

IMPACT STATEMENT

Legislation title: *Authorize a \$4,512,415, 5-year contract (with a 5-year option) with CSDC Inc. for continuing the implementation of the initial phase of the AMANDA upgrade and continued maintenance and support of the AMANDA computerized permit tracking system for Bureau of Development Services (BDS) (Ordinance)

Contact name: Duane Whitehurst, BDS POPS Technology Capital Project Manager

Contact phone: 503 865 0879

Presenter name: **Co-Sponsors**
Rebecca Esau, BDS Director; and
Jeff Baer, BTS Chief Technology Officer

Purpose of proposed legislation and background information:

The purpose of this legislation is to obtain authorization to contract with CSDC Inc. for the upgrade and maintenance of the AMANDA software system.

CSDC's AMANDA Software is the backbone of the BDS permit system. Other software is also integrated into the system. AMANDA Software is used extensively by other City bureaus as well as BDS.

Financial and budgetary impacts:

This ordinance does not amend the Bureau of Development Services budget; however, the ordinance does authorize BDS to contract with CSDC Inc. for the purchase of software, professional services, and system maintenance. The total contract value authorized by this legislation is \$4,512,415.

The expenses authorized by the contract are part of the development of the Portland Online Permitting System (POPS), upgrading and replacing the computer system currently in use by the development bureaus.

The funding for this contract comes from BDS operating funds generated through permit fees associated with commercial, residential, and trade permits, as well as land use fees and enforcement penalties. The legislation does not affect current or future revenues.

Community impacts and community involvement:

BDS has been proactive in keeping customers and stakeholders informed regarding the overall POPS project, and the specific products and services provided under the contract authorized by this legislation. BDS has involved and provided updates to the Development Review Advisory Committee (DRAC) and the Technology Oversight Committee (TOC).

Once fully implemented, POPS will save customers and community members time and money by giving them remote access to information and services, and by decreasing the need to visit the Development Services Center or BDS offices. The City will experience considerable efficiency gains on its land use review, plan review, permitting, and inspection processes.

100% Renewable Goal:

As a part of POPS, the upgraded AMANDA software will move the City closer to its energy goals by reducing reliance on paper plans and records, and by eliminating an estimated 33,000 customer vehicle trips to downtown annually.

Budgetary Impact Worksheet**Does this action change appropriations?**

- ☐ **YES:** Please complete the information below.
☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount