REPORT TO COUNCIL

To: Mayor Ted Wheeler

From: Tom Rinehart, Chief Administrative Officer

Subject: Accept the Quarterly Technology Oversight Committee Report from the
                Chief Administrative Officer (Report)

As the Chief Administrative Officer with responsibilities for technology project oversight,
I am submitting the quarterly report of the Technology Oversight Committee (TOC),
attached as Exhibit A.

The TOC has been meeting monthly since September 2011. Processes have been
created for early and continued technology oversight by an independent five-member
citizen body for the purpose of increased transparency and accountability. Elements of
the technology oversight include:

- Early identification of City technology projects and assessment by the bureau,
  Bureau of Technology Services (BTS), and TOC as to whether a project warrants
  TOC oversight.
- TOC citizen oversight on significant City technology projects (high risk, high cost,
  etc.).
- Regular, standardized information from City bureaus to TOC about technology
  project status.
- External quality assurance (QA) consultant required on technology projects under
  TOC oversight.
- Regular, standardized information from QA consultant to TOC about technology
  project status.
- Quarterly reports from the TOC to the Chief Administrative Officer that are provided
  to the City Council.

This report covers TOC activity from January through March 2017. The report
summarizes the status of the technology projects under the TOC's purview. During the
time of this report, the TOC provided oversight on three projects: BTS's and Bureau of
Development Services' Portland Online Permitting System (POPS), the Enterprise
Business Solution division's Enterprise Asset Management project, and the BTS Data
Center Move project.

I recommend that Council accept the report.

CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Ted Wheeler, Mayor

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TO THE COUNCIL

The Commissioner of Finance and Administration concurs with the recommendations of the Chief Administrative Officer.

RECOMMENDS

Council accept the report.

Respectfully submitted,

Ted Wheeler
Mayor

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Agenda No.
REPORT
Title

Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

INTRODUCED BY Commissioner/Auditor: Wheeler	CLERK USE: DATE FILED **APR 18 2017**
COMMISSIONER APPROVAL	Mary Hull Caballero Auditor of the City of Portland
Mayor—Finance & Administration - Wheeler	By: _____ Deputy
Position 1/Utilities - Fritz	
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	**ACTION TAKEN:**
Position 4/Safety - Eudaly	APR 26 2017 ACCEPTED
BUREAU APPROVAL Bureau: OMF CAO/Bureau Head: Tom Rinehart Division Manager: Jane Braaten	
Prepared by: Jen Clodius Date Prepared 3 April 2017	
Impact Statement Completed ☒ Amends Budget ☐	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code. easement, franchise, charter, Comp Plan	
Council Meeting Date **26 April 2017**	

AGENDA	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
			YEAS	NAYS
TIME CERTAIN ☒ Start time: 10:00				
Total amount of time needed: 30 (for presentation, testimony and discussion)	1. Fritz	1. Fritz	✓	
	2. Fish	2. Fish	✓	
CONSENT ☐	3. Saltzman	3. Saltzman	✓	
REGULAR ☐ Total amount of time needed: _____ (for presentation, testimony and discussion)	4. Eudaly	4. Eudaly		
	Wheeler	Wheeler	✓	