

IMPACT STATEMENT

Legislation title: Direct the Portland Housing Bureau to adopt an administrative rulemaking procedure (Resolution)

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Presenter Name: Victoria James

Purpose of Proposed Legislation and Background Information:

This legislation will ensure that the Portland Housing Bureau (PHB) produces consistent and legally defensible rules through its rule making authority by establishing a formally adopted procedure.

Financial and Budget Impacts:

This resolution will not have a financial or budget impact. The onus of adhering to the administrative rulemaking procedure will fall on the Director and existing staff.

Community Impacts and Community Involvement:

Formalizing the rulemaking procedure would benefit Bureau staff and external stakeholders utilizing PHB programming. By providing a clear procedure, stakeholders will be better able to stay abreast of information pertaining to additional rules, or changes to rules, that affect their funding or compliance measures.

Budgetary Impact Worksheet

Does this action change appropriations?

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section