

## Exhibit A

**FOURTH AMENDMENT TO THE  
JOINT OFFICE OF HOMELESS SERVICES  
INTERGOVERNMENTAL AGREEMENT (CONTRACT # 30005335)**

This FOURTH AMENDMENT TO THE JOINT OFFICE OF HOMELESS SERVICES INTERGOVERNMENTAL AGREEMENT (this "Fourth Amendment") is made and entered this 1<sup>st</sup> day of July, 2018 (the "Effective Date"), by and between Multnomah County (the "County") and the CITY OF PORTLAND, a municipal corporation of the State of Oregon, acting by and through the PORTLAND HOUSING BUREAU, (the "City" or "PHB"). The County and PHB may be referred to jointly in this Agreement as the "Parties" and individually as a "Party."

**RECITALS**

- A. The County and PHB entered into that certain Intergovernmental Agreement for the Joint Office of Homeless Services dated July 1, 2016 (the "Original Joint Office IGA").
- B. The Original Joint Office IGA was amended by that certain First Amendment to Joint Office of Homeless Services dated April 18, 2017 (the "First Amendment") and that certain Second Amendment to Joint Office of Homeless Services dated June 21, 2017 (the "Second Amendment") and that certain Third Amendment to Joint Office of Homeless Services dated November 8, 2017. The Original Joint Office IGA as amended by the First Amendment, Second Amendment and Third Amendment is referred to herein as the "Joint Office IGA".
- C. The Parties desire to amend the Joint Office IGA to allocate budget for City 18/19 funding and provide updates for staffing responsibilities for Homeless Management Information System (HMIS) and services as set forth in this Fourth Amendment.

**AGREEMENT**

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

- 1. **Exhibit H: The City's 18/19 Budget.** Exhibit H attached to the Joint Office IGA is hereby deleted in its entirety and replaced with the revised Exhibit H attached hereto as Attachment 1.
- 2. **For Section 10. HMIS.** Add a new Section 10.2.4. after Section 10.2.3. as follows:  
"10.2.4. Additional staffing responsibilities and services for HMIS are described in Exhibit J of the Joint Office IGA." Exhibit J is attached hereto as Attachment 2.
- 3. **Miscellaneous.** Except as expressly modified by this Second Amendment, all other terms and conditions of the Joint Office IGA remain unchanged.

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**MULTNOMAH COUNTY:**

**CITY OF PORTLAND:**

DO NOT EXECUTE

By: Deborah Kafoury, Chair  
Multnomah County Board of Commissioners

DO NOT EXECUTE

By: Ted Wheeler, Mayor  
City of Portland

*Approved as to Form:*

*Approved as to Form:*

DO NOT EXECUTE

County Attorney

DO NOT EXECUTE

City Attorney

## Attachment 1

## EXHIBIT H

## The City's 18/19 Budget

<b>City General Funds:</b>	
Baseline Funding Commitment	\$17,583,323
General Fund One-Time	\$7,875,720
General Fund Ongoing	\$7,000,000
<b>Total City General Funds:</b>	<b>\$ 32,459,043</b>
<b>Federal Funds:</b>	
HUD HOPWA Grant	1,409,247
HUD ESG Grant	701,174
<b>Total Federal Funds:</b>	<b>\$2,110,421</b>
<b>Grand Total 18/19 Funds:</b>	<b>\$34,569,464</b>

**EXHIBIT J****Additional Responsibilities and Description of Services of HMIS**

- Through A Home for Everyone (AHFE,) the Joint Office, Multnomah County, City of Portland and Home Forward adopted HMIS as the client information system for locally funded homeless programs. Consequently, the City's implementation includes participation from federal agencies (including U.S. Department of Housing and Urban Development (HUD), Department of Veterans Affairs, and Department of Health & Human Services,) State-funded departments and other non-federally funded programs including services only, outreach, residential (including transitional and permanent housing, and rent assistance,) and homeless prevention programs.
- Additional HMIS staffing is required to support the expanded usage of HMIS and the increase in agencies and users.

**Description of Services:**

The City, through Portland Housing Bureau (PHB), will provide staffing support for AHFE and JOHS related HMIS activities including, but not limited to:

- Sign agreements verifying that the user will prohibit access by nonusers to client or user records.
- Comply with and enforce all HUD requirements of HMIS and Comparable Database, ensuring data security and the protection of personally identifiable information.
- Run continuum-wide reporting on performance measures for local, state and national initiatives and train HMIS Member Agencies on how to access and run reports on the data they contribute to the HMIS.
- Work with HMIS Lead and JOHS staff to run other reports.
- Support AHFE and all HMIS Member Agency providers with respect to the funding/contractual relationship and subsequent data/training needs of their respective agencies/grantees.
- Provide training and technical support to HMIS Member Agency providers, develop related training materials, and provide on-going assistance.
- Manage user names, accounts, and passwords for accessing the HMIS system.
- Monitor compliance with standards of client confidentiality and data collection, entry, and retrieval.
- Provide technical support for Agency Administrators and end users as it relates to the software to help the user solve specific problems with a product.
- Ensure data security and the protection of personally identifiable information.

**Financial Commitment of Parties:**

The parties agree to the following financial commitment: JOHS agrees to pay PHB all fees associated with ServicePoint support staffing for Fiscal Years 2017-19, as set forth in the applicable invoice. Total compensation shall not exceed One Hundred Sixty-Five Thousand Dollars and Zero cents (\$165,000.00).