ORDINANCE No. 188678

*Create a new Non-represented classification of Deputy Chief Administrative Officer which is exempt from the classified service, and establish a compensation rate for this classification. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In accordance with the policies established by the City Council and based on a classification and compensation review, the Bureau of Human Resources is creating a new Non-represented classification effective November 8, 2017.

2. A critical element of this classification is exercising independent judgment in the formulation of policies that have citywide impact or importance.

3. Accordingly, the Director of the Bureau of Human Resources recommends that employees hired into this classification on or after the effective date of this ordinance shall be excluded from the classified service, as provided by the City Charter and Human Resources Administrative Rules.

NOW, THEREFORE, the Council directs:

a. The following classification is being created:

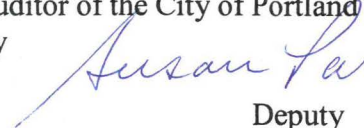| Job Class	Grade	Effective Date
Deputy Chief Administrative Officer	15	November 8, 2017

b. Employees hired into this classification shall be excluded from the classified service.

Section 2. The Council declares that an emergency exists in order that this classification and compensation action may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: NOV 0 8 2017

Mayor Ted Wheeler
Office of Management and Finance
Prepared by: Anna Kanwit: NWE

Date Prepared: October 23, 2017

Mary Hull Caballero
Auditor of the City of Portland
By *Susan Parsons*
Deputy

≡1208≡

Agenda No.

ORDINANCE NO. 188678

Title

*Create a new Non-represented classification of Deputy Chief Administrative Officer, which is exempt from the classified service, and establish a compensation rate for this classification. (Ordinance)

INTRODUCED BY Commissioner/Auditor: **Mayor Ted Wheeler**	CLERK USE: DATE FILED OCT 31 2017
COMMISSIONER APPROVAL	Mary Hull Caballero Auditor of the City of Portland
Mayor - Finance and Administration - Wheeler	
Position 1/Utilities - Fritz	By: _____
Position 2/Works - Fish	Deputy
Position 3/Affairs - Saltzman	
Position 4/Safety - Eudaly	ACTION TAKEN:
BUREAU APPROVAL Bureau: Human Resources Bureau Head: Tom Rinehart/ Anna Kanwit	
Prepared by: Anna Kanwit/Elisabeth Nunes Date Prepared: October 23, 2017	
Impact Statement Completed ☒ Amends Budget ☐	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes ☐ No ☒	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter	
Council Meeting Date 11/8/17	

AGENDA		FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
				YEAS	NAYS
TIME CERTAIN ☐ Start time: _____					
Total amount of time needed: _____ (for presentation, testimony and discussion)		1. Fritz	1. Fritz	✓	
		2. Fish	2. Fish	✓	
CONSENT ☒		3. Saltzman	3. Saltzman	✓	
REGULAR ☐ **Total amount of time needed:** _____ (for presentation, testimony and discussion)		4. Eudaly	4. Eudaly	—	
		Wheeler	Wheeler	✓	