

IMPACT STATEMENT

Legislation title: *Amend contracts with R&W Engineering, Inc. and MFIA, Inc. in the amount of \$100,000 per contract to provide additional mechanical engineering services. (Ordinance: amend Contract No. 31000852 and Contract No. 31000849)

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Purpose of proposed legislation and background information: The proposed ordinance would allow PP&R to amend two on-call price agreements for mechanical engineering, (contract no. 31000852 with R&W Engineering, Inc. (R&W), and contract no. 31000849 with MFIA, Inc. (MFIA.)) Both contracts were entered into on May 1, 2016 following the release and evaluation of RFP 00000203 in December, 2015. Because only two proposals were received in response to the RFP, and because PP&R anticipates having enough work to employ four on-call mechanical engineering contracts, it was decided that an additional RFP would be released in the fall of 2016 to provide for an additional two on-call contracts.

RFP 00000451 was released in November, 2015, and after evaluating all three responses received, R&W and MFIA were deemed to be the two highest, responsive scoring proposals. At the recommendation of Procurement, it was decided that, rather than entering into separate contracts for the same services, PP&R would instead amend R&W and MFIA's original contracts and increase their values from \$100,000 to \$200,000. This additional compensation requires City Council approval.

Financial and budgetary impacts: PP&R will fund up to \$200,000 per contract for consultant fees over the next three years. The contracts are issued in smaller increments over time using a Task Order system specifically tailored to individual projects.

Community impacts and community involvement: When applicable to the individual task order issued, key stakeholders, user groups and the general public will be consulted as necessary through technical advisory committees, open house meetings, and/or online notification tools. Messaging through flyers, emails, neighborhood associations, and on-site signage will inform stakeholders during the design process, prior to construction, and through construction until project completion.

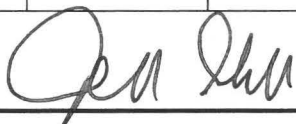
Budgetary Impact Worksheet

Does this action change appropriations?

- ☐ YES: Please complete the information below.
☒ NO: Skip this section

Impact Statement for Requested Council Action

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



2/14/17

Finance Manager Approval/Jeff Shaffer

Date