

**ATTACHMENT 1
INTERGOVERNMENTAL AGREEMENT**

THIS AGREEMENT is between Metro, a metropolitan service district organized under the laws of the State of Oregon and Metro Charter, located at 600 NE Grand Avenue, Portland, Oregon 97232 (hereinafter "Metro"), and City of Portland (hereinafter "City of Portland"), for the project titled SOUTHWEST CORRIDOR EQUITABLE DEVELOPMENT STRATEGY (SWEDS) PILOT PROJECTS (hereinafter "Project"). The community-based organization and youth advocacy group Momentum Alliance (hereinafter "MA") will be the third party beneficiary of this agreement.

RECITALS

WHEREAS, City of Portland desires Metro's services on the Project named above, in accordance with the SCOPE OF WORK hereunder;

WHEREAS, the performance of such services is consistent, compatible and beneficial to the governing roles and missions of Metro and City of Portland;

WHEREAS, City of Portland will share in the results of and benefits provided by the Project and therefore desires to share in a portion of Metro's costs for the Project;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

PROVISIONS OF AGREEMENT

1. **Term of Agreement.** This agreement shall be effective on the date of the last signature below and shall remain in effect through June 1, 2019 unless terminated earlier under the provisions of this Agreement.
2. **Metro's Responsibilities.** Metro agrees to perform the services described in Exhibit A and shall make available to City of Portland all research results, data, conclusions and reports generated by Metro and MA regarding the Project.
3. **Local Government's Obligations.** City of Portland shall pay Metro a one-time contribution in the sum of \$20,000 US DOLLARS, to be used by Metro to distribute to MA for community engagement and education services regarding the Project.
4. **Payment Procedures.** Within 30 days of completing the milestone as set forth in Exhibit A, Metro shall submit to the City an invoice describing its expenditure as may be needed to satisfy fiscal requirements. Within 30 days of receiving Metro's invoice and supporting documents, the City shall reimburse Metro. The City shall send payments to:

Metro

Attention: Elisa Gertler

600 NE Grand Avenue

Portland OR, 97232

5. **Access to Records.** Metro and City of Portland shall have access to the books, documents, papers and records that are directly related to this agreement for the purpose of making any audit or performance examination, except for survey response data that is confidential.
6. **Independent Contractors.** Each of the parties to this agreement is an independent contractor, and neither party shall have the authority to act on behalf of or incur obligations on behalf of the other party.
7. **Assignment.** This agreement is binding on each party, its successors, assigns, and legal representatives and may not, under any condition, be assigned or transferred by either party without prior written approval by the other party.
8. **Integration.** This writing contains the entire agreement between the parties, and may only be amended by written instrument, signed by both parties.
9. **Severability.** If any portion of this agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken.

This Agreement is dated as of the date of the latest signature below.

City of Portland

METRO

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Approved as to form by
Legal Counsel
Date: _____

Approved as to form by
Office of the Metro Attorney
Date: _____

Exhibit A

Scope of Work

Scope of Work:

Metro awarded Momentum Alliance funding through its SW Equitable Development Strategy pilot project program to help create two cross-generational leadership and training cohorts for both youth and adults. The Metro grant is funding one adult cohort, convened by UniteOregon, with additional funding being sought to fund the youth cohort, convened by Momentum Alliance. Together, the two cohorts will provide intergenerational cross-training, leadership training, and other resources to uplift the local community vision for the light rail project, focusing on how to minimize displacement and advance associated policies dedicated to social equity and racial justice. The project will measure the influence and empowerment of community members through surveys on the number of participants engaging in the political process and in contact with decision-makers, the level at which they become equipped and empowered to participate in the planning process, and an evaluation of skills developed over the one-year program.

Other project partners including Community Alliance of Tenants and OPAL Environmental Justice Oregon. These partners will provide additional training and community engagement coordination services. Momentum Alliance will lead this effort and these partners will be compensated with resources provided by Metro. The Bureau of Planning and Sustainability is contributing \$20,000 toward this effort to assist in the formation of the development of this partnership, specifically: trainings, curriculum development, and direct support from the partner organizations OPAL and Community Alliance of Tenants.

Funding for the partner organizations will result in the following activities and deliverables:

- Development and implementation of an intersectional leadership curriculum for the project cohorts on tenants/renters' rights, landlord/tenant issues, environmental justice, and transit justice. The deliverables will include the curriculum materials and a summary memo of learnings.
- Monthly meetings between project partners dedicated to project planning, strategy and oversight. Access to organizational membership/base, which will expand the project's reach and create a wider audience for the year end community event. Deliverables will include the monthly meeting agendas and final event summary.

The full combined scope of work including the deliverables above is as follows:

Task A	Program Development + Cohort Recruitment
Activities involved	<ul style="list-style-type: none"> • Program development: curriculum, structure, finalization of project timeline • Program recruitment for adult and youth cohorts -
Estimated Start/finish dates	Start Date: 06/01/2018 Finish Date: 09/31/2018
Deliverables + Outcomes	<ul style="list-style-type: none"> • Final work plan (Including co-created curriculum involving expertise in intercultural organizing models and leadership development through a <i>youth</i>

	<p>of color lens organizational structure for cohorts, timeline of events and prospective actions)</p> <ul style="list-style-type: none"> • Promotion materials + mobilized volunteers from membership of all partners • Recruit 8 - 10 Adults (30 +) for the Adult Cohort (Unite Oregon) • Recruit 8-10 Youth (<30) for the Youth Cohort (Momentum Alliance) • 1st Quarterly Grant Report
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Task B Cohort Engagement + Training	
Activities involved	<ul style="list-style-type: none"> • Launch cohort • Cohort trainings on the following: organizing, relationship building, hotlines & renters rights • Building Based organizing training
Estimated Start/finish dates	<p>Start Date: 10/01/2018</p> <p>Finish Date: 12/31/2018</p>
Deliverables + Outcomes	<ul style="list-style-type: none"> • Cohort training materials and presentations • Phase 1 convening of adult and youth cohorts (Relationship building) – December 2019 • 2nd Quarterly Grant Report

Task C Action Strategy Development	
Activities involved	<ul style="list-style-type: none"> • Youth Cohort: Begin to organize and plan for the spring housing justice camp; involve YEJA in presenting on youth-led action strategy • Adult Cohort: involve BRU in member-driven action strategy creation
Estimated Start/finish dates	<p>Start Date: 01/01/2019</p> <p>Finish Date: 3/31/2019</p>
Deliverables + Outcomes	<ul style="list-style-type: none"> • Phase 2 convening of adult and youth cohorts (Relationship building, learning together) – February 2019 • Draft Engagement + Community Recommendation Report • 3rd Quarterly Grant Report

Task D Final Showcase, Project, and Engagement + Community Recommendation Report	
Activities involved	<ul style="list-style-type: none"> • Application of learned skill sets through showcase, project, and final report • Convene Summer Housing Justice Camp & Community Event <ul style="list-style-type: none"> ○ Intergenerational ○ Broad Community to include all parents, extended families, CBO, service, school communities; transit riders • Build community relations beyond established community partners. • Both collaboratives will launch and showcase their project with larger community of the SW PDX & Tigard.
Estimated Start/finish dates	<p>Start Date: 04/01/2019</p> <p>Finish Date: 06/31/2019</p>
Deliverables + Outcomes	<ul style="list-style-type: none"> • Phase 3 convening of adult and youth cohorts (Collaborative planning + decision-making) – April 2019

	<ul style="list-style-type: none">• Phase 4 convening of adult and youth cohorts (Collaborative planning + community project launch) – June 2019• Community Engagement Showcase + Project• Final Engagement + Community Recommendation Report• Final Grant Report (Including 4th Quarterly Report + Project Summary/Lessons Learned)
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