

AMENDMENT NUMBER 1
CONTRACT NUMBER 30005465

FOR

A/E Services for 1900 Building Restroom Upgrades

Pursuant to Ordinance Number 188033

This Contract was made and entered into on the 12th day of September 2016 by and between CONVERGENCE ARCHITECTURE hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. A contract for A/E Services for 1900 Building Restroom Upgrades was awarded to Convergence Architecture. The agreement amount was \$157,508 with an expiration date of December 31, 2018.
2. Additional A/E services are needed as described in the attached proposal dated February 27, 2017 (exhibit A).
3. Increase contract \$42,017 to allow for the additional services described in no. 2 above. Total contract amount shall not exceed \$199,525.

All other terms and conditions shall remain unchanged and in full force and effect.

CONTRACTOR SIGNATURE:

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

CONVERGENCE ARCHITECTURE

Signature:  Date: 3/8/17

Name: BARB ANDERSON

Title: PRINCIPAL

Address: 7441 N Leavitt Avenue; Portland, OR 97203

Telephone: 503-308-1028

Contract Number: 30005465 Amendment Number: 1

Contract Title: A/E Services for 1900 Building Restroom Upgrades

CITY OF PORTLAND SIGNATURES:

By: _____ Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: _____ Date: _____
Office of City Auditor

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

CONVERGENCE ARCHITECTURE

188319

February 27, 2017

City of Portland, Office of Management and Finance
Randi Selleck
1120 SW 5th Ave, Suite 1204
Portland, OR 97204

Re: Additional Services Work Plan Proposal for 1900 Building Restroom Upgrades

Dear Randi,

Our understanding of the scope of the 1900 Building Restroom Upgrades - gender neutral restrooms, as well as the services we will provide for it, are described below. In addition, there is information on each of our subconsultants scope and fee.

Our design team includes the following subconsultants:
Mechanical and Plumbing Engineering – Whole Building Solutions
Electrical Engineer – Samata Consulting Engineers
Cost Estimator – PlanB Consultancy

We understand the additional scope of the prime agreed upon project will address gender neutral restrooms for each of the floors, excluding the 2nd Floor Employee Restroom. A design alternative has been selected by the City to proceed with for each floor except for the Plaza Level public restrooms. A concept direction has been adopted for that restroom that will require Schematic Design type process during Design Development. The below tasks / efforts are in addition to those already agreed upon in the original prime contract (C300005465) for Phase 2.

Phase 2a: Design Development

Our design team will:

- a. Develop selected options for gender neutral improvements. Coordinate and design mechanical, electrical and plumbing systems for each floor gender neutral restroom. The concept plan for floors 3 through 7 will be developed into Contract Documents as one plan applicable to each floor. Minor differences will be noted where occurring.
- b. It is assumed that fixture and equipment selection will be the same as those for the Prime Contract. However, it is anticipated that Plaza Level restroom materials appropriate for public, high use restrooms will be of higher grade than those selected for all other project restrooms.
- c. Design HVAC ducting system based on approved first floor toilet room layout.
- d. Research and recommend interior finishes for floors 3 through 7 gender neutral restrooms and reconfigured Plaza Level restroom. Prepare materials boards. Meet with City Project Manager to review and receive input.

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- e. Prepare cost estimate for the proposed gender neutral restroom design moving forward in the design process. Provide value engineering options as needed.
- f. Plaza Level restroom concept direction, as directed by the City, will be schematically developed from Phase 1 sketch Option Plans 1C and 1E. The design team will work with the City to finalize one of the options, receive Stakeholder approval, and proceed with Design Development concurrently with the other tasks of Phase 2a.
- g. Attend an additional meeting with City Project Manager for final approval of Plaza Level gender neutral options. Provide a copy of the meeting notes for review within 48 hours of the meeting.

Phase 2a Deliverables: Plaza Level Schematic Layout

Drawings and specifications for selected gender neutral improvements
Progress Reports
Cost Estimate

Phase 2a Schedule:	TASK	COMPLETED BY
	Design Development and Manufacturers Information	Schedule will be updated upon contract approval
	Cost Estimate	
	Stakeholder Review	
	Revisions to DD Docs	
	Approval to Proceed	

Phase 2b – Construction Documents

Our design team will:

- a. Review Plaza Level restroom new materials durability suitable for high use public restrooms. Incorporate into drawings and specifications that may differ from Prime Contract selections.
- b. Prepare 50% gender neutral restrooms Construction Documents (drawings and specifications) integrated with Prime Contract Phase 2b Construction Documents.
- c. Provide cost estimate for 50% Construction Documents integrated with Prime Contract Phase 2b 50% cost estimate. Provide value engineering options as needed.
- d. Attend up to two meetings with City Project Manager. Provide a copy of the meetings notes for review within 48 hours of the meeting.
- e. Prepare 95% Construction Documents (drawings and specifications) integrated with Prime Contract Phase 2b Construction Documents.

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f. Provide cost estimate for 95% Construction Documents integrated with Prime Contract Phase 95% cost estimate. Provide value engineering options as needed.

g. Provide permit documents integrated with Prime Contract Phase 2b Construction Documents.

Phase 2b Deliverables: Meeting notes
50% Construction Documents Set and Cost Estimate
95% Construction Documents Set and Cost Estimate
Permit Documents

Phase 2b Schedule:	TASK	COMPLETED BY
	50% CDs	Schedule will be updated upon contract approval
	Cost Estimate	
	Review with Stakeholders	
	95% CDs	
	Cost Estimate	
	Review with Stakeholders	
	Permit Set	

Phase 2c – Permitting/Bidding

Our design team will:

- Respond to plan review comments per prime contract.
- Prepare bid set documents per prime contract.
- Prepare items for two addenda per prime contract.

Phase 2c Deliverables: Permit Documents
Bid Documents

Phase 2c Schedule:	TASK	COMPLETED BY
	Permitting	Schedule will be updated upon contract approval
	Bid Set	
	Pre-Bid Meeting	
	Bidding	

Phase 2d – Construction Contract Administration

Our design team will:

- Answer contractor questions and provide ASIs, PRs, CCDs, etc. Review product submittals.
- Conduct punch list review and a follow up final review.

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e. Produce as-built CAD documents according to City of Portland requirements.

Phase 2d Deliverables: Punch list
As-built CAD files

	TASK	COMPLETED BY
Phase 2d Schedule:	Pre-Construction Meeting	Schedule will be updated upon contract approval
	Punch List	
	Final Review	
	As Built Documentation	

Assumptions:

1. (See Prime Contract)
2. Gender neutral tasks will be included with corresponding tasks of the prime contract for submittal as one package.

Fees:

Phase 2a – Design Development	\$15,822
Phase 2b – Construction Documents	\$14,569
Phase 2c – Permitting/Bidding	\$4,584
Phase 2d – Construction Contract Admin	<u>\$6,792</u>

Fixed Fee Total: **\$41,767**

Reimbursable Expenses (Not to exceed): **\$250**

Any additional services will be invoiced at our standard hourly rates attached. Pre-approval of a fee estimate will be obtained for any hourly work to be provided.

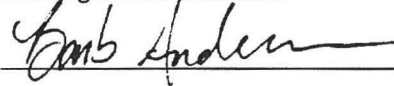
We will invoice on a monthly basis. Reimbursable expenses (printing, shipping, travel, etc.) will be invoiced at cost. Sub-consultant expenses will be invoiced at cost plus 10% and are included in the fees noted above. Mileage will be invoiced at the IRS standard rate.

Client

Date

Printed Name and Title

Convergence Architecture



February 27, 2017

Date

Barb Anderson, Principal

Printed Name and Title