

GRANT AGREEMENT NO.

This Grant Agreement is between the CITY OF PORTLAND, OREGON (“CITY” or “GRANTOR”) and BRADLEY ANGLE (or “GRANTEE”) in an amount not to exceed \$20,000, for the program centered around Housing for HIV Positive Survivors of Domestic Violence.

RECITALS:

1. Bradley Angle’s mission is to serve all people affected by domestic violence. By placing people experiencing or at risk of domestic violence, at the center of their services and providing them with safety, education, empowerment, healing and hope. Bradley Angle serves all races, ethnicities, sexual orientations, and gender identities.
2. Affordable housing is one of the primary reasons survivors of domestic violence stay in an abusive relationship. Lack of access to affordable housing in Portland has become a crisis for many who are living on the margins of economic security, and even more so for those struggling with violence in the home and confounding health issues.
3. This project recognizes that strategic public and private partnerships are essential to reducing health and housing disparities for vulnerable people in our city. One of the goals of the Housing for HIV Positive Survivors of Domestic Violence program, is to breakdown silos and create integrated and coordinated systems with highly trained staff, knowledgeable and capable of responding to intersectional needs across social-service delivery systems.
4. GRANTEE’s mission is consistent with the Council’s desire for healthier people and a safer city.
5. GRANTEE submitted a grant application for the FY 2017-18 special appropriation competitive grants process and was selected as one of the seventeen recommended to be awarded a grant.
6. In accordance with the FY 2017-18 Budget, the City now desires to make a special appropriation grant to GRANTEE in an amount not to exceed \$20,000.

THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

ARTICLE I – SCOPE OF WORK/OUTCOME MEASURES

GRANTEE agrees to implement the program centered around Housing for HIV Positive Survivors of Domestic Violence as described in ATTACHMENT A: Scope of Work, ATTACHMENT B: Budget hereto, which by this reference are incorporated herein and made a part hereof.

ARTICLE II – AGREEMENT PERIOD

This Agreement shall become effective on the date of last signature and will terminate on June 30, 2018 unless extended in conformance with Article V, Section G or terminated in conformance with Article V, Sections A-E. Expenses incurred starting July 1, 2017 are eligible expenses for the grant funds reimbursement.

ARTICLE III – SPECIFIC CONDITIONS OF THE GRANT

- A. **Publicity**: During the term of this Grant Agreement, GRANTEE shall use its best efforts to mention the City's grant funding in publicity regarding the program(s) that will be supported by the grant funds.
- B. **Records**: GRANTEE shall maintain all books, general organizational and administrative information, documents, papers, and records of GRANTEE that are related to this Agreement or GRANTEE's performance of work or services, for ten (10) years after CITY makes final grant payment, GRANTEE has made final report, or the termination date of this Agreement, whichever is later. GRANTEE shall provide CITY prompt access to these records upon request and permit copying as CITY may require.
- C. **CITY Grant Manager**: CITY hereby appoints Craig Haynes to act as its Project Manager regarding this Agreement. CITY may, from time to time, designate another person to act as the City Project Manager and will inform GRANTEE in writing of any change in Project Manager.

Craig Haynes
City of Portland, OMF/Grants Management Division
1120 SW 5th Ave., Suite 1250
Portland, OR 97204
phone: 503-823-4306
email: craig.haynes@portlandoregon.gov

- D. **GRANTEE Project Manager**: GRANTEE hereby appoints Kiera Hansen to act as its Project Manager regarding this Agreement. GRANTEE may, from time to time, designate another person to act as the GRANTEE Project Manager and will inform CITY in writing of any change in Project Manager.

Kiera Hansen, Community Based Services Manager
Bradley Angle
5432 N. Albina Street
Portland, OR 97217
phone: 503-595-9591, ext. 323 email:
kierah@bradleyangle.org

- E. **Billings/Invoices/Payment**: The CITY Grant Manager is authorized to approve work, billings, and invoices submitted pursuant to this grant and to carry out all other CITY actions referred to herein in accordance with this Agreement.
- F. **Report**: GRANTEE will complete and submit to the CITY Grant Manager the signed **Final Special Appropriation Reporting Form**, included as Attachment

D, no later than thirty (30) days after the completion of the project.

