

IMPACT STATEMENT

Legislation title: *Authorize a competitive solicitation for Merchant Services for a 5-year contract period at an estimated total cost of \$25,000,000. (Ordinance)

Contact name: Jennifer Cooperman, City Treasurer

Contact phone: 503-823-6851

Presenter name: Jennifer Cooperman

Purpose of proposed legislation and background information:

The City's current contract for merchant services expires on July 31, 2017. Many bureaus and programs in the City rely on merchant services – the acceptance of credit cards and debit cards – as payment for City services, so it is essential that the City have a merchant services vendor in place.

The majority of the fees covered by this contract are set by Visa, MasterCard and Discover, so they are non-negotiable, and are passed-through from the vendor to the City at cost.

Financial and budgetary impacts:

The contract is paid for by the bureaus and programs that use this service.

Community impacts and community involvement:

Bureaus provide increased customer service and convenience by allowing their customers to pay for City services using credit cards and debit cards.

Budgetary Impact Worksheet**Does this action change appropriations?**☐ **YES:** Please complete the information below.☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount