

## ORDINANCE No. 188366

Authorize \$73,996 total in grant agreements for the Office of Neighborhood Involvement East Portland Action Plan 2017 Civic Engagement Grant agreements to further community involvement (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.
2. The East Portland Action Plan (Action Plan) was developed by the community for the community. Over an eight-month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which contains *Strategies* and *Actions* that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to improve livability and prevent displacement in East Portland.
3. The East Portland Action Plan group (EPAP) acknowledges community strengths and supports existing efforts, while looking strategically at opportunities to improve livability and prevent displacement. The EPAP was convened for the specific task of providing advocacy to implement the Action Plan in the East Portland Neighborhood Office (EPNO) coalition area.
4. Portland City Council approved a FY 2016-17 Budget that provided a \$321,709 appropriation to support EPAP to advocate for and guide the Action Plan's implementation.
5. By consensus, EPAP members included at least \$150,000 in the budget for two Grant Programs.
6. EPAP recommends that \$73,996 of these funds be allocated to selected Civic Engagement Grant Program projects to encourage community members, neighborhoods, non-profits, and businesses to further community involvement of people not usually included in decision making through these civic engagement projects that lead to more community involvement for under supported race and ethnic culturally specific communities with language appropriate communication. The fund is administered by the Office of Neighborhood Involvement.

7. The EPAP solicited proposals through web-site advertisement, email distribution lists, Face Book, NextDoor, meetings, public events, and relational organizing. Program staff organized three (3) pre-submittal workshops, for the Civic Engagement Grants program, to provide an opportunity for interested parties to learn about the grants programs and submittal requirements. The workshops: were located at a mobility device accessible location; held on different days - one in the morning and two in the evening; and offered language interpretation during the workshop. Further one-on-one grant writing assistance was offered and provided upon request. Interpretation was provided during one-on-one meetings and phone calls and the application stressed the ability to submit proposals in the submitter's first language. Per community request, the application was translated into Russian. The application also offered access to a computer and acknowledged the full acceptance of handwritten submissions; both offers were taken advantage of by applicants.
8. A duly designated EPAP Grants Review Committee selected the recommended projects, in accordance with criteria that was developed through the East Portland Action Plan Civic Engagement Subcommittee and approved at a general EPAP meeting. Application guidance was given to directly address the Criteria that was embedded in the grant application:
  - A. Project take place in East Portland and predominantly involve East Portland residents;
  - B. Project address an Action Plan strategy or action item;
  - C. Project serves or involves people living in East Portland;
  - D. Applicant has experience and a plan for doing community involvement with race and ethnically specific communities with underrepresented and under supported cultural specific populations with language appropriate communication;
  - E. Applicant has experience organizing community activities;
  - F. This is a community building project that leads to more community involvement and how participants will be actively guided in next steps for community involvement and leadership placement opportunities when the grant project is done;
  - G. Identification of the number of people to be involved in the project, the amount of project time spent with them, and description of the way they will be engaged;
  - H. Emerging organization with ten (10) or fewer employees and/or \$250,000 or less operating budget;
  - I. Ability to link to the existing services in the community tailored to the needs of under supported race and ethnic culturally specific communities with language appropriate communication;
  - J. Promotion of health and well-being of families, children, individuals, and communities;

- K.** Involvement between multiple partners and the resources leveraged (Signed Partnership Statements must be provided for each partner identified);
  - L.** Explanation of how the budget supports the project activities and identification of sources and use of matching and leveraged funds and donated hours and resources; and
  - M.** Final or interim evaluations for any outstanding EPAP grants.
- 10.** The EPAP 2017 Civic Engagement Grant Program competitive grant allocation process cycle received 12 grant applications for a total request of \$104,264. The EPAP Grant Review Committee selected 8 projects with the awards totaling \$73,996. The total list of grant projects, leveraged commitments, and allocated funding is attached as Exhibit 'A'.
- 11.** The East Portland Action Plan has evaluated the proposals and determined that the grantees are qualified to provide the services in accordance with the City of Portland grant contract agreement language. The City Attorney's Office has approved the grant agreements attached in a form substantially in accordance with Exhibits 'B' through 'I' that specify the scope of the projects to be conducted by the grantee(s) and the funds to be allocated.
- 12.** A total of at least \$150,000 of grant and project dollars is available in the Office of Neighborhood Involvement East Portland Action Plan FY2016-17 budget for Civic Engagement Grants and General Grant projects. These Civic Engagement Grants award \$73,996 of those funds for this competitive grant allocation processes.

NOW, THEREFORE, the Council directs:

- a.** The Director of the Office of Neighborhood Involvement is authorized and directed to enter into grant agreements substantially in conformance to the agreements attached in a form substantially in accordance with Exhibit 'B' through Exhibit 'I'.
- b.** The Office of Neighborhood Involvement is authorized to issue the East Portland Action Plan Civic Engagement Grants to the organizations for the amounts listed in the summary spreadsheet, Exhibit 'A' a total amount of \$73,996.
- c.** Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Neighborhood Involvement or his/her designee provided those amendments do not increase the fiscal risk to the City.

Passed by the Council: **MAY 10 2017**

Commissioner Eudaly

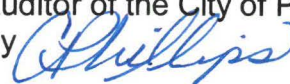
Prepared by: lore wintergreen

Date Prepared: 03/08/2017

**Mary Hull Caballero**

Auditor of the City of Portland

By



Deputy

454-477  
 Agenda No.  
**ORDINANCE NO. 188366**  
 Title

Authorize \$73,996 total in grant agreements for the Office of Neighborhood Involvement East  
 Portland Action Plan 2017 Civic Engagement Grant agreements, (Ordinance)  
*to further community involvement*

<p style="text-align: center;"><b>INTRODUCED BY</b>          Commissioner/Auditor:  <b>Eudaly</b></p> <hr/> <p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance &amp; Administration - Wheeler</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p> <hr/> <p style="text-align: center;"><b>BUREAU APPROVAL</b></p> <p>Bureau: Office of Neighborhood Involvement          Bureau Head: Amalia Alarcon de Morris <i>[Signature]</i></p> <p>Prepared by: lore wintergreen          Date Prepared: 03.08.2017</p> <p>Impact Statement          Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document          If "Yes" requires City Policy paragraph stated in document.          Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>City Auditor Office Approval:</b>          required for Code Ordinances</p> <p><input checked="" type="checkbox"/> <b>City Attorney Approval:</b>          required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i></p> <p>Council Meeting Date: <i>May 4</i>  <b>April 20, 2017</b></p>	<p>CLERK USE: DATE FILED <u>APR 25 2017</u></p> <hr/> <p style="text-align: center;">Mary Hull Caballero          Auditor of the City of Portland</p> <p>By: <i>[Signature]</i>          Deputy</p> <p><b>ACTION TAKEN:</b></p> <p style="font-size: 1.2em;">MAY 04 2017 PASSED TO SECOND READING MAY 10 2017 9:30 A.M.</p>
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<p style="text-align: center;"><b>AGENDA</b></p> <p><b>TIME CERTAIN</b> <input checked="" type="checkbox"/>  <b>Start time: 3:00 PM</b></p> <p><b>Total amount of time needed: 1.5 hr</b>          (for presentation, testimony and discussion)  <i>5 min (1) of two (2) sessions 1w</i></p> <p><b>CONSENT</b> <input type="checkbox"/></p> <p><b>REGULAR</b> <input checked="" type="checkbox"/>  <b>Total amount of time needed: 1.5 hour</b>          (for presentation, testimony and discussion)</p>
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FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	✓	