

188909

ORDINANCE No.

*Authorize a five-year Price Agreement for purchase of furniture, accessories and related services from NewJee, LLC dba Hyphn, formerly known as SmithCFI, for an amount not to exceed \$24,128,800 Project No. 122022 (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. On March 15, 2017 City Council issued Resolution #37274 directing the Office of Management and Finance to implement a space optimization proposal. This Resolution directed the Office of Management and Finance to obtain contracts and contract amendments to implement the proposal.
2. Part of the space optimization goals include creating furniture standards City-wide. These will allow for flexibility between bureau spaces for fluctuations in personnel requirements and reduce costs over time. The Resolution included a financing directive for the first major purchase under these standards for the Space Optimization project in the Portland Building.
3. A competitive solicitation (#00000729) for Citywide Furniture for Space Optimization was publicly issued on September 26, 2017. It was for office furniture, accessories, and related services, hereafter referred to generally as "furniture". Six (6) proposals were received on October 31, 2017.
4. The proposal from NewJee, LLC dba Hyphn (formerly known as SmithCFI) was deemed responsive to the requirements of the solicitation and was the highest scoring proposal over two levels of evaluation. The Evaluation Team included representatives from various affected City bureaus and members from the City's Minority Evaluator Program.
5. The City issued a Notice of Intent to Award a Price Agreement to NewJee, LLC dba SmithCFI on February 2, 2018. No protests were received.
6. Anticipated Citywide spend on furniture is \$2,250,000 per year. The requested five-year not to exceed amount for this contract is \$11,250,000.
7. Existing Citywide furniture contracts will remain in place to purchase task chairs and to allow for small purchases in support of existing furniture systems until those contracts expire. At that time, furniture purchases shall be reassessed and may be added into the NewJee, LLC dba Hyphn contract or remain separate contracts.
8. The estimated cost for the furniture component for the Space Optimization project in the Portland Building is \$11,708,000 plus a 10% contingency, equaling \$12,878,800.
9. Requests for additional funds to this contract for other large City projects

are fully expected and will be made via amendment to this contract and approval by Council and will be funded through separate budget authority.

NOW, THEREFORE, The Council Directs:

- a. The Chief Procurement Officer is authorized to execute a five-year price agreement with NewJee, LLC dba Hyphn (formerly known as SmithCFI), and execute all subsequent amendments subject to approval as to form by the City's Attorney's office at a cost not to exceed \$24,128,800. Such contract shall be in a form substantially in accordance with that attached as Exhibit A, and approved as to form by the City Attorney.
- b. The Mayor and City Auditor are hereby authorized to make payments to the contractor, chargeable to the appropriate project cost object when demand is presented and approved by the proper authorities.
- c. The Office and Management and Finance shall continue with establishing Citywide furniture standards and create a furniture management and financing plan for ongoing furniture asset management and future purchases.

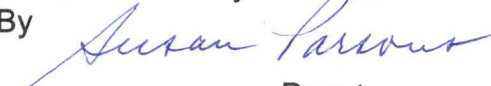
Section 2. The Council declares that an emergency exists in order to place a furniture order for the Portland Building Reconstruction Project and maintain its timeline; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: APR 25 2018

Mayor Ted Wheeler
Prepared by: Cate Antisdel
Date Prepared: March 15, 2018

Mary Hull Caballero
Auditor of the City of Portland

By

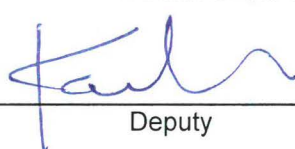

Deputy

Agenda No.
ORDINANCE NO.

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Title

*Authorize a five-year Price Agreement for purchase of furniture, accessories and related services from NewJee, LLC dba Hyphn (formerly known as SmithCFI) for an amount not to exceed \$24,128,800. (Project #122022) (Ordinance)
No.

<p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: wheeler</p>	<p>CLERK USE: DATE FILED <u>APR 17 2018</u></p>
<p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Mayor—Finance & Administration - Wheeler</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u></u> Deputy</p>
<p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: OMF Bureau of Revenue and Financial Services CAO: Tom Rinehart <i>can</i> Bureau Head: Jennifer Cooperman <i>je</i></p> <p>Prepared by: Cate Antisdell Date Prepared: 3/5/18</p> <p>Impact Statement Completed <input type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter</p> <p>Council Meeting Date: 4/18/18</p>	<p>ACTION TAKEN:</p>

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input checked="" type="checkbox"/></p> <p>Total amount of time needed: <u>15</u> (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	_____	