ARTICLE IV -- PAYMENTS

- A. GRANTEE will receive an amount not to exceed \$20,000: After the Grant Agreement becomes effective, GRANTEE will submit an invoice using CITY'S template included as Attachment D for a quarter (\$5,000) of the grant award to the CITY Grant Manager for approval. The City of Portland will pay GRANTEE the amount of the invoice within thirty (30) days of the approval date. This will be a direct payment, not an advance, to the GRANTEE. Subsequent payments will be made after review and approval of the periodic progress reports, using Attachment C and Attachment D, due on a quarterly basis from the date of the final agreement signature. Grantee may submit periodic progress reports and requests for reimbursement of approved expenses in advance of the due dates, using templates included as Attachment C and Attachment D.
- B. If for any reason GRANTEE receives a grant payment under this Grant Agreement and does not use grant funds, provide required services or take any actions required by the Grant Agreement the CITY may, at its option terminate, reduce or suspend any grant funds that have not been paid and may, at its option, require GRANTEE to immediately refund to the CITY the amount improperly expended or received by GRANTEE.
- C. Grant payments under this Agreement may be used only to provide the services or take the actions listed previously in this Grant Agreement and shall not be used for any other purpose.
- D. If, for any reason, GRANTEE's anticipated services or actions are terminated, discontinued or interrupted, the CITY's payment of funds under this grant may be terminated, suspended or reduced.
- E. GRANTEE will keep vendor receipts and evidence of payment for materials and services and time records and evidence of payment for program wages, salaries, and benefits, and GRANTEE services. All such receipts and evidence of payments will promptly be made available to the Grant Manager or other designated persons, upon request. At a minimum, such records shall be made available and will be reviewed as part of the annual monitoring process. See Article III B. Records for retention period.
- F. Prevailing wages. State of Oregon, Bureau of Labor and Industries (BOLI) wage rates are required for certain contracts that total \$50,000 and above. If GRANTEE's project is subject to the prevailing wage requirements, GRANTEE will comply with the prevailing wage requirements of ORS 279C.800 through 279C.870 and any other applicable prevailing wage requirements contained in ORS 279C, Oregon administrative rules, or city code.
- G. Prevailing wage indemnity. GRANTEE AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS CITY, ITS EMPLOYEES, OFFICERS, AND AGENTS, FROM AND AGAINST ANY CLAIM, SUIT, OR ACTION, INCLUDING ADMINISTRATIVE ACTIONS, THAT ARISE OUT OF GRANTEE'S FAILURE TO COMPLY WITH ORS 279C.800 TO 279C.870 AND ANY APPLICABLE ADMINISTRATIVE RULES OR POLICIES.

ARTICLE V -- GENERAL GRANT PROVISIONS

- A. Cause for Termination; Cure. It shall be a material breach and cause for termination of this Agreement if GRANTEE uses grant funds outside of the scope of this Agreement, or if GRANTEE fails to comply with any other term or condition or to perform any obligations under this Agreement within thirty (30) days after written notice from CITY. If the breach is of such nature that it cannot be completely remedied within the thirty (30) day cure period, GRANTEE shall commence cure within the thirty (30) days, notify CITY of GRANTEE's steps for cure and estimated time table for full correction and compliance, proceed with diligence and good faith to correct any failure or noncompliance, and obtain written consent from CITY for a reasonable extension of the cure period.
- B. No Payment or Further Services Authorized During Cure Period. During the cure period, CITY is under no obligation to continue providing additional grant funds notwithstanding any payment schedule indicated in this Agreement. GRANTEE shall not perform services or take actions that would require CITY to pay additional grant funds to GRANTEE. GRANTEE shall not spend unused grant funds and such unused funds shall be deemed held in trust for CITY. GRANTEE shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.
- C. Termination for Cause. Termination for cause based on GRANTEE's misuse of grant funds shall be effective upon notice of termination. Termination for cause based on failure to comply or perform other obligations shall be effective at the end of the 30-day period unless a written extension of cure period is granted by CITY. GRANTEE shall return all grant funds that had not been expended as of the date of the termination notice. All finished or unfinished documents, data, studies, and reports prepared by GRANTEE under this Agreement shall, at the option of CITY, become the property of CITY; and GRANTEE may be entitled to receive just and equitable compensation for any satisfactory work completed on such documents up until the time of notice of termination, in a sum not to exceed the grant funds already expended.
- D. Penalty for Termination for Cause. If this Agreement is terminated for cause, CITY, at its sole discretion, may seek repayment of any or all grant funds tendered under this Agreement, and decline to approve or award future grant funding requests to GRANTEE.
- E. Termination by Agreement or for Convenience of City. CITY and GRANTEE may terminate this Agreement at any time by mutual written agreement. Alternatively, CITY may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion. If the Agreement is terminated as provided in this paragraph, GRANTEE shall return any grant funds that would have been used to provide services after the effective date of termination. Unless the Parties agree otherwise, GRANTEE shall finish any work and services covered by any grant funds already paid and shall not commence any new work or services which would require payment from any unused grant funds.
- F. Changes in Anticipated Services. If, for any reason, GRANTEE's anticipated services or actions are terminated, discontinued or interrupted, CITY's payment

