

ORDINANCE No. 188412

*Authorize \$79,130 total in grant agreements for the Office of Neighborhood Involvement East Portland Action Plan 2017 General Grant agreements. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.
2. The East Portland Action Plan (Action Plan) was developed by the community for the community. Over an eight-month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which contains *Strategies* and *Actions* that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to improve livability and prevent displacement in East Portland.
3. The East Portland Action Plan group (EPAP) acknowledges community strengths and supports existing efforts, while looking strategically at opportunities to improve livability and prevent displacement. The EPAP was convened for the specific task of providing advocacy to implement the Action Plan in the East Portland Neighborhood Office (EPNO) coalition area.
4. Portland City Council approved a FY 2016-17 Budget that provided a \$321,709 appropriation to support EPAP to advocate for and guide the Action Plan's implementation.
5. By consensus, EPAP members included at least \$150,000 in the budget for two Grant Programs.
6. EPAP recommends that \$79,130 of these funds be allocated to selected General Grant Program projects to encourage community members, neighborhoods, non-profits, and businesses to build East Portland livability and prevent displacement by funding projects that implement strategies and items identified in the Action Plan. The fund is administered by the Office of Neighborhood Involvement.
7. The EPAP solicited proposals through web-site advertisement, email distribution lists, Face Book, NextDoor, meetings, public events, and relational organizing. Program staff organized three (3) pre-submittal workshops, for the General Grants program, to provide an opportunity for

interested parties to learn about the grants programs and submittal requirements. The workshops: were located at a mobility device accessible location; held on different days - one in the morning and two in the evening; and offered language interpretation during the workshop. Further one-on-one grant writing assistance was offered and provided upon request. Interpretation was provided during one-on-one meetings and phone calls and the application stressed the ability to submit proposals in the submitter's first language. The application also offered access to a computer and acknowledged the full acceptance of handwritten submissions; both offers were taken advantage of by applicants.

8. A duly designated EPAP Grants Review Committee (GRC) selected the recommended projects, in accordance with criteria that was developed by the GRC and approved at a general EPAP meeting. Application guidance was given to directly address the Criteria that was embedded in the grant application:
 - A. Project take place in East Portland and predominantly involve East Portland residents;
 - B. Project address an Action Plan strategy or action item;
 - C. Project serves or involves people living in East Portland;
 - D. A community building project that leads to more community involvement;
 - E. Description of the impact the project will have on vulnerable populations (Examples include, but are not limited to: children; seniors/elders; people of color; people with disabilities; people with low-incomes; people whose first language is not English; military service veterans);
 - F. Involvement of under-represented/vulnerable populations;
 - G. Involves or addresses East Portland areas that are generally under-resourced;
 - H. Identification of the number of people to be involved in the project, the amount of project time spent with them, and description of the way they will be engaged;
 - I. Involvement between multiple partners and the resources leveraged (Signed Partnership Statements must be provided for each partner identified);
 - J. Moves forward an issue or opportunity not being addressed in East Portland currently;
 - K. Explanation of how the budget supports the project activities and identification of sources and use of matching and leveraged funds and donated hours and resources; and
 - L. Provides a final or interim evaluation for any outstanding EPAP grants.

10. The EPAP 2017 General Grant Program competitive grant allocation process cycle received 22 grant applications for a total request of \$233,974. The EPAP Grant Review Committee selected 11 projects with the awards totaling \$79,130. The total list of grant projects, leveraged commitments, and allocated funding is attached as Exhibit 'A'.
11. The East Portland Action Plan has evaluated the proposals and determined that the grantees are qualified to provide the services in accordance with the City of Portland grant contract agreement language. The City Attorney's Office has approved the grant agreements attached in a form substantially in accordance with Exhibits 'B' through 'L' that specify the scope of the projects to be conducted by the grantee(s) and the funds to be allocated.
12. A total of \$79,292 of grant and project dollars is available in the Office of Neighborhood Involvement East Portland Action Plan FY2016-17 budget for General Grants. \$75,000 was originally allocated, \$3,288 was returned from a 2016 General Grant project award, and \$1,004 was unallocated to the 2017 Civic Engagement Grant program. The GRC recommends a total of \$79,130 for the 2017 General Grant awards towards this competitive grant allocation processes.

NOW, THEREFORE, the Council directs:

- a. The Director of the Office of Neighborhood Involvement is authorized and directed to enter into grant agreements substantially in conformance to the agreements attached in a form substantially in accordance with Exhibit 'B' through Exhibit 'L'.
- b. The Office of Neighborhood Involvement is authorized to issue the East Portland Action Plan General Grants to the organizations for the amounts listed in the summary spreadsheet, Exhibit 'A' a total amount of \$79,130.
- c. Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Neighborhood Involvement or his/her designee provided those amendments do not increase the fiscal risk to the City.

The Council declares an emergency exists because some of the projects need to begin as soon as possible to perform their services this summer and funding allotted is to be allocated within this fiscal year. Therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Adopted by the Council: MAY 31 2017

Mayor Wheeler
Prepared by: lore wintergreen
Date Prepared: 05/11/2017

Mary Hull Caballero
Auditor of the City of Portland

By 

Deputy

587
Agenda No.
ORDINANCE NO. 188412
Title

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<p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: Eudaly Wheeler</p>	<p>CLERK USE: DATE FILED <u>MAY 23 2017</u></p>
<p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Mayor—Finance & Administration - Wheeler <i>kc</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly <i>Clawley</i></p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u><i>Jessam Lassus</i></u> Deputy</p>
<p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: Office of Neighborhood Involvement Bureau Head: Dave Austin</p> <p>Prepared by: lore wintergreen Date Prepared: 05.11.17</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>6/</i></p> <p>Council Meeting Date: May 31, 2017</p>	

AGENDA

TIME CERTAIN
Start time: ~~3:00 PM~~

Total amount of time needed:

CONSENT

REGULAR

Total amount of time needed:

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	✓	