSCC), a body which tracks objective crime data in Multnomah County, in addition to data provided internally that measures the number of cases issued and indicted, as well as the case outcomes. Further, the Neighborhood DDA will personally track law enforcement and community contacts.

In order to further effectuate the program goals, the Neighborhood DDA will screen misdemeanor and select felony cases with a particular emphasis on prosecuting chronic residential burglaries, problem drug, and chronic nuisance properties. The Neighborhood DDA will meet with precinct police officers, attend community and business group meetings, and develop and maintain projects and cases that specifically target quality of life problems in their neighborhood area.

Activity	Data Collection Method	Projected Measurements: 6 Months	Projected Measurements: 12 months
Misdemeanor and Felony case screening	Specific case flags are assigned to all cases screened by the	150 cases screened	300 cases screened

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

	Neighborhood DDA and track in MCDA's internal database		
Community Meeting Attendance	Neighborhood DDA complies monthly list of meetings	25 meetings	50 meetings
Individual Citizen Contacts	Neighborhood DDA maintains monthly list of contacts	1000 citizens	2000 citizens
Business Contacts	Neighborhood DDA maintains monthly list of contacts	50 business contacts	100 business contacts
Individual Police Contacts	Neighborhood DDA maintains monthly list of contacts	2000 officers	4000 officers
Governmental Agency Contacts	Neighborhood DDA maintains monthly list of contacts	100 agency contacts	200 agency contacts
Neighborhood Group and Association Contacts	Neighborhood DDA maintains monthly list of contacts	40 groups / associations	80 groups / associations
Crime Prevention Projects	Neighborhood DDA maintains list of projects developed and maintained, as well as a log of hours spent working these projects	200 hours	400 hours
Search warrants executed against neighborhood drug and chronic nuisance properties	Neighborhood DDA maintains list of search warrants written and executed	1-2 search warrant	2-4 search warrants
Felony residential burglary charges indicted	Specific case flags are assigned to all cases prosecuted by the Neighborhood DDA and tracked in MCDA's internal database.	6 separate burglaries	12 separate burglaries

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Program Narrative  
Application Attachment 2

---

*Coordination of Related JAG Funds*

The cities of Portland and Gresham and the county of Multnomah do not anticipate any coordination of Fiscal Year 2018 JAG funded projects.

USDOJ OJP BJA Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
 FY 2018 Local Solicitation; #BJA-2018-13626  
 City of Portland, Oregon Police Bureau  
 BDW Attachment 3  
 Budget Summary

<b>Budget Summary</b>											
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>											
Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(\$)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$72,348	\$0	\$29,630	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,978
B. Fringe Benefits	\$1,050	\$0	\$430	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,480
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
E. Supplies	\$41,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,300
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$73,577	\$0	\$92,196	\$0	\$36,336	\$0	\$0	\$0	\$0	\$0	\$202,109
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$34,827	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,827
<b>Total Direct Costs</b>	<b>\$233,102</b>	<b>\$0</b>	<b>\$122,256</b>	<b>\$0</b>	<b>\$36,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$391,694</b>
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Project Costs</b>	<b>\$233,102</b>	<b>\$0</b>	<b>\$122,256</b>	<b>\$0</b>	<b>\$36,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$391,694</b>
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local; Solicitation No. BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Additional Attachments:  
Applicant Information Regarding Communication with DHS and/or ICE  
Application Attachment 4

---

Applicant name: City of Portland, Oregon

1. *Does your jurisdiction have any laws, policies, or practices related to whether, when, or how your employees may communicate with DHS or ICE?*
2. *Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meets the description in question 1?*
3. *If yes to either:*
  - *Please provide a copy of each law or policy;*
  - *Please describe each practice; and*
  - *Please explain how the law, policy, or practice complies with Section 1373.*

The United States Court of Appeals for the Ninth Circuit has held that Executive Order 13,768, “Enhancing Public Safety in the Interior of the United States,” which directed the Department of Justice to “withhold funds appropriated by Congress in order to further the Administration’s policy objective of punishing cities and counties that adopt so-called ‘sanctuary’ policies,” is unconstitutional because it “violates the constitutional principle of the Separation of Powers.” *City & County of San Francisco v. Trump et al.*, \_\_\_ P.3d \_\_\_, 2018 WL 3637911 (9th Cir. Aug. 1, 2018). Furthermore, federal courts have held that that Congress “did not impose any immigration enforcement conditions” on the receipt of JAG funds—“In fact, Congress repeatedly *refused* to approve of measures that would tie funding to state and local immigration policies”—that Section 1373 is unconstitutional under the Tenth Amendment, and that “the Attorney General has no authority to demand compliance with Section 1373 \* \* \* under the Byrne JAG statute.” *City of Chicago v. Sessions*, 888 F.3d 272, 277 (7th Cir. 2018) (emphasis added); *City of Chicago v. Sessions*, \_\_\_ F. Supp.3d \_\_\_, 2018 WL 3608564 (N.D. Ill. July 27, 2018).

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local; Solicitation No. BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Additional Attachments:  
Applicant Information Regarding Communication with DHS and/or ICE  
Application Attachment 4

---

For those reasons, and without waiving any other arguments, claims, or defenses, the requests and conditions placed upon the award and disbursement of JAG funds in Paragraph 11(a) of the 2018 solicitation are unlawful, unconstitutional, unenforceable, and *ultra vires*. The City accordingly declines to provide the information requested in Paragraph 11(a) on page 27.



U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Additional Attachments: Applicant Disclosure of Pending Applications  
Application Attachment 5

---

Applicant name: City of Portland, Oregon

The City of Portland does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same projects being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance  
Edward Byrne Memorial Justice Assistance Grant (JAG) Program:  
FY 2018 Local Solicitation; #BJA-2018-13626  
City of Portland, Oregon Police Bureau  
Additional Attachments: Memoranda of Understanding  
Application Attachment 6

---

The City of Portland will execute the appropriate legal instrument (Intergovernmental Agreement) with each disparate JAG partner upon notification of the 2018 award. The Intergovernmental Agreements, with their terms and conditions, require award information per 2 CFR 200 Uniform Guidance.



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Application](#)

[Correspondence](#)

Application: Switch to ... ▼

**Review SF-424** [Print a Copy](#)

**Application Handbook**

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

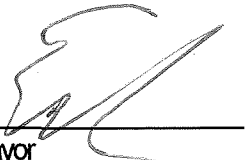
[GMS Home](#)

[Log Off](#)

<b>APPLICATION FOR FEDERAL ASSISTANCE</b>		<b>2. DATE SUBMITTED</b>	<b>Applicant Identifier</b>
<b>1. TYPE OF SUBMISSION</b> Application Non-Construction	<b>3. DATE RECEIVED BY STATE</b>		<b>State Application Identifier</b>
	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>		<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>			
<b>Legal Name</b> City of Portland, Oregon		<b>Organizational Unit</b> Portland Police Bureau	
<b>Address</b> 1120 SW Fifth Ave., Room 1250 Portland, Oregon 97204-1912		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Clark, Michael (503) 823-6862	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 93-6002236		<b>7. TYPE OF APPLICANT</b> Municipal	
<b>8. TYPE OF APPLICATION</b> New		<b>9. NAME OF FEDERAL AGENCY</b> Bureau of Justice Assistance	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b> NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b> 2018 Portland Metropolitan Area Law Enforcement Community Justice Assistance Grant (JAG) Program	
<b>12. AREAS AFFECTED BY PROJECT</b> The cities of Portland and Gresham and the counties of Multnomah, Washington and Clackamas			
<b>13. PROPOSED PROJECT</b> Start Date: October 01, 2018 End Date: September 30, 2021		<b>14. CONGRESSIONAL DISTRICTS OF</b> a. Applicant b. Project OR01 OR03 OR05	
<b>15. ESTIMATED FUNDING</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>	
Federal	\$391,694	Program has not been selected by state for review	
Applicant	\$0		
State	\$0		
Local	\$0		
Other	\$0		
Program Income	\$0		
TOTAL	\$391,694	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> N	
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED</b>			

**BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.**

Continue

  
8/22/18  
\_\_\_\_\_  
Ted Wheeler, Mayor



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Help/Frequently  
Asked Questions](#)

[GMS Home](#)

[Log Off](#)

**Submit Application**

Your application for the BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

You will be contacted by the Program Office when your application is processed or any other action is required by you.



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Local Solicitation 2018-H4206-OR-DJ



[Application](#)

[Correspondence](#)

Application:

**Application Handbook** **Submit Application**

[Overview](#)

- Application submitted and last updated on 22-Aug-2018

[Applicant  
Information](#)

[Project Information](#)

[Budget and  
Program  
Attachments](#)

[Assurances and  
Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently  
Asked Questions](#)

[GMS Home](#)

[Log Off](#)