of grant funds may be terminated, suspended or reduced. GRANTEE shall immediately refund to CITY any unexpended grant funds received by GRANTEE.

- G. Amendment. The Grant Manager is authorized to execute amendments to the scope of the services or the terms and conditions of this Agreement, provided the changes do not increase CITY's financial risk. Increases to the grant amount must be approved by the City Council unless the City Council delegated authority to amend the grant amount in the ordinance authorizing this Agreement. Amendments to this Agreement, including any increase or decrease in the grant amount, must be in writing and executed by the authorized representatives of the Parties and approved to form by the City Attorney.
- H. Non-discrimination; Civil Rights. In carrying out activities under this Agreement, GRANTEE shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, familial status, sexual orientation or national origin. GRANTEE shall take actions to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap, familial status, sexual orientation or national origin. Actions shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- GRANTEE shall post in conspicuous places, available to employees and applicants for employment, notices, which state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. GRANTEE shall incorporate the foregoing requirements of this section in all of other agreements for work funded under this Agreement, except agreements governed by Section 104 of Executive Order 11246.
- I. Audit. CITY, either directly or through a designated representative, may conduct financial or performance audit of the billings and services under this Agreement or GRANTEE records at any time in the course of this Agreement and during the ten (10) year period established above in Article III.B. As applicable, audits will be conducted in accordance with generally accepted auditing standards as promulgated in *Government Auditing Standards* by the Comptroller General of the United States General Accounting Office. If an audit discloses that payments to GRANTEE exceeded the amount to which GRANTEE was entitled, then GRANTEE shall repay the amount of the excess to CITY.
- J. Indemnification. GRANTEE shall hold harmless, defend, and indemnify CITY, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of GRANTEE and/or its contractors in the performance of this Agreement.
- K. Insurance. GRANTEE shall obtain and maintain in full force at its expense, throughout the duration of the Agreement and any extension periods, the required insurance identified below. CITY reserves the right to require additional insurance coverage as required by statutory or legal changes to the maximum liability that may be imposed on Oregon cities during the term of this Agreement.

1. Workers' Compensation Insurance. GRANTEE, its contractors and all

employers working under this Agreement shall comply with ORS Chapter 656 and as it may be amended from time to time. Unless exempt under ORS Chapter 656, GRANTEE, its contractors and any employers working under this Agreement shall maintain coverage for all subject workers for the duration of this Agreement.

In the event worker's compensation insurance coverage is due to expire during the term of this Agreement for any employers working under this agreement, GRANTEE agrees to require timely renewal of that insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and GRANTEE agrees to provide the CITY such further certification of worker's compensation insurance as renewals of said insurance occur.

2. Commercial General Liability Insurance: GRANTEE shall maintain commercial general liability and property damage insurance that protects GRANTEE and the CITY and its officers, agents, and employees from any and all claims, demands, actions, and suits for damage to property or personal injury, including death, arising from GRANTEE's work under this Grant Agreement. The insurance shall provide coverage for not less than \$2,000,000 per occurrence.
3. Automobile Liability Insurance: GRANTEE shall have automobile liability insurance with coverage of not less than \$2,000,000 each accident. The insurance shall include coverage for any auto or all owned, scheduled, hired and non-owned auto. This coverage may be combined with the commercial general liability insurance policy.
4. Additional Insured: The liability insurance coverages, except Professional Liability, Errors and Omissions, or Workers' Compensation where applicable, shall be without prejudice to coverage otherwise existing, and shall name the City of Portland and its bureaus/divisions, officers, agents and employees as Additional Insureds, with respect to the GRANTEE's or its contractor's activities to be performed or services to be provided. Grantee shall provide proof of additional insured coverage in the form of an additional insured endorsement form or a policy coverage document acceptable to City. Coverage shall be primary and non-contributory with any other insurance and self-insurance. Notwithstanding the naming of additional insureds, the insurance shall protect each additional insured in the same manner as though a separate policy had been issued to each, but nothing herein shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured.
5. Continuous Coverage; Notice of Cancellation: GRANTEE shall maintain continuous, uninterrupted coverage for the duration of the Agreement. There shall be no termination, cancelation, material change, potential exhaustion of aggregate limits, or non-renewal of coverage without thirty (30) days written notice from GRANTEE to CITY. If the insurance is canceled or terminated prior to termination of the Agreement, GRANTEE shall immediately notify CITY and provide a new policy with the same

terms. Any failure to comply with this clause shall constitute a material breach of the Agreement and shall be grounds for immediate termination of this Agreement.

6. Certificate(s) of Insurance: GRANTEE shall provide proof of insurance through acceptable certificates of insurance and a CG 2026 additional insured endorsement form (or an equivalent blanket additional insured form) to CITY on or before execution of the Agreement and prior to any commencement of work or delivery of goods or services under the Agreement or initial payment of grant funds. The certificate(s) will specify all of the parties who are endorsed on the policy as Additional Insureds (or Loss Payees). Insurance coverages required under this Agreement shall be obtained from insurance companies acceptable to CITY. GRANTEE shall pay for all deductibles and premium from its non-grant funds. CITY reserves the right to require, at any time, complete and certified copies of the required insurance policies evidencing the coverage required. In lieu of filing the certificate of insurance required herein, if GRANTEE is a public body, GRANTEE may furnish a declaration that GRANTEE is self-insured for public liability and property damage for a minimum of the amounts set forth in the Oregon Tort Claims Act (ORS 30.260 to 30.300).
- L. Grantee's Contractor; Non-Assignment. If GRANTEE utilizes contractors to complete its work under this Agreement, in whole or in part, GRANTEE shall require any of its contractors to agree, as to the portion contracted, to fulfill all obligations of the Agreement as specified in this Agreement. However, GRANTEE shall remain obligated for full performance hereunder, and CITY shall incur no obligation other than its obligations to GRANTEE hereunder. This Agreement shall not be assigned or transferred in whole or in part or any right or obligation hereunder, without prior written approval of CITY.
- M. Independent Contractor Status. GRANTEE, and its contractors and employees are not employees of CITY and are not eligible for any benefits through CITY, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits. GRANTEE will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.
- N. Conflict of Interest. No CITY officer or employee, during his or her tenure or for two (2) years thereafter, shall have any interest, direct or indirect, in Grant Agreement or the proceeds thereof. CITY officer or employee who selected GRANTEE, participated in the award of this Agreement or managed this Agreement shall not seek the promise of employment from GRANTEE or be employed by GRANTEE during the term of the Agreement, unless waiver is obtained from CITY in writing.
- O. Oregon Laws and Forum. This Agreement shall be construed according to the laws of the State of Oregon without regard to its provisions regarding conflicts of law. Any litigation between CITY and GRANTEE arising under this Agreement or out of work performed under this Agreement shall occur in Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- P. Compliance with Law. GRANTEE and all persons performing work under this Agreement shall comply with all applicable federal, state, and local laws and regulations, including reporting to and payment of all applicable federal, state and local taxes and filing of business license. If GRANTEE is a 501(c)(3) organization, GRANTEE shall maintain its nonprofit and tax exempt status during this Agreement. GRANTEE shall be EEO certified by CITY in order to be eligible to receive grant funds.
- Q. Independent Financial Audits/Reviews. Any grantee receiving \$300,000 or more in City funding, in any program year, is required to obtain an independent audit of the City-funded program(s). Any grantee receiving between \$25,000 and \$300,000 in City funds, in any program year, is required to obtain an independent financial review. One copy of all required financial audits or reviews shall be submitted to the Grant Manager within thirty days of audit completion or upon request by the Grant Manager.
- R. Severability. CITY and GRANTEE agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
- S. Merger. This Agreement contains the entire agreement between CITY and GRANTEE and supersedes all prior written or oral discussions or agreements. There are no oral or written understandings that vary or supplement the conditions of this Agreement that are not contained herein.
- T. Program and Fiscal Monitoring. CITY shall monitor on an as-needed basis to assure Agreement compliance. Monitoring may include, but are not limited to, on site visits, telephone interviews and review of required reports and will cover both programmatic and fiscal aspects of the Agreement. The frequency and level of monitoring will be determined by the Grant Manager. Notwithstanding such monitoring or lack thereof, GRANTEE remains fully responsible for performing the work, services or obligations required by this Agreement in accordance with its terms and conditions.
- U. Third Party Beneficiaries. There are no third-party beneficiaries to this Agreement and may only be enforced by the Parties.
- V. Electronic Transaction; Counterparts. The Parties agree that they may conduct this transaction, including any amendments, by electronic means, including the use of electronic signatures. This Agreement, and any amendment, may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument.
- W. NOTICE: Notices to Grantee under this Grant Agreement shall be sent to GRANTEE at the following address:

