

**IMPACT STATEMENT**

**Legislation title:** \*Amend contract with PLACE Studio, LLC. in the amount of \$39,000 to provide additional master planning services. (Ordinance: amend Contract No. 30005034)

**Contact name:** Emily Roth

**Contact phone:** (503) 823-9225

**Presenter name:** On the consent agenda – no presentation

**Purpose of proposed legislation and background information:**

Council is required to approve contract amendments that increase the amount of the original contract over 25%. Approval of this action will authorize the Chief Procurement Officer to proceed with amending the contract for the Washington Park Master Plan Update.

The update to the Washington Park Master Plan will identify future investments in Washington Park that will improve the access and circulation, enhance the user experience and beauty of the park. The plan is very complex, and as PP&R responds to the review of the concept by the public, cultural institutions in the park, and the technical advisory committee, additional work is needed to complete the plan.

Council approved the original contract to PLACE Studio, LLC on February 17, 2016.

The proposed ordinance supports City policies on procurement.

**Financial and budgetary impacts:**

A \$368,800 contract for the Washington Park Master Plan Update was executed on March 31, 2016 to authorize PLACE Studio, LLC to provide consulting services to provide the public involvement process and develop the master plan. On March 28, 2017, the contract was amended to add \$86,045 to the contract based on the findings of the technical investigation. This amendment will add \$39,000 to the contract, exceeding the 25% limits of the original contract. Additional funding of \$39,000 is needed to complete the master plan update. The additional funding will come from parking fees collected in Washington Park.

**Community impacts and community involvement:**

There has been extensive citizen involvement to date including meetings with the three adjacent neighborhood associations, public on-line survey to evaluate the two alternatives, open house and focus groups with the Latino, Vietnamese and Russian communities. There is a Champion Committee for the project made up of representatives from the community. The plan is being drafted based on this input.

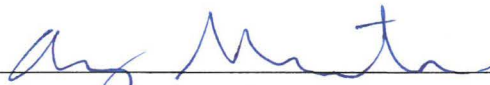
**100% Renewable Goal:**

This planning action does not affect the City's goal of meeting community-wide energy needs with renewable energy by 2050.

**Budgetary Impact Worksheet****Does this action change appropriations?**

- ☐ **YES:** Please complete the information below.  
☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

  
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PP&R Finance Manager Approval, Amy Archer-Masters

10/24/17

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Date