

IMPACT STATEMENT

Legislation title: *Authorize application to the Oregon Department of Aviation for a Critical Oregon Air Relief program grant in an amount of \$123,000 for the Downtown Portland Heliport Modernization Project (Ordinance)

Contact name: Grant Morehead

Contact phone: 3-9707

Presenter name: Grant Morehead

Purpose of proposed legislation and background information: The Downtown Portland Heliport was built in 1989. Since that time, there have been no major upgrades to the facility. Systems critical to the function of the heliport, including landing lights and weather monitoring systems, are due for replacement. The ordinance will authorize PBOT to submit an application to the Oregon Department of Aviation for a Critical Oregon Air Relief program grant in an amount of \$123,000 to replace lighting lights and weather monitoring systems at the heliport:

- LED Landing Lights, (\$95,000)
- LED Walkway Lights, (\$15,000)
- Updated Weather Monitoring Station (\$10,000)
- 2 New Windsocks & Masts, (\$3,000)

Financial and budgetary impacts: There are no budgetary impacts to related to applying for this grant. Should the City be awarded the grant, there are sufficient funds for the match requirement.

Community impacts and community involvement: The heliport is an important resource for the various aviation-related interests, who are likely to support modernization. Grant review and selection will occur via a public process administered by the Oregon Department of Aviation.

Budgetary Impact Worksheet

Does this action change appropriations?

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

KK 8-16-17



Aviation Project Funding Request – 2016

Introduction

- Please read the Aviation Project Funding Request instructions prior to completing this application.
- The application instructions, sample application, and draft grant agreement are available on the Oregon Department of Aviation [website](#).
- Submission instructions are detailed in Section 3 of the application instructions.
- Completed application and checklist are required.
- Answer all questions. Enter N/A where applicable.

1. Applicant

Organization Name

Contact Person

Address 1

Contact Person Title

Address 2

Phone

City, State, ZIP

E-mail Address

2. Project Name and Location

Project Name

Project Location

County tax parcel identification number(s):

3. Category of Airport:

Select the category of airport as listed in the current Oregon Aviation Plan (OAP):

4. ODOT ConnectOregon region:

Select one ODOT region for the project:

5. Certification

- ☐ By checking this box, I certify that supports the proposed project, has the legal authority to pledge matching funds, and has the legal authority to apply for Aviation System Assistance Program funds. I further certify that matching funds are available or will be available for the proposed project. I understand the all State of Oregon rules for contracting, auditing, underwriting (where applicable), and payment will apply to this project. I certify that I have read the Sample Draft Agreement and will sign the Agreement if selected.

Date:

6. Project Summary

Provide a brief summary of the project:

7. Project Purpose and Description

Provide a detailed project description:

8. Project Overview

Select all that apply to the project. Cite supporting documentation and submit with application.

Supporting Documentation

a. Prevents future deficiencies and preserves existing facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Eliminates existing deficiencies as described in the current OAP	<input type="checkbox"/> Yes <input type="checkbox"/> No
c. Modernizes the airport by exceeding state or federal minimum standards as stated in the current OAP and identified by FAA ACs or other regulations.	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Leverages federal funds	<input type="checkbox"/> Yes <input type="checkbox"/> No

e. Contributes to the airport's self-sufficiency	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. NPIAS airport	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Existence of airport zoning	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Maintenance commitment	<input type="checkbox"/> Yes <input type="checkbox"/> No
i. Potential expansion, both on and off airport	<input type="checkbox"/> Yes <input type="checkbox"/> No
j. Availability of adequate surface access to airport	<input type="checkbox"/> Yes <input type="checkbox"/> No
k. Significance of environmental impact	<input type="checkbox"/> Yes <input type="checkbox"/> No
l. Costs and benefits of improvements	<input type="checkbox"/> Yes <input type="checkbox"/> No
m. Economic development	<input type="checkbox"/> Yes <input type="checkbox"/> No
n. Evidence of local support	<input type="checkbox"/> Yes <input type="checkbox"/> No
o. Local match available	<input type="checkbox"/> Yes <input type="checkbox"/> No
p. Minimizes airport redundancy	<input type="checkbox"/> Yes <input type="checkbox"/> No

9. Project Category

Check the category of project for which you are requesting funding. (Please select only one.)

Project Category of Funding Request

<input type="checkbox"/>	Assistance with FAA AIP grant match
<input type="checkbox"/>	Emergency preparedness and infrastructure projects in accordance with the Oregon Resilience Plan
<input type="checkbox"/>	Critical/essential services or equipment
<input type="checkbox"/>	Aviation-related business development on airport
<input type="checkbox"/>	Airport development for local economic development

10. Description of Elements of Project Category

Provide a short description of how the project fits into the project category selected in Question 9. (Document will expand to allow additional lines.)

11. Documentation and Permits

Complete the following table regarding pre-construction documentation. Provide the date the document was completed and select "Completed" from the drop-down menu. If the document is currently underway, select "Underway" from the drop-down menu and provide the expected completion date. If the funding proposal is for the purchase of equipment, select the "Equipment" box.

Document Description	Date Completed	Est. Completion Date	Status	Equipment
a. Airport Layout Plan				<input type="checkbox"/>
b. Environmental Impact Statement				<input type="checkbox"/>

Note any required permits, date issued, completion status and required status. Click the "+" button to add another permit.

Permit Type	Date Issued	Completion Status	Required Status

12. Milestones

Complete the following table regarding current and projected milestones for the project. Check to indicate if it is a construction or non-construction project.

	<input type="checkbox"/> Construction Projects	<input type="checkbox"/> Other/Non-construction Projects (describe)	Has the milestone been met?	Projected milestone start date	Projected milestone completion date
1	Scoping and planning				
2	Right-of-way, land acquisition				
3	Permits				
4	Final plans/bidding engineering documents				
5	Construction contract award				
6	Project completion				

Statewide Impact of Project

Per ORS 367.084(3), the applicant MUST answer the following questions:

13. Does the proposed transportation project reduce transportation costs for Oregon businesses or improve access to jobs and sources of labor? If yes, provide a short explanation.

14. Does the proposed transportation project result in an economic benefit to the state? If yes, provide a short explanation.

15. Is the proposed transportation project a critical link connecting elements of Oregon's transportation system that will measurably improve utilization and efficiency of the system? If yes, provide a short explanation.

16. Budget

How much of the cost of the proposed transportation project can be borne by the applicant? Provide the funding source and the amount of funding from that source.

- a. Total Project Cost or Total FAA AIP Grant Match Amount:

- b. Applicant Match

Percent
of Project Cost
0.00%

Minimum COAR Match Requirement:

Source of Match Funds

Amount

Date Available

Total match funds:		

- c. Aviation Project Funding Request to ODA

Amount requested from ODA:

- d. Project Budget Summary

Total applicant matching funds:	\$0
Funding request to ODA	\$0
Total project cost or total FAA AIP grant match requirement:	\$0

- e. Pre-Agreement Expenditures

Has the project incurred any expenditures prior to the completion of this agreement, if awarded? If yes, explain.

17. Is the proposed transportation project ready for construction or implementation? Describe any unique construction-readiness, project implementation issues, or possible delays.

18. Does the proposed transportation project have a useful life expectancy that offers maximum benefit to the State? If yes, provide a short explanation.

19. Submission

By signing this application, I certify that I am the authorizing representative for the Airport specified in this application. In consideration for receipt of program funds, agrees to keep the airport open for public use for a minimum of 20 years from the date of the Agreement, if selected as a grant recipient and awarded grant funds.

To submit electronically, type your name in the signature box below and submit using a password-protected e-mail account associated with your agency. See instructions for file naming requirements and e-mail address for submission.

Print Name

Title

Signature

Date

AVIATION DEPARTMENT USE ONLY

ORDINANCE NO.

*Authorize application to the Oregon Department of Aviation for a Critical Oregon Air Relief program grant in an amount of \$123,000 for the Downtown Portland Heliport Modernization Project (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Downtown Portland Heliport was constructed in 1989 concurrently with the Naito/Davis SmartPark garage. Construction of the heliport was funded by a combination of a grant from the Federal Aviation Administration and a coalition of local donors.
2. As the owner of the parking garage, the Portland Bureau of Transportation (PBOT) is responsible for management and maintenance of the heliport.
3. Under the Oregon Aviation Plan, the heliport is classified as Category 2: Urban General Aviation Airport. It provides an important resource for medical transport, the United States Coast Guard, news media, and other aviation interests. In the first 6 months of 2017, approximately 1,500 aircraft used the facility.
4. Since its construction, the heliport has not received any major upgrades. Systems critical to the heliport's function, including landing lights and weather sensing equipment, are due for an upgrade.
5. The Oregon Department of Aviation (ODA) sponsors the Core Oregon Airport Relief (COAR) grant program. The COAR program is funded by a tax on aviation gas and jet fuel, and is intended to fund services critical or essential to aviation, among other purposes;
6. Local match in the amount of \$30,750 (25%) will be provided by funds from the Parking Facilities Fund.

NOW, THEREFORE, The Council directs:

- a. The Commissioner-in-Charge is hereby authorized to make application to the ODA for a grant in an amount of \$123,000.
- b. The Commissioner-in-Charge is authorized to provide such information and assurances as are required for the grant period.
- c. The OMF Grants Office is authorized to perform all administrative matters in relation to the grant application, grant agreement or amendments, requests for

reimbursement from the grantor, and to submit required online grant documents on the Commissioner-in-Charge's behalf.

Section 2. The Council declares that an emergency exists because application must be submitted before October 2, 2017; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council:

Commissioner Dan Saltzman
Prepared by: Grant Morehead; SP
Date Prepared: July 31, 2017

Mary Hull Caballero
AUDITOR OF THE CITY OF PORTLAND

By

Deputy

Agenda No.
ORDINANCE NO.
 Title

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INTRODUCED BY Commissioner/Auditor: COMMISSIONER DAN SALTZMAN	CLERK USE: DATE FILED <u>AUG 29 2017</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Wheeler Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman <i>In 9/26</i> Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland By: <u><i>[Signature]</i></u> Deputy
BUREAU APPROVAL Bureau: Transportation Parking Services Assistant Director: Chris Warner Group Manager: Dave Benson Prepared by: Grant Morehead Date Prepared: 7/31/2017 Supervisor: Chris Armes	ACTION TAKEN: SEP 06 2017 REFERRED TO COMMISSIONER OF PUBLIC AFFAIRS <i>FOR DAVE BENSON 8.18.17</i>
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter	
Council Meeting Date <u>9/6/17</u>	

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/> <i>Pulled</i>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Eudaly	4. Eudaly		
Wheeler	Wheeler		