Vanessa Yarie, Deputy Director
Bradley Angle
5432 N. Albina Street
Portland, OR 97217

phone: 503-595-9591, ext. 304
email: vanessay@bradleyangle.org

NOTICE: Notices to Grantee under this Grant Agreement shall be sent to CITY at the following address:

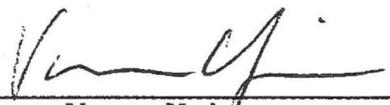
Craig Haynes
City of Portland, OMF/Grants Management Division
1120 SW 5th Ave., Suite 1250
Portland, OR 97204
phone: 503-823-4306
email: craig.haynes@portlandoregon.gov

SIGNATURES:

CITY OF PORTLAND

GRANTEE

Name: Ted Wheeler
Title: Mayor
City of Portland, Oregon



Name: Vanessa Yarie
Title: Deputy Director
Bradley Angle

Date: _____

Date: 1/15/2018

APPROVED AS TO FORM:
APPROVED AS TO FORM



City Attorney, City of Portland
CITY ATTORNEY
1/18/18

4. Scope of Work

Please describe the following:

- What are the expected results for this project/program? This includes:
 - Output measures – what are the activities to be completed? *(max. 200 words)*

Participants come from Bradley Angle and CAP's existing client bases, as well as referrals. Priority is based on income and acuity. Bradley Angle and CAP advocates are responsible for eligibility determination, intake, assessment, and service plan development. We have already modified the common assessment tool used by Portland-based domestic violence providers, but still need to train them in assessing for HIV status and HIV risk. Conversely, at CAP when HIV+ clients undergo intake, they will be asked about their

experiences with domestic violence, intimate partner violence, stalking, and sexual assault; and connected to Bradley Angle if they need domestic violence resources.

Bradley Angle services include: crisis intervention, safety planning, support groups, economic empowerment programs, and service linkage to behavioral health and medical care. CAP services include assistance with housing placement, rent subsidies, and eviction prevention; as well as HIV case management and referrals for HIV primary care.

With expanded capacity, Bradley Angle's advocate will build systems capacity to respond to these complex, intersectional needs through cross-system education and development of protocols that assess and address multiple needs holistically. We will also be able to provide participants who are already connected to a program, but need advocacy to stay stably housed.

What data will you collect to show progress? (For example, how many people do you plan to serve?) (max. 200 words)

We plan to serve at least 14 eligible clients/households in the program each year for the three-year demonstration period, as well as engage service providers in developing effective processes and protocols for coordinated and integrated serving planning.

