

AMENDMENT NUMBER Three (3)**CONTRACT NUMBER 30003708****FOR****Portland Sunday Parkway Volunteer & Course Management**Pursuant to Ordinance Number TBD

This Contract was made and entered by and between Axiom Event Productions, LLC, hereinafter called Consultant, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. This Contract is hereby extended through November 30, 2018.
2. Additional work is necessary as described in the Scope of Work as follows:

Expanded Event Supply Management

- a) Store all Sunday Parkways supplies in a space rented or owned by Axiom
- b) Support PBOT in completing the list of supplies for Parkways Marketplaces and Activity Areas before each event
- c) Pack, unpack, and reset all event supplies from Parkways Park and Marketplaces, excluding any event-specific materials that PBOT will deliver before each event
- d) Prepare and store all materials after the event season

Volunteer Work Sessions

- e) Host all volunteer work sessions at the Axiom space, now focusing on day-time opportunities
- f) Recruit and lead the volunteers in completing all event supply preparation tasks before each event
- g) Work with PBOT staff to create a shared Volunteer Task worksheet with clear instructions and expectations
- h) Include PBOT staff in any or all Volunteer Work Sessions as they request

Traffic Control Plan Meetings

- i) Initiate a series of monthly meetings with the PBOT Traffic Engineer with the goal of finalizing all routes 3 weeks before an event
- j) Complete the plans for the route that affect the Volunteer Plan, including detour signs, barricades, flagger-controlled intersections, slip lanes, route set up and take down, and plans for all other locations that require volunteer support
- k) Develop plans for route signage including distribution and collection for traffic circles, detour signs, route comers, sponsor signs, and other signage.

- l) Update or build a Volunteer and BOM maps with 2018 route and barricade changes
- m) Update or build the Intersection and Detour Sign location lists
- n) Create Special Instructions for intersections that require greater instruction for volunteers.

Route Management

- o) Set up barricades and attach no parking hoods for all areas where we are removing parking for the events
- p) Provide up to 14 canopies

3. Personnel & Role changes are hereby incorporated into contract as follows:

NAME	ROLE ON PROJECT
Neal Armstrong	Event Specialist
Brad Nelson	Event Specialist
Phil Barber	Project Manager
Tonya Oyala	Volunteer Program Manager
Erin Roden	Project Coordinator
Sean Batson	Volunteer Coordinator
Ryan Howard	Volunteer Coordinator
Esther Harlow	Volunteer Coordinator
Althea Ender	Volunteer Coordinator
Ashley Lance	Park/Marketplace Coordinator
Beth Byrne	Park/Marketplace Coordinator
Ricky Chewning	Logistics Manager
Ross Wheeler	Logistics Coordinator
Zack Wheeler	Logistics Coordinator
Geraldine Sandberg	Logistics Coordinator
David Stewart	Logistics Coordinator

4. Hourly Rates are hereby adjusted and incorporated into contract as follows:

ROLE ON PROJECT	RATE
Event Specialist	\$64.25
Project Manager	\$50.00
Project Coordinator	\$35.70
Volunteer Program Manager	\$40.00
Volunteer Coordinator	\$23.70
Park/Marketplace Coordinator	\$23.70
Logistics Manager	\$40.00
Logistics Coordinator	\$25.00

5. Standard Reimbursable Costs are hereby adjusted and incorporated into contract as follows:
- Volunteer food and support supplies
 - Poster and flier distribution service
 - Event photographer

6. Consideration section (a) is deleted and replaced with the following sentence.

City agrees to pay consultant a sum not to exceed \$658,500 for accomplishment of the work. This new amount was calculated as follows:

\$239,000 (Original Contract Amount)
+ \$ 119,000 (Amendment #1)
+ \$ 151,000 (Amendment #2)
+ \$ 149,500 (Amendment #3)
= \$658,500 (Total Not-to-Exceed Amount)

7. The effective date of this Amendment 3 is November 1, 2018

All other terms and conditions shall remain unchanged and in full force and effect.

CONSULTANT SIGNATURE

This Contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same Contract amendment.

The parties agree the City and Consultant may conduct this transaction by electronic means, including the use of electronic signatures.

Consultant Name: Axiom Event Productions, LLC

Address: 6823 N. Michigan Avenue

Portland OR 97217

Signature: _____ Date: _____

Name: _____

Title: _____

EXHIBIT A

Contract Number: 30003708Amendment Number: Three (3)Contract Title: Portland Sunday Parkway Volunteer & Course Management

CITY OF PORTLAND SIGNATURES

By: _____ Date: _____
Elected Official

Approved as to Form:

By: _____ Date: _____
Office of City Attorney