

IMPACT STATEMENT

Legislation title: Strengthen transparency and accountability of City advisory bodies (Resolution)

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Purpose of proposed legislation and background information:

The City of Portland has over 100 boards, commissions, and committees that provide valuable guidance to City bureaus and to Council on a wide variety of issues. However, the City does not have a way to ensure that City staff who manage those bodies and the members who serve are appropriately trained on their obligations. Basic transparency measures, such as mandatory conflict of interest disclosure forms, are not required as a standard practice. The City also does not have a comprehensive database of active advisory bodies. This proposal will direct the development of standard policies and procedures to increase the integrity and impact of advisory body recommendations and give both staff and members enhanced confidence in the value of their service. This proposal builds on the City's Public Involvement Principles adopted in 2010.

Financial and budgetary impacts:

This Resolution directs the development of standard policies and procedures for the creation of City advisory bodies. That work will be done by existing City staff over the summer, and when the final package returns to Council for approval in the fall it will include a proposed budget and lead office for implementation.

Community impacts and community involvement:

Gaps in the City's management of advisory bodies have been identified by both City staff and community members. The updates directed in this Resolution will have the effect of increasing access to opportunities for service, enhancing the transparency and accountability of advisory body work, and ensure that both staff and members are appropriately trained on the rules governing their service.

Budgetary Impact Worksheet**Does this action change appropriations?**

- ☐ **YES:** Please complete the information below.
☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount