

EXHIBIT A

Portland CLG Project - Application #4426

188818

HPG Certified Local Government Application

Edit 

Project Information

Project Name

* Portland CLG Project

Brief Project Description

* This Certified Local Government Grant would support pilot survey of an underrepresented geographic or cultural community for inclusion onto the city of Portland's Historic Resources Inventory, last updated in 1984.

Project Start Date

* 04/01/2018



Project End Date

* 08/31/2019



Site Name

* City of Portland

Site City/Town/Area

* Portland

Site County

* ☐ Unknown

☐ Baker

☐ Benton

☐ Clackamas

☐ Clatsop

☐ Columbia

☐ Coos

☐ Crook

☐ Curry

☐ Deschutes

☐ Douglas

<input type="checkbox"/> Gilliam
<input type="checkbox"/> Grant
<input type="checkbox"/> Harney
<input type="checkbox"/> Hood River
<input type="checkbox"/> Jackson
<input type="checkbox"/> Jefferson
<input type="checkbox"/> Josephine
<input type="checkbox"/> Klamath
<input type="checkbox"/> Lake
<input type="checkbox"/> Lane
<input type="checkbox"/> Lincoln
<input type="checkbox"/> Linn
<input type="checkbox"/> Malheur
<input type="checkbox"/> Marion
<input type="checkbox"/> Morrow
<input checked="" type="checkbox"/> Multnomah
<input type="checkbox"/> Polk
<input type="checkbox"/> Sherman
<input type="checkbox"/> Tillamook
<input type="checkbox"/> Umatilla
<input type="checkbox"/> Union
<input type="checkbox"/> Wallowa
<input type="checkbox"/> Wasco
<input type="checkbox"/> Washington
<input type="checkbox"/> Wheeler
<input type="checkbox"/> Yamhill

Site Description

Site Acreage

* 92800

Find Lat/Lng

Latitude

* 45.50954242484352

Longitude

* -122.68096536397934

Contact Information

Applicant

City of Portland

Project Contact

* Brandon Spencer-Hartle

Address

Brandon Spencer-Hartle
1900 SW 4th Avenue
Portland, Oregon 97201

Reimbursement Contact

Brandon Spencer-Hartle

Address

Brandon Spencer-Hartle
1900 SW 4th Avenue
Portland, Oregon 97201

Financial Information



Financial fields are updated once you have filled out your Project Budget Worksheet and clicked the 'Save Application' Button.

Requested Amount

* \$12,500.00

Match Amount

* \$12,500.00

Total Project Cost

*

Grant %**Match %****Project Budget Worksheet****Project Budget Worksheet**

RLS - Consultant Services: Historic Resource Survey	\$12,500.00
RLS - Bureau of Planning and Sustainability Staff: Survey Support, Inventory Adoption Process, Database Update, Public Education (\$39.67/hr)	\$11,000.00
RLS - Survey Materials: Printing, Mailing	\$500.00
RLS - Bureau of Planning and Sustainability Staff: Consultant Contract Administration (\$39.67/hr)	\$1,000.00

Source of Funding Worksheet

RLS - Bureau of Planning and Sustainability Staff: Survey Support, Inventory Adoption Process, Database Update, Public Education (\$39.67/hr) (City of Portland General Fund)	\$11,000.00
RLS - Survey Materials: Printing, Mailing (City of Portland General Fund)	\$500.00
RLS - Bureau of Planning and Sustainability Staff: Consultant Contract Administration (\$39.67/hr) (City of Portland General Fund)	\$1,000.00

Total Project Cost**Total Match from Sponsor****Grant Funds Requested****Supplemental Information****Grant Administration**

Costs related specifically to the management of the grant – tracking volunteer hours, submitting reports, etc. Costs related to projects (RFP process, contracting) should be included in that project category. Total for this section must not exceed 15% of the total project amount. Generally this category should only be used for match to the grant funds.

Grant Administration - Provide scope of work, include staff and tasks involved.

Bureau of Planning and Sustainability staff will manage solicitation, selection, and management of a qualified consultant team tasked with performing a defined historic resource survey. Staff tasks include scope refinement, contract negotiations, processing invoices, responding to consultant issues, and providing quality control review.

Reconnaissance Level Survey

Systematic architectural survey conducted by qualified consultants or archaeological survey conducted by qualified archaeologists. Architectural survey products must meet the standards required in “Guidelines for Conducting Historic Resources Surveys in Oregon” (current version). The survey time per building is approximately 10-20 minutes, the consultant rate is usually \$50-\$120 per hour. A public presentation of survey results is recommended. Archaeological surveys must generate a survey report and appropriate site and isolate forms required by SHPO. The documentation must meet state standards.

Reconnaissance Level Survey - Provide scope of work including reason for survey, reason for property selection, number of properties included, and geographic area.

The City of Portland last updated its citywide Historic Resource Inventory in 1984. This Certified Local Government grant will be used to conduct a pilot historic resource survey of an underrepresented geographic or cultural community for inclusion onto the Inventory. The survey will be conducted by a consultant team, with direct technical support and on-the-ground assistance provided by Bureau of Planning and Sustainability staff. The lead member of the consultant team will meet the Secretary of the Interior's Professional Qualification Standards and all standards required in “Guidelines for Conducting Historic Resources Surveys in Oregon” will be met. As per previous recommendations made to the Bureau of Planning and Sustainability, the survey will include data beyond minimum Reconnaissance Level Survey standards so to allow for an evaluation of significance for surveyed resources and inclusion onto the citywide Historic Resource Inventory.

