



Nick Fish, Commissioner  
Michael Stuhr, P.E., Administrator

1120 SW 5<sup>th</sup> Avenue, Room 600  
Portland, Oregon 97204-1926  
Information: 503-823-7404  
[www.portlandoregon.gov/water](http://www.portlandoregon.gov/water)



## IMPACT STATEMENT

**Date:** December 5, 2016

**Council Date:** January 18, 2017

**Legislation Title:** Authorize Price Agreements with three firms for on-call civil engineering services not-to-exceed \$500,000 for each Price Agreement (Ordinance)

**Contact Name:** Michelle Cheek, Senior Engineer

**Contact Phone:** 503-823-4790

**Presenter Name:** Teresa K. Elliott, P.E., Chief Engineer

### **Purpose of proposed legislation and background information:**

The Water Bureau anticipates the need for consultant services to support the delivery of projects within its Capital Improvement Program (CIP) specifically in support of planning, design, and/or construction activities of municipal water systems. This legislation authorizes Price Agreements with three firms for on-call civil engineering services not-to-exceed \$500,000 for each Price Agreement.

The establishment of on-call service Price Agreements, based upon estimated amounts of work and without a specific City commitment to purchase any given amount of services, is in the best interest of the City. The Price Agreements will facilitate long-range planning and provide for an uninterrupted supply of needed services. City Procurement advertised Request for Proposal WTR 00000352 and received a total of ten proposals and the highest scoring three firms were selected: HDR Engineering, Inc., Kennedy Jenks Consultants and CH2M Hill Engineers, Inc. The selection process was conducted in accordance to Chapter 5.68 of Portland City Code. The term for each Price Agreement is three years.

### **Financial and budgetary impacts:**

The not-to-exceed amount for each Price Agreement is \$500,000. Services needed for specific projects will be defined, authorized, assigned and approved for a not-to-exceed dollar value of \$250,000 via negotiated task orders and such task orders will be negotiated with selected firms on a rotational basis. They are on-call in nature, with expenditures obligated only as services are requested.

Projects utilizing the on-call engineering services are included as part of the FY 2016-17 five year CIP. Funds are available in Water Bureau's FY 2016-17 Budget and will be requested in the FY

## Impact Statement for Requested Council Action

2017-18 through FY 2019-20 Budgets This action does not change current staffing or forecast water rates.

**Community impacts and community involvement:**

The action provides needed engineering services for various capital improvement projects. Each Capital Improvement Project has a dedicated public involvement plan and personnel to scope community impacts prior to project implementation. There are no community impacts related to this Ordinance at this time.

**Budgetary Impact Worksheet****Does this action change appropriations?**

- ☐ YES: Please complete the information below.  
☒ NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



Michael Stuhr, P.E., Administrator



Date