

ORDINANCE No.

188919

*Authorize a lease with Bristol Equities, Inc. for warehouse space at 935 NE 24th Avenue through April 30, 2020 at an average annual cost of \$36,600, for the storage and retrieval of personal property collected during campsite cleanups on City of Portland property (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Office of Management and Finance – Facilities Services Division (“OMF”) operates a Homelessness/Urban Camping Impact Reduction Program (“Program”). The Program provides services to the citizens of Portland to include a unified One Point of Contact System, Camping Response and cleanup protocol and Day Storage Pilot Program.
2. The Program’s Camping Response protocol includes the clean-up of unauthorized campsites (“Campsites”) and the mandatory storage of property collected at campsites as required under the Anderson Agreement (Agreement”), dated September 6th, 2012.
3. Per the Agreement, all property collected from any Campsite located on City property or Right of Way within the City of Portland boundaries must be stored for a minimum of thirty (30) days from after the day it was collected.
4. In April 2014, the Portland Water Bureau (“PWB”) granted OMF the use of its space located at 9748 SW Barbur Boulevard for the purposes of storing personal property related to Campsite cleanups. The total usable area of the PWB premises is approximately 1280 square feet and is filled to its capacity.
5. The current PWB location in southwest Portland is on the very southern edge of the City limits but the future location on the eastside is more centralized and easily accessible. This location will help facilitate an easier process by which people are able to retrieve property collected by the City during a Campsite cleanup.
6. City Binding Policy ADM 13.01 directs bureaus to locate their operations in City owned or controlled facilities when these facilities reasonably meet the business need of the bureaus. Resolution No. 37017 reaffirmed ADM 13.01 and directed OMF to work with bureaus to fully implement relevant policies by bringing City operations back into City-owned facilities when cost effective to do so, and to bring new leases or rental agreements to Council for approval.
7. OMF has strategically assessed the space need against availability of space in existing City-owned facilities. There are no viable options within City-owned facilities to provide sufficient space to accommodate the additional space needs. Therefore, OMF must enter into a lease agreement to secure adequate storage space to support the operations of the Program.

8. Bristol Equities, Inc. is willing to lease to the City at commercially reasonable rental rates and terms and OMF has determined that the proffered lease would meet the storage needs of the Program.
9. The annual lease cost for the first two years is in the amount of \$72,000.00. The Lease term is for two (2) years and has three (3) options to renew the lease for a term of 1-year each, at an annual cost of \$38,400, \$39,600 and \$40,800, respectively.
10. Unless and until the City owns real property in Portland that can be utilized for storage of property collected from Campsite cleanups located in Portland, a lease, lease amendment or lease extension for the Program's operations will not require further Council approval, provided there is sufficient funds appropriated in each subsequent fiscal year for payment of annual lease costs which shall be identified by OMF.

NOW, THEREFORE, the Council directs:

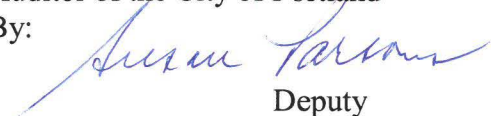
- a. The Director of the Bureau of Internal Business Services (or designee) is authorized to execute a lease with Bristol Equities, Inc. for the City, Office of Management and Finance.
- b. Until the City owns real property in Portland that can be a viable storage space option for the City's Campsite cleanup operations, the Director of Bureau of Internal Business Services (or designee) may enter and execute future lease, lease amendment or lease extension, and such lease, lease amendment or lease extension will be exempted from ADM 13.01 and Resolution 37017 requirement for Council approval.

Section 2. The Council declares that an emergency exists in order that this lease agreement may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: MAY 02 2018

Mayor Ted Wheeler
Prepared by: Tamara Brown / Lucas Hillier
Date Prepared:

Mary Hull Caballero
Auditor of the City of Portland
By:


Deputy

Equities, Inc.

Agenda No. **ORDINANCE NO. 188919**
Title

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<p>INTRODUCED BY Commissioner/Auditor: Mayor Wheeler</p>	<p>CLERK USE: DATE FILED <u>APR 17 2018</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance & Administration - Wheeler <i>VC</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: OMF CAO: Tom Rinehart <i>on</i> Bureau Head: Bryant Engle <i>mm</i> Facilities Manager: David O'Longaigh <i>osu</i></p> <p>Prepared by: Tamara Brown Date Prepared: 4/9/2018</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i></p> <p>Council Meeting Date 4/25/2018</p>	<p>ACTION TAKEN: <i>APR 25 2018 Rescheduled to MAY 02 2018 9:30 A.M.</i></p>

AGENDA	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p> <p>CONSENT <input checked="" type="checkbox"/> <i>Pulled</i></p> <p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>	<p>1. Fritz</p> <p>2. Fish</p> <p>3. Saltzman</p> <p>4. Eudaly</p> <p>Wheeler</p>	<p>YEAS</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	<p>NAYS</p> <p></p> <p></p> <p></p> <p></p>