

## IMPACT STATEMENT

**Legislation title:**

Appoint Greg Douglass, John Karasaki, and Milo Coy to the Mechanical Code Board of Appeal for first, 3-year terms to expire May 23, 2020 (Report)

**Contact name:** Terry Whitehill, Bureau of Development Services, Code and Policy Development

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**Presenter name:** Terry Whitehill

**Purpose of proposed legislation and background information:**

These appointments will fill all three positions on the Mechanical Code Board of Appeal as required by Portland City Code Title 27.02.030. (There are still 3 alternate positions open.)

**Financial and budgetary impacts:**

The Board appointments are citizen-volunteer positions, so no revenue or expenses are incurred by these positions.

**Community impacts and community involvement:**

There has been active on-going recruitment for alternate members of the Mechanical Appeal Board. Current Board members notified their constituent groups of the vacant positions, and BDS included information about the vacancy in multiple issues of its *Plans Examiner* newsletter. The *Plans Examiner* is widely distributed electronically to BDS customers and stakeholders, as well as, neighborhood associations and community groups. A link to the Plans Examiner is available on the BDS website. An interested applicant files an application for membership with the Office of Neighborhood Involvement (ONI). Once ONI receives the applications and conflict of interest forms, it forwards those documents to Terry Whitehill in BDS for review.

### Budgetary Impact Worksheet

**Does this action change appropriations?**

YES: Please complete the information below.

NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount