

IMPACT STATEMENT

Legislation title: *Amend the contract with Whole Building Solutions LLC, to provide an additional \$9,895 to continue work on the Cities LEAP Building Permit Review. (Ordinance: amend Contract No. 30005622)

Contact name: Michael Armstrong

Contact phone: 503-260-2570

Presenter name: Michael Armstrong

Purpose of proposed legislation and background information:

This ordinance amends the City's Professional, Technical and Expert (PTE) on-call contract with Whole Building Solutions LLC (WBS) to increase the scope of work and budget, and extend the project deadline to June 30, 2017 (Contract No. 30005622).

The city originally entered this PTE contract with WBS on December 2, 2016 to perform services to complete U.S. Department of Energy (USDOE) Building Energy Asset Scores (Asset Scores) for a selection of commercial buildings in Portland based on a review of the City's building permit information. As the project was implemented, WBS discovered that the City's information was insufficient to characterize the lighting within buildings.

Additional services from WBS are required to assist the City with building walk-throughs to determine lighting types and complete Asset Score Forms for at least 25 office buildings. The information gathered on the Asset Score Forms and the resulting Asset Scores will enable the Bureau of Planning and Sustainability (BPS) to analyze the data gathered through the City's building energy performance benchmarking policy and understand the characteristics of buildings with the greatest potential for energy savings.

This project aligns with the City's 2015 Climate Action Plan and longstanding work to improve building energy efficiency, including financial incentives to small commercial building owners and the commercial energy reporting requirement.

Financial and budgetary impacts:

Funding for the original contract with WBS was provided by a grant through DOE's Funding Opportunity Announcement titled, "Cities Leading through Energy Analysis and Planning (Cities-LEAP)". On September 21, 2016, City Council accepted and appropriated this grant in the amount of \$322,201 from USDOE (Ordinance No. 187990), including \$13,484 for the contract with WBS to complete Asset Scores.

USDOE has approved the transfer of \$9,895 funds within this grant to the WBS contract which would result in maximum contract amount of \$23,379 that will be spent in FY 16-17. This transfer does not require any new commitment of City resources or a formal modification to the City's grant agreement with USDOE.

Community impacts and community involvement:

This project along with overall implementation of the USDOE grant is intended to result in improved services to building owners who have the biggest opportunities to reduce energy use. One outcome of the project is a better understanding of the characteristics of “low-performing” buildings—for example, are there patterns based on geography, age of structure, size, ownership, or other factors that will help the City understand how best to realize the opportunities and ensure that benefits reach underserved communities. As initial results of the analysis become available, the City will engage with community organizations as well as energy technical experts to explore how best to apply the new information

Budgetary Impact Worksheet**Does this action change appropriations?**

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount