

IMPACT STATEMENT

Legislation title: * Approve a one-time exception to HR Administrative Rule 6.03 to allow carryover of vacation leave in excess of two years accrual for a certain eligible employee temporarily managing the Development Services Section (Ordinance)

Contact name: Michael Stuhr, P.E., Administrator
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Presenter name: Serilda Summers-McGee

Purpose of proposed legislation and background information:

The purpose of this ordinance is to authorize a one-time carryover in calendar year 2018 of vacation hours in excess of the two year limitation for one employee: Vu Mai. As the temporary manager of the Development Services Section, and due to ongoing high workloads, this employee has been unable to utilize the accrued vacation for the last two years.

Financial and budgetary impacts:

Upon approval by City Council, Vu Mai will be able to carry over approximately 140 vacation hours in excess of the 24-month accrual.

There is no financial impact for this ordinance approval.

Community impacts and community involvement:

This action is internal to City government processes.

100% Renewable Goal:

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
- NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount