

IMPACT STATEMENT

Legislation title: * Approve a one-time exception to HR Administrative Rule 6.03 to allow carryover of vacation leave in excess of two years accrual for certain eligible employees on the City's Data Center Move project (Ordinance)

Contact name: Jeff Baer
Contact phone: 503-823-5540
Presenter name: Serilda Summers-McGee

Purpose of proposed legislation and background information:

The purpose of this ordinance is to authorize one-time carryover in calendar year 2018 of vacation hours in excess of the two year limitation for two employees: Carolyn Glass and Mark Deeb. As principal team members on the City's Data Center Move project these employees have been unable to utilize their accrued vacation for the last two years.

Financial and budgetary impacts:

Upon approval by City Council, Carolyn Glass will be able to carry over approximately 139 vacation hours in excess of the 24-month accrual. Mark Deeb will be able to carry over approximately 146 vacation hours in excess of the 24-month accrual.

There is no financial impact for this ordinance approval.

Community impacts and community involvement:

This action is internal to City government processes.

100% Renewable Goal:

Not applicable.

Budgetary Impact Worksheet**Does this action change appropriations?**

- ☐ **YES:** Please complete the information below.
☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount