



City of Portland, Oregon
Bureau of Development Services
Office of the Director
FROM CONCEPT TO CONSTRUCTION

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Report to Council

October 11, 2018

TO: Mayor Ted Wheeler
Commissioner Chloe Eudaly
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Dan Saltzman

FROM: Rebecca Esau, Director *RE*
Bureau of Development Services

SUBJECT: **Portland Design Commission 2017 State of the City Design Report**

The attached report is the Annual Report of the Portland Design Commission State of the City Design Report for 2017. The report is required by the Portland Zoning Code [Title 33] to fulfill the Annual Report requirement for Commission's actions and accomplishments for each fiscal year.

Current Issues before Council today:

The Design Commission is a particularly active volunteer Commission, meeting over 40 times in 2017 for Land Use cases, Design Advice Requests (a form of early assistance to Design Review customers prior to submitting their Design Review applications) and briefings on significant matters including the Design Overlay Zoning Assessment, Central City 2035 P, Central City Master Plans and Inclusionary Zoning.

Both BDS and the Design Commission see the need to be closely engaged in changes to the Design Overlay Zoning Amendments [DOZA] efforts led by the Bureau of Planning and Sustainability [BPS].

An important focus of the DOZA efforts includes sharpening the Purpose of Design Review. Efforts from BPS and BDS Staff and the Design Commission have led to this current version:

33.420.010 PURPOSE (PROPOSED REVISION, emphasis added)

*The Design overlay zone strengthens Portland as a city designed for people and supports the city's evolution within current and emerging centers of civic life. It promotes **design excellence** in the built environment through the application of additional design guidelines and standards that:*

- Build on **context** by enhancing the distinctive physical, natural, historic and cultural qualities of the location while accommodating growth and change;*

- *Contribute to a **public realm** that encourages social interaction and fosters inclusivity in people's daily experience; and*
- *Promotes **quality** and **long-term resilience** in the face of changing demographics, climate and economy.*

BDS has already implemented many recommendations put forward by the April 2017 DOZA Report, focusing on refinements at this time.

1. Improved public outreach tools

- Consultation with BDS Equity Committee
- Design Commission Twitter account
- "Guide to Design Review Process" updated every 1 to 2 years

2. Hearings efficiencies

- Senior/Supervisor added to staff table during all hearings
- Green/Yellow/Red timer for all testifiers, including staff presentation
- Design Commission Leadership Meetings with Chair and Vice Chair
- Improved technology in the hearings room
- Restructuring Applicant/Staff presentation order
- Create Design Guideline Matrix for DAR and Land Use (LU) Reviews
- Deliberation Card
- Hearing Procedure Visuals (Staff, Public, Commission)

3. Improved agendas

- Real start times added to the agenda for each hearing item
- Reprioritizing Agenda Order

4. Renters included in mailed notifications

5. Neighborhood Association trainings

- Greater Staff/Commission collaboration with Neighborhood Associations & other community organizations

6. Design Advice Request (DAR) re-branding

- Design Advice Request (DAR) process and submittal improvements

7. DARs for 100% affordable housing cases

8. Increased staffing and professional development

- Quarterly Professional Development Tours
- Conferences (APA, NTHP, AIA, etc)
- Staff Equity Training
- Team-building efforts
- BPS/BDS Special Project Coordination
- *BPS/BDS Area Character & District Liaison Coordination*

9. Commission trainings and regular retreats

- Facilitation training for Chairs and Commission staff
- Reinstating Quarterly Retreats
- Compiling Training Packets for Commission
- Annual City Attorney refreshers with Design Commission
- Design Commission "Top Ten" Biannual Reminders

10. Adopted Design Commission Bylaws

The Design Commission Chair, Julie Livingston, will be prepared to go through some additional detail regarding the topics above and highlight several success stories of the Design Review process. I look forward to hearing more from Julie at her presentation and hearing your comments and questions.

Background:

33.710.050 DESIGN COMMISSION

The Design Commission provides leadership and expertise on urban design and architecture and on maintaining and enhancing Portland's historical and architectural heritage.

