

## ORDINANCE No. 188318

\*Authorize contracts as required with eight firms for on-call survey and photogrammetric services in support of the Portland Bureau of Transportation and other Bureaus (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Portland Bureau of Transportation ("PBOT") Survey Section requires professional services to support project work performed by the Section. Specific project requirements have not been completely determined at this time.
2. PBOT does not have sufficient expertise or staff capacity in specific areas to accomplish these tasks.
3. The establishment of on-call services contracts based upon estimated amounts of work without specific City commitment to purchase any given amount of services is in the best interest of the City.
4. On-call services contracts for these services facilitate long-range planning, increase control and provide for an uninterrupted supply of needed services.
5. On-call services contracts save time and money by reducing repetitive selection processes on a project-by-project basis.
6. Contracting for professional, technical and expert services in this manner does not diminish competition or compromise M/W/ESB participation because solicitation is an open competitive process.
7. PBOT advertised (RFP472) and received 11 proposals in two service categories (I. Land & Hydrographic Survey, Laser Scanning, Mapping and Construction Staking and II. Photogrammetric Mapping) in accordance with Chapter 5.68 of the City Code for the purpose of entering into these on-call services contracts.
8. The solicitation complied with new State Laws requiring a Qualification Based Selection ("QBS") process.
9. Selection committees evaluated all proposals received against defined performance criteria. Eight firms were selected to provide services as required in the two service areas.

10. The selected firms are:

**Service Category I: Land & Hydrographic Survey, Laser Scanning, Mapping and Construction Staking**

1. Emerio Design
2. OTAK
3. Westlake Consultants, Inc.
4. WHPacific
5. AKS Engineering and Forestry, LLC
6. David Evans and Associates, Inc.

**Service Category II: Photogrammetric Mapping:**

1. GeoTerra, Inc.
2. David C. Smith and Associates, Inc.

11. Services needed for specific projects will be defined, authorized, assigned and approved for a not-to-exceed dollar value at the discretion of PBOT via negotiated task orders. Task orders will be negotiated with selected firms on a rotational basis.

12. The maximum value of each contract are either \$250,000 or \$100,00 as shown below; the contracts will expire on March 31, 2020, unless otherwise amended and approved by the Purchasing Agent.

<b>Service Area No.</b>	<b>Service Are Name</b>	<b>Value of Each Contract Awarded</b>	<b>No. of Contracts Awarded</b>	<b>Total Value of Service Area</b>
I	Survey, Mapping and Staking	\$250,000	6	\$1,500,000
II	Photogrammetric Mapping	\$100,000	2	\$200,000
	Totals for Solicitation		8	\$1,700,000

13. M/W/ESB participation will depend greatly on the types of work requested by the City through Task Orders. If M/W/ESB subcontractors are fully utilized based on the projections made by proposers, the M/W/ESB participation will be approximately \$650,000 of the \$1,700,000 total or 38.24%.

NOW, THEREFORE, the Council directs:

- a. That the Chief Procurement Officer is hereby authorized to execute agreements in a form substantially in accordance with attached contract labeled Exhibit A providing contracts have been approved as to form by the City Attorney's office.
- b. The Mayor & Auditor are hereby authorized to pay for the services performed under the contracts as Task Orders are issued and funds encumbered against specific SAP Cost Objects which are yet to be determined.

Section 2. The Council declares that an emergency exists because a delay in proceeding with approval of the selected firms and authorization of contracts may result in additional expense to the City; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council, APR 12 2017

Mary Hull Caballero  
Auditor of the City of Portland

Commissioner Dan Saltzman  
Prepared by: Mark A. Hawkins: tick  
Date Prepared: 03-14-2017

By:



Deputy

Agenda No.  
**ORDINANCE NO.**  
 Title

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<b>INTRODUCED BY</b> Commissioner/Auditor: <b>COMMISSIONER Dan Saltzman</b>	CLERK USE: DATE FILED <u>APR 04 2017</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Wheeler Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman <i>Dan Saltzman</i> Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland By: <i>[Signature]</i> Deputy
<b>BUREAU APPROVAL</b> Bureau: <b>Transportation</b> Engineering Services Group Manager: Steve Townsen Director: Leah Treat <i>[Signature]</i> Prepared by: Mark Hawkins: tick Date Prepared: 03-14-2017 <i>MAH 3/17/17</i>	ACTION TAKEN:
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i>	
<b>Council Meeting Date</b> April 12, 2017	

<b>AGENDA</b> <b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input type="checkbox"/>	
4. Eudaly	4. Eudaly	<input checked="" type="checkbox"/>	
Wheeler	Wheeler	<input checked="" type="checkbox"/>	