



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Ted Wheeler, Mayor

Tom Rinehart, Chief Administrative Officer  
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**REPORT TO COUNCIL**

To: Mayor Ted Wheeler

From: Tom Rinehart, Chief Administrative Officer 

Subject: Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

As the Chief Administrative Officer with responsibilities for technology project oversight, I am submitting the quarterly report of the Technology Oversight Committee (TOC), attached as Exhibit A.

The TOC has been meeting monthly since September 2011. Processes have been created for early and continued technology oversight by an independent five-member citizen body for the purpose of increased transparency and accountability. Elements of the technology oversight include:

- Early identification of City technology projects and assessment by the bureau, Bureau of Technology Services (BTS), and TOC as to whether a project warrants TOC oversight.
- TOC citizen oversight on significant City technology projects (high risk, high cost, etc.).
- Regular, standardized information from City bureaus to TOC about technology project status.
- External quality assurance (QA) consultant required on technology projects under TOC oversight.
- Regular, standardized information from QA consultant to TOC about technology project status.
- Quarterly reports from the TOC to the Chief Administrative Officer that are provided to the City Council.

This report covers TOC activity from April through June 2018. The report summarizes the status of the technology projects under the TOC's purview. During the time of this report, the TOC provided oversight on one project: BTS's and Bureau of Development Services' Portland Online Permitting System (POPS). TOC will begin oversight of the City Budget Office's budget software replacement in July and oversees the Portland Online Website Refresh project.

I recommend that Council accept the report.

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**TO THE COUNCIL**

The Commissioner of Finance and Administration concurs with the recommendations of the Chief Administrative Officer.

**RECOMMENDS**

Council accept the report.

Respectfully submitted,

Ted Wheeler  
Mayor

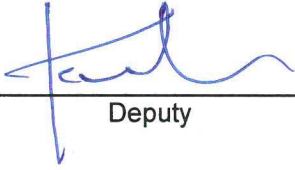
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Agenda No.  
**REPORT**  
Title

Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

<p><b>INTRODUCED BY</b> Commissioner/Auditor: <i>Mayor Wheeler</i></p>	<p>CLERK USE: DATE FILED <u>JUL 24 2018</u></p>
<p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance &amp; Administration - Wheeler <i>NA</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By:  Deputy</p>
<p><b>BUREAU APPROVAL</b></p> <p>Bureau: OMF CAO/Bureau Head: Tom Rinehart <i>TR</i></p> <p>Prepared by: Jen Clodius Date Prepared 27 June 2018</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, charter, Comp Plan</p> <p>Council Meeting Date <i>28</i> August 2018</p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input checked="" type="checkbox"/></p> <p>Start time: <u>8:45</u></p> <p><i>2:45 PM</i> Total amount of time needed: <u>20 15</u> (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Eudaly	_____	
Wheeler	✓	