

IMPACT STATEMENT

Legislation title: Authorize five-year Price Agreements for construction management, inspection, and project support personnel services for an amount not-to-exceed \$25,000,000 over five years. (Procurement Report - Project #122285)

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Presenter name: Larry Pelatt, Procurement Manager

Purpose of proposed legislation and background information:

The purpose of this legislation is to authorize four Price Agreements for the purchase of construction management, inspection and project support personnel services on an as-needed basis for the next five years, for the Bureau of Environmental Services (BES). These price agreements will provide personnel such as construction inspectors, construction managers, construction technicians, project controls specialists, and administrative staff to deliver planned and budgeted wastewater treatment, pump station, stormwater, and pipe rehabilitation projects.

Temporary contract staffing services allow the bureau to supplement staffing when project schedules demand, particularly due to the seasonal nature of construction workloads. Internal staff availability is not always consistent and predictable across a portfolio of more than 200 active capital projects that span multiple years. Temporary staffing contracts are a tool that allows the bureau to quickly meet urgent staffing needs, as well as to avoid "over staffing" with permanent City FTE when workloads ebb. With the planned increase in CIP delivery over the next five years due to aging infrastructure and regulatory needs (particularly for treatment plants and pump stations), temporary personnel services allow BES to keep the work moving while making more incremental, long-term adjustments to permanent staffing levels as needed to meet projected baseline levels of work.

This legislation does not change any City policies.

Financial and budgetary impacts:

City Council passed Ordinance No. 188599 on September 13, 2017, authorizing the Chief Procurement Officer to issue a competitive solicitation for the purchase of construction management, inspection, and project support personnel services for an estimated amount of \$25,000,000.

It is requested that Council authorize Price Agreements with the following firms for the stated not-to-exceed amounts:

Allen Construction Management Services, LLC	\$750,000/year
CMTS, LLC	\$1,000,000/year
DRW, LLC	\$2,500,000/year
Exeltech Consulting, Inc.	\$750,000/year

The different values for the contracts are based upon the number of different job classifications, contractor specialties, and total number of personnel that the individual vendors will be able to provide under the contract.

Based on historical usage of these services, Bureau confidence in the not-to-exceed amount of the Price Agreement is "High".

Costs for services provide under the Price Agreements will be paid against approved BES capital and operating budgets.

No positions will be created, eliminated or re-classified as a result of this legislation.

Community impacts and community involvement:

On September 13, 2017, City Council passed Ordinance No. 188599 authorizing a competitive solicitation for the purchase of construction management, inspection, and project support personnel services. The goods and services contracting community, including contractors certified with the State of Oregon as disadvantaged, minority owned, woman owned, and emerging small businesses became involved when the solicitation was publicly advertised on the City's online procurement system on December 12, 2017. Potential proposers were able to review the competitive solicitation, ask questions, provide comments and submit proposals.

On January 9, 2018, six (6) proposals were received, and all were deemed responsive to the solicitation requirements. The City issued a Notice of Intent to Negotiate and Award a price agreement on April 6, 2018. No protests were received.

No known persons or groups will be testifying.

No future public involvement is anticipated or necessary for this request.

100% Renewable Goal:

Electronic systems utilized for performing services under this Price Agreement are 100% powered by renewable energy sources.

This action does not increase or decrease the City's current total energy use.

Budgetary Impact Worksheet

Does this action change appropriations?

- ☐ YES: Please complete the information below.
☒ NO: Skip this section

Fund	Fund	Commitment	Functional	Funded	Grant	Sponsored	Amount
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	Center	Item	Area	Program		Program	