Information and data we will collect to demonstrate our progress include:

- # of referrals and referral sources
- Intake and assessment documents (confidential)
- Service documentation and case notes (confidential)
- Memorandum of Understanding (MOUs) with partnering agencies
- # of training sessions held
- feedback from training participants
- # of consultations with different providers

- Outcome measures – what is the expected impact of these activities? (max. 200 words)

In the short term, we expect this project to result in improved outcomes related to safety from violence, housing stability, medical engagement and treatment adherence, and income attainment. Over the long term, the systems created through this demonstration project should benefit all HIV+ people who are also experiencing domestic violence and serve as a national model of care. Specific impacts we expect include:

- 1) Stabilize housing for 14 households affected by both HIV and domestic violence, intimate partner violence, stalking and/or sexual assault.
- 2) Increase the safety of program participants (and any children).
- 3) Mitigate the impact of trauma on survivors.
- 4) Increase the self-sufficiency of participating households.
- 5) Increase service coordination across service delivery systems.
- 6) Better documentation of people who are HIV+, have experienced domestic violence, and struggle with housing instability.
- 7) Increase the capacity of respective organizations to effectively and holistically respond to intersectional needs of people with HIV who are also survivors of domestic violence.

What data will you collect to show progress? (For example, what percent of participants reported a change in behavior before and after the activity?) (max. 200 words)

The housing related outcomes we will measure:

- 1) 95% of program participants will access stable housing within 3 months of program enrollment date.
- 2) 85% of participants will increase long-term housing stability, demonstrated by positive tenancy during the subsidy period (i.e. minimal or no lease violations) and stable housing 6 months following the end of project subsidy.

The health related outcomes we will measure:

- 1) 100% of participants will gain or maintain their medical insurance.
- 2) 100% of participants will gain or maintain a relationship with an HIV-specific medical case manager.
- 3) 90% of participants will be engaged in HIV-specific primary care.
- 4) 85% of participants will adhere to the HIV medication schedule recommended by their HIV care physician.
- 5) 75% of participant will have suppressed viral load at the end of program participation.

The Self-sufficiency related outcomes we will measure:

- 1) 90% of participants will engage in income increasing activities.
- 2) 75% of participants will increase household incomes by the end of program participation.

Violence reduction related outcomes we will measure:

- 1) 100% of participants will complete a safety plan.
- 2) 100% of participants will report feeling an increased sense of safety at program exit.

- What are the major milestones that should be accomplished along the way? (max. 200 words)

By creating more capacity, we expect to enhance service coordination and integration. In addition to stabilizing safety, housing, self-sufficiency, and health for program participants, we expect to achieve these major milestones along the way:

1. CAP staff will know 1) about the importance of confidentiality in domestic violence cases and related statutory regulations under VAWA, 2) how to screen for violence, 3) how to provide safety planning and trauma-informed crisis intervention, and 4) how to connect to domestic violence support services when requested by a participant.
2. Bradley Angle staff and staff of other domestic violence service providers will know 1) how to talk about HIV with their clients, 2) how to conduct HIV risk assessments, 3) about the services available through the HIV continuum and understand HIV-specific healthcare needs, and 4) how to link to needed services.

- What is the anticipated timeline for accomplishing these milestones? (*max. 200 words*)

The project timeline to reach our goals and milestones for Housing for HIV+ Survivors includes:

| <i>Activity</i> | <i>Date/s</i> |
|---|--|
| Expand advocate from .5 to 1 FTE. | 10/1/2017 |
| Establish cross-training activities and goals; share plan with partners and revise MOU. | 11/1/2017 |
| Create cross-educational training materials and presentations. | 12/1/2017 |
| Offer quarterly in-service trainings to CAP and Bradley Angle staff. | 1/1/2018 – 9/31/19 |
| Offer domestic violence consultations to CAP staff and other HIV providers, and offer HIV/AIDS consultations to staff of Bradley Angle and other domestic violence providers. | Current – 9/31/19 |
| Offer crisis intervention, safety planning, case management, housing assistance, and linkage to HIV medical care for participants enrolled in the program. | ongoing |
| Provide follow-up after housing placement at 3 and 6 months to determine housing stability. | ongoing |
| Assess medical engagement every 6 months (e.g. attendance of recommended medical appointments and adherence to medication) – CAP | Jan 2018 June 2018 Jan 2019 June 2019 |
| Document viral load at program entry, 12 months, and 24 months – CAP | ongoing |
| Document changes in income generating activities every 3 months (e.g. applications to SSI/SSDI, job training, employment, etc.) | ongoing |

- What are potential challenges to this project/program, and how do you plan to mitigate those risks? (*max. 200 words*)

The greatest potential challenge to carrying out the full scope of work associated with this project is access to affordable housing units for program participants. This issue isn't news to anyone who is involved in housing policy at the City of Portland or working for a nonprofit organization involved with providing housing placement, rental and utility assistance, and eviction prevention. The housing crisis in Portland is one of the reasons this initiative was developed in the first place and remains an ongoing challenge to its success.

That said, both Bradley Angle and CAP have a history of providing housing assistance and demonstrable success with stabilizing housing for vulnerable households. We will leverage this experience, and our strategic partnerships with affordable housing providers and developers such as REACH, to ensure a healthy pipeline of affordable and accessible housing units for clients enrolled in this project.

- *Please note: If awarded funding, you will be required to include the status of your outcome measures and milestones on each progress report.*

| Bradley Angle Revised Budget for Grant Award October 23, 2017 | |
|--|-----------------|
| Personnel Costs (salaries, taxes, and fringe benefits) | \$20,000 |
| Total | \$20,000 |

Special Appropriations Grant

Progress Report



****Please input reporting period****

[Check here if this is your FINAL Progress Report] FINAL

| | |
|----------------------------------|--|
| GRANTEE Organization Name | Bradley Angle |
| Project Title | Housing for HIV + Survivors of Domestic Violence |
| City Program Area** | Community Health |

Overall Project Status »

| | | | | |
|--------------------------|---|---|------------------------------------|--|
| Project Summary | <i>[Describe grant project]</i> | | | |
| Successes | <i>[What are some of the key successes in your project so far? Is there a story you would like to share with Council and the public? Photos, graphics, and videos are encouraged! Any pictures submitted may be used on the website; please include your written permission for this use.]</i> | | | |
| Challenges | <i>[Describe any challenges encountered in your project so far, and how your organization has, or plans, to overcome those challenges.]</i> | | | |
| Project Narrative | <i>[Describe project progress during this reporting period. Please include: • latest news, • overall project status, • milestones accomplished, • data collected showing progress, • any additional comments about the project, additional photos, or supplementary documents you would like to share.]</i> | | | |
| Project Finances | Awarded: | <i>[Insert total funds awarded by City]</i> | Grant Expenditures to Date: | <i>[Insert grant expenses incurred to date and</i> |

* See your agreement document for project start and end dates
 ** Refer to your application for the City Program Area
 *** Use the approved budget line items from your application and agreement

188806

City of Portland Special Appropriations Grant Progress Report

| | | | | |
|-------------------|--|--|--|---|
| | | | | <i>submit with the expenditure report***]</i> |
| Next Steps | <i>[What are the next steps for this project and your organization?]</i> | | | |

| | |
|---|--------------|
| Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. <i>Typed or printed name and title:</i> | |
| Name: | |
| Signature: | Date: |
| <i>Telephone</i> | |
| <i>Email Address</i> | |
| <i>Date report submitted (month, day, year)</i> | |

188806

Attachment D
Agreement 3200xxxx

Special Appropriations Grant

Invoice/Request for Payment



All items in bold must be completed

FY2017-18 Special Appropriations Grant

| | |
|-----------------|----------|
| City Use Only | |
| Vendor No. | 112212 |
| Grant Agreement | 3200XXXX |

| | |
|---------------|-------------|
| Invoice No. | |
| Date | |
| Payment Terms | net 30 days |

Project

| | | |
|----------------|--|------------------------------|
| Grantee | Bradley Angle | |
| Address | 5432 N. Albina Street | |
| City | Portland | |
| State, Zip | Oregon, 97212 | |
| Contact Name | Sally Oakes | |
| Contact Info. | sallyo@bradleyangle.org , 503-232-1528 ext. 204 | |
| Expense Period | <input type="text"/> | through <input type="text"/> |

| Description (Budget Line Items) | Budget | Current Expenses | Expenses Previously Billed | Expenses to Date |
|--|-------------|------------------|----------------------------|------------------|
| Personnel Costs (salaries, taxes, and fringe benefits) | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL: | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 |

For City Use Only:

| | |
|-----|--|
| DPR | |
| DPO | |
| GR | |
| IO | |
| ACH | |
| EEO | |

Approved By/Date