

# CITY BUDGET OFFICE

Ted Wheeler, Mayor  
Chloe Eudaly, Commissioner  
Nick Fish, Commissioner  
Amanda Fritz, Commissioner  
Dan Saltzman, Commissioner  
Mary Hull Caballero, Auditor



Andrew Scott, Director  
(503) 823-6925  
1120 SW 5<sup>th</sup> Ave, Suite 1300  
Portland, Oregon 97204-1912  
[www.portlandonline.com/citybudgetoffice](http://www.portlandonline.com/citybudgetoffice)

## CITY OF PORTLAND, OREGON

---

TO: Mayor Ted Wheeler  
Commissioner Chloe Eudaly  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Dan Saltzman  
City Auditor Mary Hull Caballero

FROM: Andrew Scott, Budget Director

DATE: May 26, 2017

SUBJECT: Adoption of the FY 2017-18 Budget for the City of Portland  
- Conduct a Proposed Use Hearing on State Shared Revenue (Hearing)  
- Budget Documents

---

With this memo, the City Budget Office conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for FY 2017-18.

The package includes one resolution, five ordinances, and six attachments. Each ordinance and the resolution are either required under local budget law or City Financial Policies.

- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2017-18 budget
- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Updates fund statements of purpose for various funds
- **Ordinance #3:** Opens and closes various funds
- **Ordinance #4:** Adopts the budget
  - **Attachment B:** Descriptions of adjustments to the FY 2017-18 Approved Budget
  - **Attachment C:** Summary report of all adjustments by bureau and fund
  - **Attachment D:** Adopted Budget Notes
  - **Attachment E:** Appropriation Schedule
- **Ordinance #5:** Levies taxes

In order for staff to be adequately prepared for Council discussion and action, the City Budget Office would appreciate receiving any contemplated amendments in advance of June 8<sup>th</sup>. CBO will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Thursday, June 8, 2017.

Conduct a Proposed Use Hearing on State Shared Revenue (Hearing  
introduced by Mayor Wheeler)

JUN 08 2017

**PLACED ON FILE**

Filed MAY 30 2017

**Mary Hull Caballero**  
**Auditor of the City of Portland**

By  Deputy

COMMISSIONERS	
1. Fritz	
2. Fish	
3. Saltzman	
4. Eudaly	
Wheeler	