Because it was last updated in 1984, Portland's existing Historic Resource Inventory does not include historic resources in vast areas of East and Southwest Portland. Additionally, because of the era in which it was conducted, the existing Inventory is not inclusive of the diversity of resources significant for ethnic, gender, LGBTQ, social, and community history. It is expected that future updates to the Inventory will identify and honor the important contributions of Portlanders who have been previously underrepresented in the city's understanding of significant historic resources. A more inclusive Inventory will allow for planning processes, development proposals, educational programs, community organizing, and other civic initiatives to be better informed about Portland's diverse historic resources. In order to pilot new database and mapping applications, ensure compliance with newly-adopted State Administrative Rule, and build community support for updating the Inventory into the future, this grant will be used to conduct a targeted survey and inventory project, engaging both a consultant and staff in the process. The location or subject matter of the survey will be determined by staff in conjunction with the Portland Historic Landmarks Commission.

Updating the Inventory supports the following policies adopted in the City of Portland's 2035 Comprehensive Plan:

- Policy 4.52 Historic Resources Inventory. Within statutory limitations, regularly update and maintain Portland's Historic Resources Inventory to inform historic and cultural resource preservation strategies.
- Policy 4.53 Preservation equity. Expand historic resources inventories, regulations, and programs to encourage

historic preservation in areas and in communities that have not benefited from past historic preservation efforts, especially in areas with high concentrations of under-served and/or under-represented people.

- Policy 4.54 Cultural diversity. Work with Portland's diverse communities to identify and preserve places of historic and cultural significance.
- Policy 4.55 Cultural and social significance. Encourage awareness and appreciation of cultural diversity and the social significance of both beautiful and ordinary historic places and their roles in enhancing community identity and sense of place.

Intensive Level Survey

Historical Documentation of building identified in the Reconnaissance Level Survey or other process, or, archaeological survey involving comprehensive survey of all areas within survey boundaries. Architectural survey products must meet the standards required in "Guidelines for Conducting Historic Resources Surveys in Oregon" (current version). Archaeology survey must meet state standards and requirements. Consultants must meet professional requirements in the Historic Preservation Fund Grant Manual.

Intensive Level Survey - Provide timelines, properties to be documented and reason for the selection of those properties.

See above. The City of Portland's approach to historic resource survey will include elements of ILS so to incorporate results in the citywide historic resource inventory.

National Register Nominations

Completion of forms and supporting documentation for National Register designation of significant resources. It takes approximately 100-150 hours to complete all of the details for a single property nomination and up to a year to complete the process. Check with SHPO about the eligibility of properties prior to the application.

National Register Nominations - Provide timelines, property to be nominated, reason for property selection.

N/A

Public Education

Historic Preservation month activities, tours, mobile device tours, lectures, brochures, public events, websites, workshops, newsletters, preservation awards, etc.; must be related to preservation of historical or archaeological sites.

Public Education - Provide timeline, quantity and type of product, outreach and promotion information, intended audience, goals.

To comply with OAR 660-023-0200 and build public interest in historic resources, the Bureau of Planning and Sustainability will provide mailed notice to all property owners within the affected survey area. At least one open house or community forum will be held by the Bureau to allow for dissemination of public information and opportunities for community members to provide substantive information to the survey process.

Planning

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Community preservation plans and planning tools.

Planning - Community preservation plans and planning tools. Provide timeline, public engagement plan, purpose for plan, goals, etc.

Bureau of Planning and Sustainability staff are in the process of developing a new historic resource database and mapping application to greatly expand the amount of historic resource information available to staff, the public, and researchers. The new application will incorporate data, images, files, and integration with the State Historic Preservation Office's Historic Sites Database. Staff will integrate survey data into the database and make the information "live" once the survey has been officially adopted onto the Historic Resource Inventory. In addition to building this new application, staff are revising the City of Portland Zoning Code to ensure compliance with OAR 660-023-0200 and to more clearly allow for updates to the Historic Resource Inventory. Additional information on the planning elements germane to this project can be found in the attached report.

Review and Compliance

General preservation program management, local review of proposals for alteration, new construction and demolition, design assistance and guidelines, etc.

Review and Compliance - Provide the product information, people involved, approximate number of meetings, goals, etc.

N/A

Pre-Development

Preparation of feasibility studies, working drawings, structural reports, preservation plans for the maintenance and/or rehabilitation, preservation and/or stabilization of properties eligible for or listed in the National Register of Historic Places. Projects must meet the Secretary of the Interior's Standards for Rehabilitation and must be performed by professionals the meet Historic Preservation Fund Grant standards.

Pre-Development - Provide timeline, scope of work, reason for the work, reason for the property selection, information on estimates.

N/A

Development

Labor and materials costs for rehabilitating National Register properties (must be on the Register or contributing to a district prior to the work).

Development - Provide scope of work including timeline, materials, methods, property location, condition, etc. Attach complete development project packet including current photo, historic photo if available, map, work plan drawings.

N/A

Other Activities

Attendance at approved in-state and out-of-state historic preservation conferences and trainings, other projects that do not readily fit a category above. Provide timeline, work plan, conference name, number of participants.

Other Activities - Provide details for each different type of project in this category.

N/A

Back-up activity

Expending all grant funds is important. Plan a project in case one of your other projects falls through.

Back-up activity – Provide information on a back-up activity in case one of your projects falls through.

It is not expected a back-up-activity will be needed. However, should a survey not be completed, another element of updating Portland's Historic Resource Inventory will be addressed as per the attached report.

Risk Assessment

Describe your accounting system.

City of Portland Grants Office and Bureau of Planning and Sustainability finance team will ensure grant accounting and reporting is timely and accurate.

0 of 3 Required Attachments

! Attachments

! Budget detail & estimates

! CLG Development Project Packet

3 Files

CLG Development Project Packet

CLG Grant Manual

Online Grant Application Instructions