The Design Commission consists of seven members, none of whom may hold public elective office. The Commission must include a representative of the Regional Arts and Culture Council, one person representing the public at-large, and five members experienced in either design, engineering, financing, construction or management of buildings, and land development. No more than two members may be appointed from any one of these areas of expertise. The Regional Arts and Culture Council member is nominated by the Regional Arts and Culture Council chair and approved by the Mayor. The other members are appointed by the Mayor and confirmed by the City Council.

The Design Commission meets at least once a month and as necessary to act on reviews assigned to them by this Title 33. Meetings are conducted in accordance with adopted rules of procedure. Four members constitute a quorum at a meeting. The election of officers takes place at the first meeting of each calendar year.

The Design Commission may divide its membership into special subcommittees which are authorized to act on behalf of the Commission for an assigned purpose. Three members of the Commission constitute a quorum on such subcommittees. Subcommittee actions require the affirmative vote of at least three members.

Powers and duties:

The Design Commission has all of the powers and duties which are assigned to it by Title 33 or by City Council. The Commission powers and duties include:

1. Recommending the establishment, amendment, or removal of a design district to the Planning and Sustainability Commission and City Council;
2. Developing design guidelines for adoption by City Council for all design districts except Historic Districts and Conservation Districts;
3. Reviewing major developments within design districts, except those projects involving or located within the following:
 - a. Historic Districts;
 - b. Conservation Districts;
 - c. Historic Landmarks; and
 - d. Conservation Landmarks.

4. Reviewing other land use requests assigned to the Design Commission; and
 5. Providing advice on design matters to the Hearings Officer, Planning and Sustainability Commission, Historic Landmarks Commission, Portland Development Commission, and City Council.
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TO THE COUNCIL

The Mayor concurs with the recommendations of the Director of the Bureau of Development Services and

RECOMMENDS:

That the Council accepts this Portland Design Commission State of the City Design Report to Council and report as set forth in Exhibits A through D.

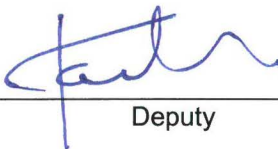
Respectfully submitted,
Mayor Ted Wheeler

Agenda No.

REPORT

Title

Accept the Portland Design Commission 2017 State of the City Design Report (Report)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Ted Wheeler</p>	<p>CLERK USE: DATE FILED <u>OCT 02 2018</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance & Administration - Wheeler <i>MP</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p style="text-align: right;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By:  Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau of Development Services <i>Rebecca Esau</i> Rebecca Esau, Director</p> <p>Prepared by: Leanne Torgerson Date Prepared: 9/19/18</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p> <p>Council Meeting Date 10/11/18, 3:00 TC</p>	<p>ACTION TAKEN:</p> <p>OCT 11 2018 <i>Rescheduled to</i> OCT 17 2018 2 P.M <i>Time Certain.</i></p> <p>OCT 17 2018 ACCEPTED</p>

<p style="text-align: center;">AGENDA</p> <p>TIME CERTAIN <input checked="" type="checkbox"/> Start time: 3:00 TC</p> <p>Total amount of time needed: 1 hour (for presentation, testimony and discussion)</p> <p>CONSENT <input type="checkbox"/></p> <p>REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 30%;">FOUR-FIFTHS AGENDA</th> <th colspan="2">COMMISSIONERS VOTED AS FOLLOWS:</th> </tr> <tr> <th></th> <th style="width: 30%;">YEAS</th> <th style="width: 30%;">NAYS</th> </tr> <tr> <td>1. Fritz</td> <td>1. Fritz <input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>2. Fish</td> <td>2. Fish <input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>3. Saltzman</td> <td>3. Saltzman <input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>4. Eudaly</td> <td>4. Eudaly <input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>Wheeler</td> <td>Wheeler <input checked="" type="checkbox"/></td> <td></td> </tr> </table>	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:			YEAS	NAYS	1. Fritz	1. Fritz <input checked="" type="checkbox"/>		2. Fish	2. Fish <input checked="" type="checkbox"/>		3. Saltzman	3. Saltzman <input checked="" type="checkbox"/>		4. Eudaly	4. Eudaly <input checked="" type="checkbox"/>		Wheeler	Wheeler <input checked="" type="checkbox"/>	
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