

IMPACT STATEMENT

Legislation title: *Authorize a 5-year participating agreement with Relay Resources for janitorial services at multiple Portland Parks & Recreation locations for a contractual total not to exceed \$5,495,216.22 (Ordinance)

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Purpose of proposed legislation and background information:

The purpose of the proposed legislation is to authorize a participating agreement with Relay Resources to provide janitorial services for Portland Parks & Recreation (PP&R) locations, including community centers, offices, and maintenance facilities. Clean facilities are an essential part of PP&R's ability to provide welcoming, healthy spaces for the community and our employees.

Financial and budgetary impacts:

The FY 2017-2018 cost is \$947,138.71.

Relay Resources is subject to City Code 3.99, Fair Wage Policies. The minimum wage rate is determined by the City each fiscal year. Increases for the Fair Wage policy and cost of living average 5% annually. An amount of \$230,772.71 (equaling 5% for four annual increases) is included in the total not to exceed amount for these increases.

On occasion, Parks & Recreation requires janitorial services beyond those regular services specified in the price agreement. An amount of \$278,129.65 (equaling 5% for each year of service) is included in the total not to exceed amount for these irregular additional services.

The contractual not to exceed amount for five years is \$5,495,216.22.

Community impacts and community involvement:

Relay Resources is qualified by the State of Oregon as a Qualified Rehabilitation Facility (QRF). They are a nonprofit community rehabilitation program and vocational service provider whose purpose it is to assist and encourage disabled individuals.

This is an operational ordinance that ensures Portland Parks & Recreation's ability to offer clean, comfortable recreation and park spaces to the public by contracting with a janitorial services provider.

Budgetary Impact Worksheet**Does this action change appropriations?**☐ YES: Please complete the information below.☒ NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



PP&R Finance Manager7/12/2017

Date