



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Ted Wheeler, Mayor

Tom Rinehart, Chief Administrative Officer
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REPORT TO COUNCIL

To: Mayor Ted Wheeler

From: Tom Rinehart, Chief Administrative Officer

Subject: Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

As the Chief Administrative Officer with responsibilities for technology project oversight, I am submitting the quarterly report of the Technology Oversight Committee (TOC), attached as Exhibit A.

The TOC has been meeting monthly since September 2011. Processes have been created for early and continued technology oversight by an independent five-member citizen body for the purpose of increased transparency and accountability. Elements of the technology oversight include:

- Early identification of City technology projects and assessment by the bureau, Bureau of Technology Services (BTS), and TOC as to whether a project warrants TOC oversight.
- TOC citizen oversight on significant City technology projects (high risk, high cost, etc.).
- Regular, standardized information from City bureaus to TOC about technology project status.
- External quality assurance (QA) consultant required on technology projects under TOC oversight.
- Regular, standardized information from QA consultant to TOC about technology project status.
- Quarterly reports from the TOC to the Chief Administrative Officer that are provided to the City Council.

This report covers TOC activity from April through June 2017. The report summarizes the status of the technology projects under the TOC's purview. During the time of this report, the TOC provided oversight on two projects: BTS's and Bureau of Development Services' Portland Online Permitting System (POPS) and the BTS Data Center Move project.

I recommend that Council accept the report.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Agenda No.
REPORT
Title

Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

<p>INTRODUCED BY Commissioner/Auditor: <i>Mayor: Wheeler</i></p>	<p>CLERK USE: DATE FILED <u>JUL 18 2017</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance & Administration - Wheeler <i>KJD</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p>ACTION TAKEN: JUL 26 2017 ACCEPTED</p>
<p>BUREAU APPROVAL</p> <p>Bureau: OMF <i>[Signature]</i> CAO/Bureau Head: Tom Rinehart Division Manager: Jane Braaten <i>[Signature]</i></p> <p>Prepared by: Jen Clodius Date Prepared 20 June 2017</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p> <p>Council Meeting Date 26 July 2017</p>	

AGENDA

TIME CERTAIN
Start time: 10:00

Total amount of time needed: 30
(for presentation, testimony and discussion)

CONSENT

REGULAR
Total amount of time needed: _____
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<i>[Handwritten mark]</i>	
2. Fish	2. Fish	<i>[Handwritten mark]</i>	
3. Saltzman	3. Saltzman	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	✓	