

IMPACT STATEMENT

Legislation title: Authorize contracts as required with four firms for Right-of-Way Appraisal services not to exceed \$250,000 each (Ordinance)

Contact name: John Deyo

Contact phone: 503-823-4285

Presenter name: John Deyo

Purpose of proposed legislation and background information:

The purpose of the proposed legislation is to allow the solicitation process to move to the contracting phase. On Call flex serve contracts aid the Bureau of Transportation in the appraisal and acquisition of property rights necessary for public projects, facilitate increased control of project timelines and provide for an uninterrupted supply of needed services. The proposed legislation does not change any current City policies.

Financial and budgetary impacts:

There are no long-term financial impacts for the City, e.g. ongoing debt payments, purchase of property requiring operations and maintenance or ratification of labor contracts.

All expenses associated with contracts and resulting Task Orders will be funded from current budgeted funds.

If legislation is not approved, the negative impacts would be profound. The solicitation process for each new identified project would significantly lengthen project timelines, and needed public improvements would be unnecessarily delayed.

There will be no additional requests for funding outside of the current budget authority. Expenses will be negotiated per defined Task Orders, and appropriate budgeted funds will be encumbered upon execution of Task Orders.

There will be three new Professional, Technical and Expert (PTE) Contracts in defined service areas as a result of this legislation. Monies for expenses are identified through respective bureaus' budgets for the necessary Task Orders that will result from the three new contracts. All SAP cost object numbers are not defined at this time but will be as project scopes of work are defined and ready to move forward.

Community impacts and community involvement:

Although no specific targeted public outreach or community involvement efforts were undertaken in connection with the solicitation, the RFP was posted on Procurement Service’s BuySpeed website and PTE Calendar. Outreach was also done via the State’s OMWESB website to determine if there were additional state-certified firms available to do this type of work. Not additional Minority or Women-owned firms were identified.

Of the four firms selected, one (Day Appraisal Company, Inc.) is state-certified as an Emerging Small Business (ESB), resulting in a 25 percent MWESB utilization rate.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
- NO: Skip this section

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
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