

ORDINANCE No. 188305

*Amend contract with US Bank/Elavon to provide merchant bankcard services for an additional one-year period and at an estimated amount of \$8,800,000. (Ordinance; amend Contract No. 30003476)

The City of Portland ordains:

Section 1. The Council finds:

1. The Treasury Division of the Bureau of Revenue and Financial Services in the Office of Management and Finance (OMF) is responsible for providing merchant bankcard services to bureaus and programs that choose to accept credit/debit cards as payment.
2. Merchant bankcard services refers to the authorization, processing and settlement of credit card and debit card transactions.
3. In July 2013, the City awarded a four-year contract to US Bank/Elavon, through a competitive RFP process, to provide merchant bankcard services for a total contract value of \$10,559,000. The contract includes an option to extend for an additional one-year period. The contract is paid for by the bureaus and programs using the service.
4. If at the end of the City's competitive solicitation for merchant services (via separate ordinance), the City's merchant services contract is awarded to a new vendor, the contract extension is to allow sufficient time to transition to the new vendor.
5. Through July 2018, City bureaus and programs using this service are forecasted to spend a total of \$19,359,000. Additional compensation is required in the amount of \$8,800,000 for a new not-to-exceed amount of \$19,359,000.
6. City bureaus and programs that use this service have available funds in their FY 2016-17 and FY 2017-18 budgets.
7. Time is of the essence to amend Contract #30003476 so the processing of credit card and debit card transactions can continue for city bureaus and programs that use this service. For this reason, it is in the interest of the City that this be an emergency Ordinance and be in full force and effect from and after its passage by the Council.

NOW THEREFORE, the Council directs:

- a. The Chief Procurement Officer is hereby authorized to execute an amendment to the contract with US Bank in a form substantially in accordance with the amendment attached as Exhibit A.

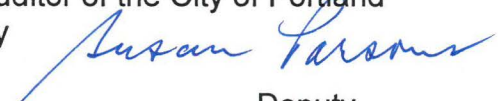
Section 2. The Council declares that an emergency exists because a delay in the contract amendment will negatively impact all the City bureaus and programs that accept

credit/debit cards as payment; therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: APR 05 2017

Mayor Ted Wheeler
Office of Management and Finance
Prepared by: Jennifer Cooperman
Date Prepared: March 21, 2017

Mary Hull Caballero
Auditor of the City of Portland
By


Deputy

Agenda No. **188305**
ORDINANCE NO.
 Title

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INTRODUCED BY Commissioner/Auditor: Mayor Ted Wheeler	CLERK USE: DATE FILED <u>MAR 28 2017</u>
COMMISSIONER APPROVAL Mayor—Finance & Administration - Wheeler <i>WD</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland By: <i>[Signature]</i> Deputy
BUREAU APPROVAL Bureau: Bureau of Revenue and Financial Services Bureau Head: Ken Rust <i>KLR</i>	ACTION TAKEN:
Prepared by: Jennifer Cooperman Date Prepared: March 21, 2017	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, ordinance, plan, charter <i>[Signature]</i>	
Council Meeting Date April 5, 2017	

AGENDA <i>152</i>
TIME CERTAIN <input checked="" type="checkbox"/> Start time: <u>2:30m</u> Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input type="checkbox"/>
REGULAR <input checked="" type="checkbox"/> <i>Free Jennifer Cooperman</i> Total amount of time needed: 10 (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	✓	