

IMPACT STATEMENT

Legislation title: *Authorize an Intergovernmental Agreement with Portland State University to provide funding for a Graduate Research Assistant (Ordinance)

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Purpose of proposed legislation and background information:

The Bureau of Planning and Sustainability (BPS) and Portland State University (PSU) are coordinating to provide BPS with Graduate Research Assistants (GRAs) from selected students who will earn scholarships and stipends. This impact statement is for the consideration of one GRA for the 2017-18 school year.

The IGA funds a GRA who will assist long-range land use planners in the development of long-range plans, zoning code projects, and research and analysis to advance policies through plans and programs. Below is the specific research and technical support the GRA will provide to BPS:

- **Primary project:** Standardize BPS' approach to delivering annual demographic, business and employment data to the 52 neighborhood business districts in Portland. The GRA will work with BPS staff to develop a website using web-based data visualization for stakeholder access.
- Assist with data collection and analysis on building permit and land use review trends for ongoing tracking of development activity.
- Conduct research and analysis related to long range land use planning and real estate economics for various planning projects.
- Assist staff in data collection and analysis to develop a displacement impact analysis tool to be used by BPS staff and bureau partners.
- Conduct site visits to residential and commercial development sites for policy research and analysis related to development standards.

Financial and budgetary impacts:

This ordinance has no long-term financial, budget, or revenue impact for the City.

- Current and future staffing levels – This ordinance will require approximately three (3) additional hours of staff time per month to administer the IGA and to provide support and supervision to the GRA.
- Financial agreements – This ordinance results in one new financial obligation through an IGA with Portland State University that considers a maximum total payment of \$15,000. The IGA states that PSU shall submit quarterly itemized invoices to BPS.

Community impacts and community involvement:

This ordinance is not expected to have significant community impacts.

This project includes community involvement with neighborhoods business districts, Neighborhood Prosperity Initiative Areas and Main Street Organizations, and coordination with Venture Portland.

- This research project will further meet the needs of small businesses and business districts throughout Portland by providing more accessible district specific demographic and market data to advance programmatic and organizational goals for neighborhood business districts. This data will be provided in a user-friendly map based web interface.

Budgetary Impact Worksheet**Does this action change appropriations?**

- ☐ YES: Please complete the information below.
☒ NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount