

**ORDINANCE No. 188220**

\* Authorize a lease agreement with World Forestry Center for office space occupied by Portland Parks & Recreation Land Stewardship Division up to five years not to exceed \$40,000 (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. Pursuant to authority under Ord. 184930, the Portland Parks & Recreation (“Parks”) entered into Contract No. 30005162 (“Lease”) on November 1, 2015 with World Forestry Center (“WFC”) to lease office space at 4033 SW Canyon Rd in Washington Park
2. The office space is utilized by Parks & Recreation Land Stewardship staff and others in the Bureau who manage the parking and transportation program within Washington Park. Parks wishes to maintain those staff at the WFC in Washington Park and has identified the WFC as the most sensible location in the park.
3. Parks wishes to enter into a new agreement with WFC to continue leasing space for up to five additional years, retroactive to May 1, 2016, when the Lease expired. The total cost of the lease over five years is not expected to exceed \$40,000.
4. The financial requirements of this Lease have been budgeted for in Portland Parks & Recreation Washington Park parking trust fund budget.
5. The Director of Portland Parks & Recreation recommends the approval of this Lease.

NOW, THEREFORE, the Council directs:

- a. The Director of the Portland Parks & Recreation or their designee is authorized to negotiate and execute a new lease and any amendments thereto, to continue leasing space at the WFC for up to five years so long as the total cost of such lease shall not exceed \$40,000. The lease and any amendments will be approved as to form by the City Attorney.

Section 2. The Council declares that an emergency exists because the Lease Extension is necessary to continue to maintain premises for Parks staff who are currently located in the facility; therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: FEB 08 2017

Commissioner: Fritz  
Prepared by: Victor Sanders  
Date Prepared: January 6, 2017

**Mary Hull Caballero**  
Auditor of the City of Portland  
By

  
Deputy

Agenda No.  
**ORDINANCE NO.**  
Title

188220

\* Authorize a lease agreement with World Forestry Center for office space occupied by Portland Parks & Recreation Land Stewardship Division, (Ordinance)

*up to five years not to exceed \$40,000*

<p style="text-align: center;"><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Fritz</b></p>	<p>CLERK USE: DATE FILED <u>JAN 31 2017</u></p>
<p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance &amp; Administration - Wheeler</p> <p>Position 1/Utilities - Fritz <i>Amanda Fritz</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u><i>Mary Hull Caballero</i></u> Deputy</p> <p><b>ACTION TAKEN:</b></p>
<p style="text-align: center;"><b>BUREAU APPROVAL</b></p> <p>Bureau: Parks Bureau Head: Mike Abbate <i>Mike Abbate</i></p> <p>Prepared by: Victor Sanders Date Prepared: 1/6/17</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>✓</i></p> <p>Council Meeting Date <b>2/8/17</b></p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz <input checked="" type="checkbox"/>	
2. Fish	2. Fish <input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman <input checked="" type="checkbox"/>	
4. Eudaly	4. Eudaly <input checked="" type="checkbox"/>	
Wheeler	Wheeler <input checked="" type="checkbox"/>	