



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Ted Wheeler, Mayor
Tom Rinehart, Chief Administrative Officer
Jennifer Cooperman, Chief Financial Officer,
Bureau of Revenue and Financial Services

Lester Spitler
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May 30, 2018

TO THE COUNCIL:

The Bureau of Environmental Services (BES) has a need for temporary, supplemental personnel for construction management, inspection, and project support on an as-needed basis for peak workload periods for the bureau's Capital Improvement Program (CIP), for projects including storm and sanitary sewers, wastewater pump stations, wastewater treatment facilities, storm water treatment facilities and drainageway improvements.

The estimated cost for these services over a period of five (5) years is approximately \$25,000,000.

On September 13, 2017, City Council passed Ordinance No. 188599 authorizing a competitive solicitation for the purchase of construction management, inspection, and project support personnel services for an estimated amount of \$25,000,000.

On December 12, 2017, the Chief Procurement Officer advertised RFP No. 00000801 and six (6) proposals were received and opened on January 9, 2018. All proposals were deemed responsive to the requirements of the solicitation. The proposals were evaluated and scored by a panel of evaluators including a member of the Minority Evaluator Program. The City issued a Notice of Intent to Negotiate and Award price agreements to the following firms, on April 6, 2018, and no protests were received.

All four (4) of the firms to be awarded contracts are State of Oregon, COBID certified firms, have current business tax registrations, and are in compliance with all of the City's contracting requirements. The Bureau's level of confidence in the cost estimate for this agreement is "High" as there is good historical information regarding purchases made for these services.

Allen Construction Management Services, LLC	WBE
CMTS, LLC	MBE
DRW, LLC	WBE
Exeltech Consulting, Inc.	MBE

Awarding a price agreement to these firms will allow the City to continue work in areas where staffing limitations exist and continue to provide excellent service to customers and the public. It is requested that City Council authorize the Chief Procurement Officer to execute price agreements with Allen Construction Management Services, LLC, CMTS, LLC, DRW, LLC, and Exeltech Consulting, Inc., for a combined not-to-exceed amount of \$25,000,000.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.



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Specific projects will be undertaken by written Task Order agreed to by both the Consultant and the City. Since there are no defined Scopes of Work for specific projects yet there are no specific D/M/W/ESB participation levels, however it is BES's goal to exceed the traditional goal of 20% and maximize to the extent possible sub-consultant participation by D/M/W/ESB firms.

Recommended by:

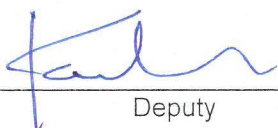
Lester Spitler
Lester Spitler

Lester Spitler
Chief Procurement Officer

Agenda No.
REPORT
Title

Authorize five-year Price Agreements for construction management, inspection, and project support personnel services for an amount not-to-exceed \$25,000,000 over five years. (Procurement Report - Project #122285)

No.

INTRODUCED BY Commissioner/Auditor: Mayor Ted Wheeler	CLERK USE: DATE FILED <u>MAY 22 2018</u>
COMMISSIONER APPROVAL Mayor—Finance & Administration - Wheeler	Mary Hull Caballero Auditor of the City of Portland By:  Deputy
Position 1/Utilities - Fritz	
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	
Position 4/Safety - Eudaly	
BUREAU APPROVAL Bureau: OMF/Bureau of Revenue and Financial Services Bureau Head: Jennifer Cooperman	ACTION TAKEN: MAY 30 2018 ACCEPTED PREPARE CONTRACT
Prepared by: Jeff Blade Date Prepared: May 9, 2018	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan	
Council Meeting Date <u>MAY 30, 2018</u>	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Eudaly	✓	
Wheeler	✓	